



Specially Adapted Housing (SAH) Program Builder Informational Series

Final Field Review and Lien Releases

Final Field Review (FFR) Overview

The final field review (FFR) is an on-site inspection in which the primary purpose is to ensure that the Compliance Inspector (CI) has accurately reported the completion of each stage of construction.

Upon completion of the final compliance inspection by the CI, the SAH Agent will complete an FFR. The purpose of the FFR is so the SAH Agent can:

- verify that the SAH MPRs have been met,
- obtain a signed letter of satisfaction from the Veteran before releasing the 20 percent holdback funds, and
- ensure the CI has completed their inspections accurately.

Note: SAH Agents will attempt to schedule the FFR when both the Veteran and builder can attend.

Note: With the exception of a turnkey project with one lump sum payment, all construction projects require a holdback of 20 percent of the grant funds until all inspections have been approved and all required documentation received.



Lien Waiver

Once the project is complete and you have received final payment, you must submit a lien release / waiver*.

Definitions:

Lien Waiver - A signed statement from the contractor after the work is complete, indicating that he or she has been paid in full and will not put a lien on the Veteran or Service member's property.

Lien Release - A document provided by a contractor that indicates payment has been provided for work performed and that the contractor waives any future lien rights to the property and owner for whom the work was performed.

*Local and State form requirements may vary.



How to Learn More...

To learn more about builder-specific requirements like compliance inspections and final field reviews, check out the other titles in our Builder Informational Series.