

YELLOW RIBBON PROGRAM AGREEMENT for Foreign Schools
(Under Chapter 33 of title 38, United States Code)

Supplemental Instructions for Foreign Institutions using VA Form 22-0839

- The institution must be an Institution of Higher Learning (IHL) that offers programs of education approved for VA benefits. In addition, the IHL must be located outside of the United States and not be a branch of an institution based in the United States.
- Unless otherwise stated on this page, please follow the instructions provided on the VA Form 22-0839.
- As stated in the cover letter dated June 24, 2022, continued participation after July 31, 2022 will require your school to complete a new agreement for the next academic year.

Item 6

A. Maximum Number of Students - Enter the maximum number of students eligible for the specific contribution. If the IHL wishes to offer Yellow Ribbon Program contributions to an unlimited number of qualifying students, enter unlimited.

B. Degree Level - Specify the degree level (undergraduate, graduate, doctoral, all) of students for which the specific contribution will be provided. **Please be advised that an IHL cannot list a specific degree program** (e.g., Master of Business Administration, Juris Doctorate, Bachelor of Science in Nursing, etc.)

C. **Currency used by School's Billing System** – Although the 22-0839 Form reflects 'College or Professional School' in this column, please disregard that header. *Instead, you must specify the currency type used by your school for student billing.* This can be stated by the currency's officially recognized name or you can provide the International Organization for Standardization (ISO) 4217 code. Example: European Euro or EUR.

D. Maximum Contribution Amount - Specify the maximum **annual** contribution amount to be provided for each student eligible for the specific contribution. Do not enter the maximum amount payable by term or credit hour. If the IHL wishes to provide 50% of the unmet established charges for each student eligible for the specific contribution, please enter unlimited. You must answer in the currency used for student billing at your institution. **Do not report in US dollars.**

NOTE: IHLs must complete columns A, B and C for each contribution listed in column D. See examples.

EXAMPLE 1:

| A. MAXIMUM NUMBER OF STUDENTS | B. DEGREE LEVEL (Undergraduate, Graduate, Doctoral, or All) | C. CURRENCY TYPE USED FOR STUDENT BILLING | D. MAXIMUM CONTRIBUTION AMOUNT |
|-------------------------------|--|---|--------------------------------|
| 10 | Undergraduate | CANADIAN DOLLAR (CAD) | \$ 2,000.00 |

EXAMPLE 2:

| A. MAXIMUM NUMBER OF STUDENTS | B. DEGREE LEVEL (Undergraduate, Graduate, Doctoral, or All) | C. CURRENCY TYPE USED FOR STUDENT BILLING | D. MAXIMUM CONTRIBUTION AMOUNT |
|-------------------------------|--|---|--------------------------------|
| 15 | All | BRITISH POUND (GBP) | £ 718.15 |

Item 10

Yellow Ribbon Program Agreements must be received by VA no later than July 31 (or the following Monday if May 15th falls on a weekend).