**Appendix CA:**

**Guidance Document for VAF 28-8606,**

**Notes from Counseling and Next Steps (Ch36)**

VAF 28-8606 must include the next steps to address individual needs that were identified during the vocational counseling and exploration. Below are suggested services; however, the counselor should not be confined to the list below.

Note: During the vocational exploration, the counselor should assist the individual in identifying a vocational goal.

1. Information on educational institutions or facilities that may offer training in an identified vocational goal.
2. Financial Resources – provide location of the school Financial Aid Office, application for Federal Student aid, etc.
3. Department of Veterans Affairs (VA) education benefits – provide name, location, and point of contact in VA for additional information.
4. Career services – provide name, location, and point of contact for in school campus, Department of Labor Veterans Employment and Training (DOLVETS) Service, etc.
5. State Vocational Rehabilitation Service, if applicable – provide location and point of contact.
6. Potential resources for future employment.
7. Evaluation of potential transfer credit (DD Form 2295, AARTS, CCAF transcripts).
8. Identify and/or make referral to local VA for service-connected disability claim, if applicable.
9. Referral to eBenefits’ employment portal for employment resources.
10. Referral to Veterans Benefits Administration (VBA), Veterans Health Administration (VHA), or other campus and community resources necessary to address adjustment issues that may arise as a result of transitioning from military to civilian employment, changing careers and/or participating in an educational or training program.
11. Steps to resolve academic, medical, financial or other barriers interfering with progress in meeting the individual’s specified goal.