

Veterans Benefits Administration
Department of Veterans Affairs
Washington, DC 20420

MP-6, Part II
Supp. No. 1.4
August 7, 1995

1. Transmitted is a complete revision of MP-6, Part II, Supplement 1.4.
2. The purpose of this revision is to provide updated Automated Data Processing Codes (ADP).
3. Because of the extensive nature of this revision, brackets have not been used to identify new or revised material.
3. MP-6, Part II, Supplement No. 1.4, is changed as follows:

Pages i through App. 6B-13: Remove these pages and substitute pages i through App. 6B-29 attached.

By Direction of the Under Secretary for Benefits

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FD

MP - 6, PART II

SUPPLEMENT NO. 1.4

**INSURANCE UNDERWRITING
AND ACCOUNTING**

ADP CODES



**VETERANS BENEFITS ADMINISTRATION
WASHINGTON, D. C. 20420**

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CHAPTER 1. REASON CODES FOR RECORD PRINTOUTS AND DOC 20 REJECTS

101.01 DESCRIPTION

a. A code on the RPO (record printout) represents the reason the system generated the record printout. A similar code on a DOC 20 OCR Reject represents the reason input documents are returned.

(1) When the run 130 or run 140 edit routine detects an error in connection with input data, the "Name Code" field (blocks 27-29) is replaced by a three digit numeric code or a special three-character code. The code represents the type of discrepancy found during the edit. The reject reason code also appears in-the lower left corner of the DOC 20.

(2) Run 150 places the three-digit numeric code for liability rejects in blocks 71-73 of the DOC 20 OCR Reject. The reject reason code also appears in the lower left corner of the DOC 20.

b. This chapter incorporates all RPO reason codes involved in the system. References to dividends do not apply to non participating accounts.

c. When codes apply equally to all types of insurance (NSLI, USGLI, and VSDI), the codes are not identified as to the type involved. Also, when the code applies to one type only, no specific reference is made since the particular code is not generated for any other type. However, when portions of a definition are unique to a particular type, that portion is identified as NSLI, USGLI, and/or VSDI.

d. These codes are listed below with explanations of their meanings. The numerals referred to under "Type" are computer processing run numbers. For example, the abbreviation RPO-910 stands for an RPO generated as a result of run 910, dividend rate inserting run. R/C is the abbreviation for Reject Code.

Code	Type	Description
000	RPO - R/C	Input rejected. The master record is frozen, and the freeze was caused by some other transaction. Examine RPO to determine cause of freeze. Prepare necessary input to lift freeze. Resubmit rejected input.
A00	RPO - 910	Premium rate in run 910 for this J or JR account is zero. Check validity of contract. If valid obtain premium rate from Chief, Actuarial Staff (290D).
U00	RPO- R/C	Underwriting input rejected. Error encountered internally in one of the generalized program routines; i.e., converting month and year to month number.
001	RPO	Policy call-up code is in error. Prepare policy input to insert current policy call-up code and date.
001	R/C - 150	Input rejected. No liability master record for this transaction.
A01	RPO - 910	Edit indicates an error in the plan of insurance.

Code	Type	Description
R01	RPO - R/C	"V" term cap policy - Reinstatement input rejected. The date of lapse is prior to the "V" term cap date. Process the reinstatement clerically. Apply the amount due prior to the cap date at the old premium rate. Review the pending dividend, if any, for a possible adjustment in the number of months not due.
002	RPO - R/C	Transactions rejected. They were not received in proper sequence. This may have been caused by clerical error, machine malfunction or program deficiency. Reinsert inputs after corrective action has been taken.
002	R/C - 150	Input rejected. Liability transaction matches on file number, but it does not match on name code.
A02	RPO - 910	(1) Edit indicates invalid mode in master record. (2) How paid code is 5 (waiver) and the mode of payment is other than monthly.
003	RPO - R/C	Input rejected. (1) The transaction does not match the master record on policy numbers. (2) The life fund and/or the premium rate was not entered on the input document.
003	R/C - 150	Input to trigger liability disbursement rejected for Internal Control (293) review.
A03	RPO - 910	Edit indicates an error in life fund.
R03	RPO - R/C	Reinstatement not processed. Policy number on reinstatement transaction not compatible with policy number in master record. Reinsert reinstatement input with correct number. If policy is not on tape, prepare policy insert documents.
004	RPO - R/C	Transaction rejected since the master record was not frozen. The policy has now been frozen by the system with a 970 policy freeze. Reinsert the rejected input and lift the freeze.
004	R/C - 150	Input rejected. Liability transaction matches file number and name code, but does not match record number.
A04	RPO - 910	(1) Edit indicates insured's insurable age is under 15, or age on effective date of policy is incorrect, or an insurance age discrepancy. (2) Date of birth or part of date of birth is blank.

Code	Type	Description
		(3) Month of birth invalid.
		(4) Modified Life edit shows insured is past 65th birthday (policy plan 8) or insured is past 70th birthday (plan -8).
R04	RPO - R/C	Reinstatement not processed. Error in attempt to convert dates. Process application clerically.
005	RPO - R/C	<p>Optional segment transaction rejected.</p> <p>(1) The transaction was coded as a change or deletion and there was no corresponding segment in the master record.</p> <p>(2) The transaction was coded as an insert, and the segment was already on the master record.</p> <p>(3) Insert or change of service serial number or branch of service and how paid is other than 6 or 7.</p> <p>(4) Transaction indicates a paid-up addition segment in the master record and no paid-up segment exists.</p> <p>(5) Transaction pertains to lien for an account with paid-up additions. Establish utility policy.</p> <p>(6) No segment exists for whole life paid-up additions but segment does exist for endowment paid-up additions.</p> <p>(7) Transaction type is 099 with reason code 14 and the action type for the parent policy is not 5.</p>
005	R/C - 150	Liability transaction rejected. Money amounts do not match.
A05	RPO - 910	Edit indicates the insured's age exceeds the maximum for his or her plan of insurance.
R05	RPO - R/C	Reinstatement not processed. Policy frozen for reason other than lapse. Correct condition causing freeze. Reinsert reinstatement input, or process clerically.
006	RPO - R/C	<p>Optional segment input rejected.</p> <p>(1) The control account entries on the input do not agree with the transaction type.</p> <p>(2) The control account amount does not agree with the balance on the master record and the input.</p>

Code	Type	Description
		<p>(3) Input transaction indicates an interest-bearing premium lien which is not valid when how paid code of insurance and/or TDIP (total disability income provision) is 6 (allotment).</p> <p>(4) Transaction type 005 (loan insert) and there are no accounting entries.</p>
A06	RPO - 910	Edit indicates an error in life premium.
R06	RPO - R/C	Reinstatement not processed.
		<p>(1) The system cannot restore the policy in multiples' of \$500. Error in amount of loan or existence of other indebtedness indicated. Process application for reinstatement clerically.</p> <p>(2) Restored amount will exceed \$10,000. Process clerically.</p> <p>(3) How paid code is 4 (extended insurance) and the account has a loan segment. Loan and interest were not deducted from reserve and face amount of policy at lapse or when the loan is granted after lapse. Process clerically.</p> <p>(4) Rerated USGLI policy on extended insurance.</p> <p>(5) Extended insurance involved. There is a dividend credit or deposit segment in the master record.</p>
007	RPO - R/C	Input for change of name and/or address rejected.
		<p>(1) Master record is coded as a guardianship case. The input document is not similarly coded; nor does it call for the deletion of the designation.</p> <p>(2) Address input, lead and trailer not in sequence.</p>
A07	RPO - 910	<p>(1) Error in TDIP (total disability income provision) premium.</p> <p>(2) VSDI account - insurance paid up. TDIP on premium-paying basis and the mode of payment is other than monthly. System cannot calculate the correct TDIP premium. Send RPO to Chief, Policy and Procedures Staff (290A). Correct TDIP premium must be inserted through the console.</p>
R07	RPO - R/C	Reinstatement not processed. Error in attempt to calculate loan interest. Process clerically.

Code	Type	Description
008	RPO	Input on underwriting change or final lapse action processed, but a pending dividend was not established automatically by the system. Clerical examination of RPO is necessary to determine if dividend is due as a result of change. If dividend is due, take action to authorize.
		OR
		Underwriting action processed and system automatically established a lien for the cash dividend overpayment. Release lien letter clerically.
<i>NOTE: RPO 008 received in combination with SPL 982 and diary message "972 DIV ADJ" indicates a dividend overpayment is involved and a paid-up insurance segment is on the master record. Take action to establish dividend overpayment lien; adjust dividend segment; release lien letter; insert follow-up diary; and turn on other indebtedness bit.</i>		
A08	RPO - 910	Edit indicates: (1) Insured's age is less than the minimum or exceeds the maximum age in the dividend table. (2) Dividend rate exceeds \$29.99. (3) Clerical premium edit of modified life policies, ages 15 through 19.
R08	RPO - R/C	Reinstatement not processed: (1) Insurance and TDIP not paid to same date (2) Policy has a TDIP segment. Existing coverage is greater than a monthly basic premium, but less than 90 percent of the total premium. Process application clerically
009	RPO - R/C	Input to change mode rejected: (1) How paid code in master record is not compatible with type of mode change being requested. (2) How paid change to DFB or Allotment not acceptable on a master record that does not contain a deduction segment. (3) Premium input not processed. Bill code being downdated more than 2 years from last anniversary date. (4) Type of mode change being requested is not compatible with how paid when master record contains a TDIP segment.

Code	Type	Description
		(5) Premium input not accepted. The mode is monthly and the bill code is not a two digit year or the mode is other than monthly and the bill code is not 00 through 12.
		(6) The mode of payment cannot be changed from monthly to other than monthly on a PADS account.
		(7) The mode of payment cannot be changed from annual to other than annual when the dividend option is Net Premium Billing.
A09	RPO - 910	Edit indicates the insured's age for a reduced paid up policy is not in the dividend table.
		OR
		Rate for a paid up addition segment is not in the dividend table.
R09	RPO - R/C	Reinstatement not processed (process clerically):
		(1) Change date is on or before reinstatement date
		(2) Reinstatement date is subsequent to current date
		(3) Next month due is prior to effective date
		(4) Reinstatement date is more than 5 years from lapse date
U09	RPO - RC	Underwriting input rejected. No match on file number.
010	R/C	Deletion of a TDIP segment rejected.
		(1) The next month TDIP premium due on the master record does not agree with the next month due shown on the input transaction.
		(2) TDIP segment cannot be deleted when the how paid is 5 (waiver).
A10	RPO - 910	Edit indicates:
		(1) Policy effective year is before 1940 or is the same or later than the dividend year shown in the policy segment
		(2) Effective year of term policy is more than 5 years before the dividend year shown in the policy segment.
		(3) Twenty-year Endowment contract. Effective year of policy is more than 20 years prior to current year.

Code	Type	Description
R10	RPO - R/C	<p>(4) USGLI 30-year Endowment contract. Effective year of policy is more than 30 years prior to current year.</p> <p>(5) Effective year of Replacement Ordinary Life is prior to 1969.</p> <p>(6) Effective year of pending dividend TT 626 is prior to 1969.</p>
U10	RPO - R/C	<p>Reinstatement not processed. There is no pending remittance for the policy or the pending remittance is not timely. Delete and insert pending remittance under proper policy number, if in order, or process clerically.</p> <p>Underwriting input rejected.</p> <p>(1) Information on input missing or invalid.</p> <p>(2) Invalid information in master record.</p> <p>(3) Total "Insurance Amount" being converted, consolidated, split or changed is greater than the old total amount of insurance.</p> <p>(4) Policy prefix is 2 (RS); when converting to Modified Life, change to 6 (W).</p> <p>(5) Conversion to Endowment plan rejected. How paid is 5 (disability waiver).</p> <p>(6) Premium lien exists on term contract.</p> <p>(7) Effective date on input differs from effective date of policy in the master record.</p> <p>(8) Amount of remittance is blank.</p> <p>(9) Conversion and plan of insurance is 9 (Reduced Modified Life Age 65) or -9 (Reduced Modified Life Age 70).</p> <p>(10) How paid is 5 and effective date of conversion would result in an antedated conversion.</p> <p>(11) Split conversion and both inputs contain entries in "New or Related Policy Number" field.</p> <p>(12) Replacement Ordinary Life and last three digits of new policy number are the same as the last three digits of policy number in the master record.</p> <p>(13) Input erroneously coded C (TDIP rider canceled) in "TDIP Effective Date" field.</p>

Code	Type	Description
		(14) "TDIP Cease" field is blank and: (a) "TDIP Code" field is not coded indicating cancellation. Master record contains TDIP segment. (b) "Type Change" field contains an 8 (TDIP being added). (15) Change of plan from endowment to another endowment on other than policy anniversary date and paid-up addition exists. Process clerically.
011	RPO - R/C	(1) Plan of insurance in master record not compatible with type of input being inserted. (2) Insurance amount for plan 9 (Reduced Modified Life Age 65) or plan -9 (Reduced Modified Life Age 70) is more than one-half of amount of insurance in policy segment (plan 8 for Modified Life Age 65 or -8 for Modified Life Age 70). (3) Transaction type 099 reason code 13 or 22 rejected; edit indicates transaction date is higher than the current date. (4) Transaction type 099 reason code 13 rejected; not acceptable for USGLI plans 5 and 6. (5) Transaction type 089 Reason Code 02 rejected; reason code indicates cash surrender on basic policy only, but the policy is not in force (How Paid 1).
ALL	RPO - 910	(1) Edit indicates how paid in master record is 5 (disability waiver). Policy is Reduced Modified Life Age 65 or Reduced Modified Life Age 70 and there is no record of a Replacement Ordinary Life policy. (2) Edit indicates that a replacement contract JR Reduced Modified Life Age 65 with a disability rate code of 300 percent or less is other than 30-payment life (plan 3).
R11	RPO - R/C	Reinstatement not processed. (1) Next month due for policy same as reinstatement date. Trigger posting of pending remittance, if in order. (2) Insurance how paid other than 1,4 or 9.
012	RPO - R/C	(1) Deletion of pending transaction rejected. No matching pending transaction on tape.

Code	Type	Description
A12	RPO - 910	<p>(2) Change of a 978 pending diary or change to call-up date of money item in 200 series rejected. No matching pending transaction on tape.</p> <p>Edit indicates:</p> <p>(1) Error in plan of insurance on pending dividend transaction.</p> <p>(2) (USGLI only.) Pending dividend how paid is 4 (extended term insurance).</p> <p>(3) Plan not compatible with how paid, age or effective date.</p> <p>(4) Pending dividend how paid is 2 (reduced paid-up) or 4 (extended insurance) and plan in pending dividend does not match plan in master record.</p> <p>(5) Transaction type 089 Reason Code 02 rejected; reason code indicates cash surrender on basic policy only, but the policy is not in force (How Paid 1).</p>
R12	RPO - R/C	<p>Reinstatement not processed due to prior reject on same PDN (processing day number) for this record. Reinstatement input may be resubmitted when prior reject is corrected.</p>
013	RPO - R/C	<p>Input to change action type and/or action date rejected.</p> <p>(1) The action type is one of a series which cannot be changed by clerical input or is not compatible with the type of policy in the master record.</p> <p>(2) Action type being changed to 3 or 4 and the how paid code on the account is 5 (waiver).</p>
<p><i>NOTE: Clerically record this data as a pending diary with following message: "HP5 CRIT MODAYR" (070175)</i></p>		
A13	RPO - 910	<p>Edit indicates the insured's age is under 15 on the pending dividend transaction.</p>
R13	RPO - R/C	<p>Reinstatement not processed. Insufficient money. Delete and insert pending remittance under proper policy number, if in order, or process clerically.</p>
014	RPO - R/C*	<p>Deletion of a policy segment rejected.</p> <p>(1) Policy has an optional segment and/or pending transaction which must be cleared before policy can be deleted.</p> <p>(2) (NSLI) Purge date for "W" term insurance cancellation is current; optional segments or pending transactions are present.</p>

Code	Type	Description
		<p>(3) (VSDI) Purge date for "J" is current; optional segments or pending transaction are present.</p> <p>(4) Option of settlement for matured endowment not recorded in master record.</p> <p>(5) Call-up code is 092 and a credit of \$1 or more is on the master record.</p> <p>(6) Transaction type 099 transaction code 12 does not have a debit to account 51.</p> <p>(7) Account 51 on transaction type 099 code 12 is more than the face amount of insurance.</p> <p>(8) Account 51 is too large for last amount field in master record.</p> <p>(9) Invalid settlement option or no option in master record to process transaction type 099 code 12.</p> <p>(10) Invalid condition in the bill code field of the master record prevented system conversion of that field.</p> <p>(11) Date of death is prior to the effective date of insurance.</p>
<p><i>*NOTE: Subparagraphs (2), (3), (4) and (5) are RPO only codes. They will not produce rejects.</i></p>		
A14	RPO - 910	<p>Edit indicates:</p> <p>(1) Insured's age in the pending dividend transaction is less than the minimum or exceeds the maximum age dividend table.</p> <p>(2) Pending dividend rate exceeds \$29.99.</p>
R14	RPO	<p>Reinstatement processed. Action regarding dividends is required.</p> <p>(1) Permanent or term plan of insurance, prior year dividend adjustment required.</p> <p>(2) Term insurance - dividend rate table for year during which policy lapsed is not available.</p> <p>(3) Term insurance - number of months not due for dividend plus skip months due to reinstatement will exceed 11.</p> <p>(4) Previous year dividend has not been paid.</p> <p>(5) Skipped months in the Months Not Due field.</p> <p>(6) Lapse and reinstatement occur in the same dividend year.</p>

Code	Type	Description
		(7) Dividend overpayment at a rate other than the one in the master record. Establish dividend overpayment lien using the rate involved in the overpayment, not the rate in the master record.
<i>NOTE: In instances described in subparagraphs (4), (5) and (6) above, system has shown correct number of skipped months. System has also released approved reinstatement status notice. Clerically prepare notice regarding dividends.</i>		
015	RPO - R/C	Transaction rejected. Mode changed with an XX2 transaction and there is a TDIP segment. Insurance and TDIP premium changed. Clerically check and change TDIP premium, if necessary.
A15	RPO - 910	Edit indicates the insured's age on the pending dividend transaction is not in the dividend table for reduced paid up insurance.
R15	RPO	Reinstatement processed. Pending dividend is not for current year. Examine paid dividend information and clerically adjust. Status notice for approved reinstatement was prepared by the system. Notice of a dividend adjustment must be clerically prepared.
016	RPO - R/C	<p data-bbox="760 1094 1166 1125">Input transaction rejected because:</p> <p data-bbox="760 1159 1531 1224">(1) The system cannot downdate the dividend year without the special batch number on the input document.</p> <p data-bbox="760 1257 1531 1323">(2) The dividend months not paid are not compatible with the plan of insurance.</p> <p data-bbox="760 1356 1101 1388">(3) The dividend rate is zero.</p> <p data-bbox="760 1421 1531 1484">(4) The system cannot downdate the interest year in the dividend credit/deposit segment.</p>

Code	Type	Description
*****		Amount of insurance exceeds \$10,000. The call up code in the first policy has been changed to 970. The first policy segment and the life segment have been frozen.
RI6	RPO - R/C	Reinstatement not processed. Error in attempt to calculate reserve. Process application clerically.
U16	RPO - R/C	Underwriting input rejected. Amount of insurance is in excess of \$1,000 but not in multiples of \$500. Process transaction clerically.
017	RPO - R/C	<p>Premium input rejected:</p> <p>(1) Next month due being changed - master record how paid is DFB or Allotment and the how paid on the input transaction is blank</p> <p>(2) Account has an overage or shortage, input contains zeros in credit or shortage field, and C/S code is blank.</p>
A17	RPO - 910	Edit indicates the number of pending transactions exceeds 10. Forward RPO to Chief, Policy and Procedures Staff, 290A for necessary action.
R17	RPO - R/C	<p>Reinstatement not processed:</p> <p>(1) Error in attempt to locate premium rate.</p> <p>(2) Age on input is not the same as the age in the master record. Process application clerically.</p> <p>(3) Plan, fund, age, or disability rate code on the TT980 not the same as information in the master record.</p>
018	RPO - R/C	<p>(1) Insertion of a pending dividend rejected since program edit requires the transaction dividend year to be the same as the dividend year in the master record.</p> <p>(2) Insertion of a dividend authorization rejected since the dividend year in the master record is not within 3 years (past year, current year, next year).</p>
018	RPO - 910	Edit reveals expiration date of extended insurance cannot be converted to a month and year (invalid data). Determine expiration date of extended insurance. Correct if necessary. Insert dividend rate for extended term insurance.
R18	RPO - R/C	(1) (USGLI) Reinstatement not processed. Months due are over 99. Process clerically.

Code	Type	Description
		(2) (VSDI) Reinstatement not processed. Months due are over 60. Account not eligible for reinstatement.
A19	RPO - 910	Edit indicates dividend on extended insurance is due. (1) The action type is 5. It must be 9 for payment of dividend. (2) The option is X (non-participating).
R19	RPO	Clerical examination is required to determine if: (1) There is an overpayment of the accelerated dividend due to skip months in reinstatement and a lien already exists on the master record for this policy. Establish a utility policy for overpayment. (2) Due to reinstatement, the dividend months paid and amount of overpayment lien should be adjusted to reflect correct amounts. (3) Supplemental dividend due because of reinstatement. (4) Reinstatement processed. Dividend paid in advance for year of lapse and the lapse month is the 12th month. No missing months for dividend year.
020	RPO	Incomplete temporary master record created. Missing information. Insert missing data.
A20	RPO - 910	Edit indicates that the anniversary date in the dividend segment does not agree with the policy effective date (month and/or day).
R20	RPO	There is an overpayment of the accelerated dividend due to skipped months in reinstatement. Dividend rate not available. If no lien or paid-up addition segment is on the master record, establish a lien for the overpayment. Otherwise, establish the overpayment as a utility policy.
U20	RPO - R/C	Underwriting input rejected. (1) Type of change is coded for other than split or consolidation and a new or related policy number was entered. (2) Change data is prior to effective date in master record. (3) Type change coded 4 and date of change entries are not equal.

Code	Type	Description
021	RPO - R/C	Input to correct temporary master record rejected. Edit indicates invalid or missing information. Reason may be no temporary record indicator on the input. Examine to determine cause of reject. Correct and resubmit input.
A21	RPO - 910	(1) Paid-up Endowment Addition segment on tape, but plan in master records is not and Endowment plan of 4, 5 or 6. (2) Dividend year same as effective year of policy.
R21	RPO	There is an overpayment of the accelerated dividend due to skipped months in reinstatement. Final lapse action was taken before reinstatement. If lien was previously established for the overpayment, make necessary adjustment; otherwise, establish a lien for the overpayment.
022	RPO - R/C	Edit indicates J insurance effective date prior to May 1965.
A22	RPO - 910	Edit indicates the insurance how paid code is zero (paid-up) and the plan of insurance is not a 20-Payment Life or 30-Payment Life.
R22	RPO - R/C	Reinstatement input rejected. The how paid code is 4 (extended insurance) and there is a TDIP segment. Process clerically. The system will not process reinstatements of extended term insurance and TDIP or reinstatement of life when there is a TDIP segment.
A23	RPO - 910	Amount of pure endowment is equal to or greater than the face amount of insurance.
U23	RPO - R/C	Underwriting input rejected. (1) Dividend year on the input is not compatible with effective date of change. (2) Dividend year on input is not compatible with dividend year in master record.
R23	RPO - R/C	Reinstatement not processed. (1) Policy is non-participating but master record has a dividend credit segment. Process reinstatement clerically. (2) Dividend credit balance sufficient to pay monthly premium.
024	RPO - R/C	(1) Paid dividend input, type 5, was rejected since the master record contains a paid dividend segment.

Code	Type	Description
		(2) Paid dividend input, type 5, was not used for the insertion of a prior reject.
A24	RPO - 910	Edit indicates that the TDIP and policy funds are different. The fund on a \$10 rider cannot be H. Examine folder to determine if funds on \$5 rider are correct.
R24	RPO - R/C	(VSDI) Reinstatement not processed. Process clerically. JR or JS contract has a TDIP rider.
025	RPO - R/C	(1) Input to delete a record from tape because of death, permanent and total disability, matured endowment or matured contract with pure endowment not accepted. Face amount or pure endowment amount of policy shown on accounting control input (debit entry to control account 51 on delete transaction-any reason code) not compatible with face amount or pure endowment amount in master record. The Input Output Unit will associate RPO with all corresponding file maintenance rejects and handcarry to the appropriate Accounts activity for the necessary corrective action when batch number is CB or XB. (2) (VSDI) Accounting control delete transaction rejected. Debit to account number 51 on a temporary master record.
A25	RPO - 910	ZIP or foreign geographic code is not compatible with foreign mail bit in the master record.
A26	RPO - 910	Extended insurance record requires correction in one or more of the following fields: (1) Action type. (2) Action date. (3) Insurance how paid code (change to 1 (inactive) if extended insurance has expired).
A27	RPO - 910	Insurance age 65 or 70 and the plan of insurance is Ordinary Life (plan 1). Verify that plan of insurance is correct.
028	RPO - R/C	Insert 978 pending diary with 958 call-up code rejected. Life fund not 9 (JS).
A28	RPO	The how paid code on a JS policy may only be 1, 2 or 4. Review account and insert the correct how paid code.
029	RPO - R/C	Transaction rejected. Transaction type not accepted on a temporary master record.

Code	Type	Description
A29	RPO	JS account with next month due of November 1977 or later. Review account, downdate next month due to October 1977, and make appropriate refund.
030	RPO	(1) Transaction changed plan in master record. System did not create pending dividend for paid up segment because amount of paid-up additions exceed \$9,999. (2) 022 transaction type processed. Pending dividend for paid-up addition and/or parent policy not created because combination of months not due exceeds 11.
U30	RPO - R/C	Underwriting action not processed. Edit indicates invalid data as follows: (1) How paid code is 0, 1, 2, 4, or 7. (2) TDIP optional segment how paid is different from how paid in fixed policy segment. (3) TDIP optional segment next month due is different from next month due in fixed policy segment. (4) Master record indicates insured is incompetent. (5) Dividend year on underwriting input, when compared with dividend year in master record, would mean that more than 2 years' dividends are due. (6) Dividend interest should have been capitalized before change date shown on underwriting input. (7) How paid code is 5 (waiver) and change date is higher than next month due. Waiver accounting needed. (8) Dividend credit segment exists on policy being deleted and dividend adjustment is due. (9) How paid code in master record differs from how paid on input document. (10) Insurable age exceeds age 90. (11) Conversion rejected. Plan in master record not term. (12) Split rejected. More than a two policy case. (13) Change of plan to another permanent plan with higher reserve and how paid is 5.

Code	Type	Description
		(14) Split and conversion of V term policy with dividend credit balance. The date of change and the effective date of term contract are equal.
		(15) Overpayment lien or other indebtedness exists on term contract.
		(16) Total amount of insurance on split conversions is not equal to amount of insurance in master record.
		(17) Term contract paid into next renewal period. Date of change is within current renewal period.
		(18) The existing policy has insurance and TDIP and the change date is 1 month subsequent to the last month paid.
		(19) The intent is to pay 1 month on insurance and TDIP on the old contract. Discontinue TDIP and convert to a permanent plan.
		(20) Consolidation and conversion action rejected. Account being deleted has a pending transaction.
		(21) Change of plan with age 65 TDIP rider continued or exchanged.
		(22) Conversion of a term account with a past due renewal date.
		(23) Consolidation and conversion with paid-up additions. Process clerically.
		(24) Reduction of a permanent plan contract with the reserve disposition code 2 rejected. The reserve is more than the amount required to pay premiums through the end of the premium-paying period.
		(25) Change of plan and the plan is 9 (Reduced Modified Life Age 65) or plan -9 (Reduced Modified Life Age 70). Transaction type 000 used with type change 6.
W30	RPO - R/C	Waiver diary insert (diary control other than 5) rejected for one of the following reasons; (1) Control batch number is not used. (2) One of the following fields is blank: (a) Effective date of disability. (b) Severity code.

Code	Type	Description
W31	RPO - R/C	<p>(c) Primary class code.</p> <p>(d) Review date (diary control is 0 (zero)).</p> <p>(3) There is no policy on tape with either the insurance or the TDIP premium waived.</p> <p>(4) "Change" transaction rejected. Zero (0) diary control character with blank review date and review date in master record is past due.</p> <p>Waiver diary transaction rejected.</p>
		<p>(1) Diary control character incorrect.</p> <p>(2) TDIP effective date is after disability effective date.</p>
W32	RPO - R/C	<p>Waiver diary transaction rejected.</p> <p>(1) "Insert" and a waiver diary is already on tape.</p> <p>(2) "Change" and no waiver diary on tape.</p> <p>(3) "Change" and diary control is statutory but waiver is not 20 years old nor is primary class code of the acceptable type. This reason, when used, will always be preceded by a "STEDIT" reason code.</p> <p>(4) "Change" and disability effective date is being changed to less than 20 years on a statutory waiver. This reason is always preceded by a "STEDIT" reason code.</p>
032	RPO - R/C	<p>Input to lift a 957 policy freeze rejected.</p> <p>(1) NSLI and VSDI-The insurance how paid code is "0" and the TDIP how paid code is not 0 or 5 for the TDIP cease code 1 or 2.</p> <p>(2) USGLI-The insurance how paid code is 0 for the TDIP cease code 3 and the TDIP how paid code is not 0 or 5.</p>
		<p><i>NOTE: When the TDIP how paid code is corrected, the policy freeze will automatically be lifted.</i></p>
033	RPO - R/C	<p>Transaction rejected.</p> <p>(1) Earlier rejected input submitted with the same day number and file number. Input was not edited in run 140.</p> <p>(2) The system generated a VA Form 29-368d, Report of Status for Settlement of Death Claims, on this processing day number.</p>

Code	Type	Description
W33	RPO - R/C	Waiver approval processed, action type is 3 or 4. Request authority from insured to apply any refund due to reduce loan and to change dividend option to LOLI. Advise insured of importance of reducing loan to avoid loss of insurance.
W34	RPO - R/C	Waiver diary transaction to change diary control rejected. Diary control in pending transaction is 5. Action type code is other than 1 or 3.
W35	RPO - R/C	Transaction to approve waiver application rejected. (1) Required fields incomplete. (2) USGLI account without plan 6 or TDIP.
W36	RPO - R/C	Waiver transaction rejected. (1) Duration of disability less than 6 months. (2) Two-policy case with different due days. (3) How paid is code is zero. (4) Action code 3 on deduction type account. (5) Three or more policy case. (6) Deduction account. Amount of deduction does not equal total premium. (7) Termination action and termination day are not equal to due day in master record. (8) Error in converting effective date of contract to month number or in converting date of birth to decimal. Correct effective date or date of birth. (9) Age exceeds highest age in rate table. (10) How paid is extended insurance.
W37	RPO - R/C	Waiver transaction rejected. (1) Batch number or termination date incorrect. (2) Effective date of waiver prior to effective date of previous term of policy (LPT) or prior to effective date of policy (permanent plan). Process clerically. (3) Effective date of waiver is after renewal date.

Code	Type	Description
		<p>(4) Termination action. Termination date is after action date in master record.</p> <p>(5) Direct pay account and next premium due date is before effective date of waiver.</p> <p>(6) Next premium due in life and disability segments differ.</p> <p>(7) Request to put account on waiver rejected because account is already on waiver.</p> <p>(8) Policy paid beyond the current renewal date. Clerical action is required to refund premiums.</p> <p>(9) Renewal date past due and renewal not yet processed. Clerical action is required to refund premiums and process waiver transaction.</p> <p>(10) One policy of a multiple policy contract has a renewal date past due and the renewal action has not been accomplished.</p> <p>(11) Deduction account paid more than 1 month in advance.</p>
W38	RPO - R/C	<p>Waiver approval processed. Letter not released for one of the following reasons:</p> <p>(1) USGLI policy.</p> <p>(2) Severity code is 9 (no mail).</p> <p>(3) 712 waiver action code is 3 or 5.</p> <p>(4) Diary control is 3.</p> <p>(5) Insured is incompetent.</p> <p>(6) Returned mail bit is on the master record.</p>
W39	RPO	<p>Application for waiver processed VA Form 29-1565-3, Decision Disability Insurance Benefits, not released. USGLI or VSDI (J, JR, JS) policy with less than \$500 insurance. Prepare VA Form 29-1565-3 clerically.</p>
U40	RPO - R/C	<p>Underwriting input rejected.</p> <p>(1) Edit indicates type of change is incorrect.</p> <p>(2) Entries in the TDIP fields but the master record does not contain a TDIP segment and the type of change does not indicate the addition of a TDIP segment.</p>

Code	Type	Description
W40	RPO - R/C	Waiver approval processed on a J account effective prior to October 1976 (Date of Premium Reduction). Refund unearned premiums clerically.
W41	RPO - R/C	Waiver transaction rejected. Waiver effective in previous term period. Skipped months involved. Process clerically.
W42	RPO	Waiver of premiums processed by the system for deduction account. Request for Allotment Deduction Change, or Request for DFB Action, has not been generated.- Prepare SEL2 screen.
044	RPO	How paid code has been clerically changed to a 4 or inserted as a 4. Determine if action type and date are correct.
045	RPO - R/C	Transaction type 072 is rejected. (1) How paid code is 1 and the action type is other than 5. (2) How paid code is not 1 and the action date is earlier than the processing date. (3) How paid code is 4 and the action date is greater than next month due plus 600 months. (4) Input action date is earlier than insurance effective date. (5) Edit indicates the policy is Level Premium Term insurance with how paid code 1 and the input action date on TT 072 is greater than 1 month from current processing day.
U46	RPO - R/C	Underwriting input rejected. Related input on split case was rejected.
047	RPO - R/C	Transaction type 083 is rejected. How paid code entry of 7 does not agree with how paid code in the master record.
050	RPO - R/C	Premium and/or TDIP transaction rejected. (1) Next month due in master record, when adjusted by number of months to next month due does not agree with next month due on input document(s). (2) How Paid on a "K" account being changed from "9" (K-Paid Up) to either 2 or 4. (3) Entry made in the "Downdate" field on a "K" account. How Paid is other than 1 or 5.
U50	RPO	System generated a lien after processing an exchange to age 65 TDIP rider. Release lien letter.

Code	Type	Description
U55	RPO - R/C	Underwriting input rejected. Prepare input to effect printing of a policy submitted on a temporary master record.
058	RPO - R/C	Input transaction rejected. Interest year shown is current year but processing date is earlier than normal capitalization date. System cannot process with special batch number 1T.
059	RPO - R/C	<p>Input transaction rejected.</p> <p>(1) The system cannot downdate the loan/lien effective date or the loan interest year.</p> <p>(2) Transaction to downdate the loan effective date or the loan interest year requires a special 2T batch, routed through Internal Controls (293).</p> <p>(3) No matching loan balance segment on tape as identified by the loan interest rate shown.</p>
U60	RPO - R/C	<p>Underwriting input rejected.</p> <p>(1) There is no matching pending transaction for remittance unit number.</p> <p>(2) Remittance is insufficient to pay premium.</p> <p>(3) Remittance will pay premiums beyond the new action date.</p> <p>(4) Unit number is blank; plan and type of change are 0 (Replacement Ordinary Life).</p> <p>(5) Application for exchange of TDIP age 60 rider for TDIP age 65 rider rejected. Premium not paid for month of exchange. The system will delete the 972 pending.</p> <p>(6) The reserve disposition code is "refund" and there is insufficient money to validate the contract change.</p> <p>(7) How paid code is 3 (DFB) or 6 (Allotment) and transaction is an antedated conversion.</p> <p>(8) How paid code is 3 (DFB) or 6 (Allotment) and there is insufficient money to pay difference in reserve for change of plan.</p> <p>(9) Fund of pending remittance differs from fund of policy being converted.</p>

Code	Type	Description
U61	RPO - R/C	Request for change of plan with reserve applied to pay premiums in advance rejected. Premium credit results which exceeds \$999.99.
063	RPO - R/C	Transaction rejected. Code to change policy to rerated is not acceptable.
067	RPO - R/C	Transaction rejected. Statutory lien character improperly coded as insert or delete.
068	RPO - R/C	Transaction rejected. Action to change waiver reimbursable control character is improper. The how paid code is 5 (disability waiver) and there is no TDIP segment, or the how paid-code is not 5.
A70	RPO - R/C	Unable to convert binary date of birth.
C70	RPO - R/C	Unable to calculate current reserve value.
D70	RPO - R/C	Modified Life Age 70 reserve value less than current plan reserve value.
F70	RPO - R/C	Adjust flat extra premium.
I70	RPO - R/C	Plan 9 (Reduced Modified Life) insurance amount in error.
L70	RPO - R/C	Unable to calculate existing loan indebtedness.
N70	RPO - R/C	Unable to calculate Modified Life Age 70 reserve value.
U70	RPO - R/C	Underwriting input rejected. (1) More than two policies. (2) The transaction does not match the master record.
071	RPO	Change of address processed and the returned mail bit turned off. Clerical action is necessary to release returned mail.
U71	RPO - R/C	Underwriting input rejected. (1) How paid code is 1. (2) XC diary pending. (3) Policy life fund is not the same as in the master record. (4) Policy plan is not the same as in the master record. (5) Master record is frozen by a 957 or 970 policy call up.

Code	Type	Description
		(6) Policy not generated by system. More than 5 years has expired from effective date of term contract to the current date.
072	RPO	Change of address processed. Returned mail and disbursement pending bits were turned off. Clerical action is necessary to release returned mail. Disbursement action was taken by the system.
073	RPO	Change of address processed on a policy with a Section 712 or Section 748 (311) waiver with a TDIP segment. Forward the RPO to Insurance Awards to change the address on the TDIP award master record.
074	RPO	Change of beneficiary processed on a lapsed account. Clerical action is necessary to advise policyholder.
075	RPO - R/C	Transaction type 0X2 rejected. Invalid dividend option for type of account.
076	RPO	Transaction was processed. The edit indicates TDIP segment and the how paid code for insurance is 1 or 4. If transaction is in order, file RPO in folder.
077	RPO	Transaction was processed, but edit indicates a discrepancy in dividend option. Clerical action is necessary to correct or change dividend option and/or related fields in the master record. If the account is on waiver of premiums, and the dividend option is "premium", take action as follows: (1) Change dividend option to "credit". (2) Release letter if appropriate. (3) Do not insert a diary. If no reply is received, the dividend option will remain as "credit."
078	RPO	Transaction processed. The edit indicates a discrepancy between the how paid and mode code. The account is frozen with a 970 call-up. This occurs when a permanent plan account on 724 waiver reaches the end of the premium-paying period, the how paid code is clerically changed to "0" but the waiver data is not deleted from the master record. Check to determine if a PIR refund is due. Remove waiver data from master record.
078	RPO - R/C	Transaction rejected. Entry in units and tens position of the pure endowment field of the premium input is other than 00.
079	RPO	Transaction was processed, but the edit indicates a discrepancy in the amount of insurance, fund, or plan.

Code	Type	Description
080	RPO	Transaction processed. Discrepancy in credit/shortage field.
080	RPO - R/C	Transaction type 0X0 rejected in run 140. Incorrect transaction type used to trigger liability disbursement when there is an active policy on tape.
081	RPO	Transaction processed. Edit indicates a discrepancy in one or more of the following fields: (1) Action type and/or date. (2) Next month due. (3) Effective date. (4) Effective date how paid. (5) Amount of deduction and insurance premium.
U81	RPO - R/C	Conversion or change to Modified Life rejected. Date of change is prior to: (1) May 1965 for Modified Life Age 65. (2) July 1972 for Modified Life Age 70.
082	RPO - R/C	Premium or TDIP segment input rejected on a how paid code 8 or 9. (1) The next month due is being updated and the control accounting, if any, is debiting premiums. (2) The next month due is being downdated and premiums are being credited.
U82	RPO - R/C	(1) Insurance age. (a) Over 61 (plan 8) or not actual age 65 on change date for plan "0". (Modified Life Age 65.) (b) Over 66 (plan -8) or not actual age 70 on change date for plan "0". (Modified Life Age 70.) (2) Age shown on underwriting input not compatible with effective date. (3) Effective date and age on underwriting input differs from the master record 5 LPT contract being retained as the result of a split conversion.

Code	Type	Description
085	RPO	Premium or overpayment lien liquidated. Record indicates other indebtedness. Create utility policy.
086	RPO	Policy input processed with TDIP entries. Edits indicate a complete TDIP input is necessary.
087	RPO	Transaction processed. Edit indicates a discrepancy in the TDIP fund, how paid, due date, change date, or age.
088	RPO	Error in action date in master record. Prepare input to correct action type and/or action date. If change cannot be made clerically, prepare input to force the system into its action date routine.
088	RPO - R/C	Input rejected. The entry in next month due is beyond the premium paying period.
W89	RPO	"V" term policy with an insurance age of 70 or above placed on waiver. Convert policy to 20-Payment Life if insurance age is 75 or below. Convert policy to Ordinary Life if insurance age is 76 or above.
090	RPO	Transaction processed. An invalid condition in the date of birth in the master record prevented internal system conversion of that field. Prepare input to correct the date of birth field.
U90	RPO - R/C	(1) XC or cash surrender pending. (2) Change year on "J" policy prior to 1965. (3) Change date higher than age 60 date. (4) Wrong fund (RH). (5) How paid code is 1, 2, or 4 and action requested is to add or exchange TDIP. (6) How paid code is 0.
091	RPO	Transaction processed. An invalid condition in the TDIP effective date in the master record prevented internal system conversion of that field. Prepare input to correct the TDIP effective date field.
U91	RPO - R/C	TDIP age 55 or over or exchange of \$5 rider and input is not coded to show application received and approved.
092	RPO - R/C	Transaction rejected. (1) Transaction type is not correct.

Code	Type	Description
		<p>(2) Policy input cannot be used to change the how paid code from or to how paid code 5.</p> <p>(3) Premium input cannot be used to change the effective date how paid if the how paid code is 5.</p> <p>(4) Delete temporary master record indication. Permanent master record previously established and already on tape.</p> <p>(5) Policy on premium input rejected. How paid code being changed to "0". Premiums paid but not earned or plan of insurance is not 20 PL or 30 PL.</p> <p>(6) How paid code 0, 2 or 4 invalid on a 5LPT contract.</p> <p>(7) Transaction to change the dividend option to 2 rejected since there is no paid-up addition segment, and the how paid code in the master record is 1 (not in force) or 4 (extended insurance.)</p> <p>(8) Transaction rejected. File number and policy number cannot be the same when they are within the 4000-00-00 range for Supplemental RH.</p>
U92	RPO - R/C	<p>Underwriting input rejected.</p> <p>(1) How paid code is 5 and TDIP added.</p> <p>(2) How paid code 0.</p> <p>(3) Input for replacement of TDIP rider rejected. TDIP how paid code is 0 in the master record. Prepare rider clerically.</p> <p>(4) Mode is code 0.</p>
093	RPO - R/C	<p>Transaction rejected. The guardian bit in the master record is on but the incompetency bit is not. Determine guardian and incompetency status. Prepare necessary input to correct the master record.</p>
U93	RPO - R/C	<p>(1) Sixtieth birthday reached on or before notice date.</p> <p>(2) Endowment maturing on or before age 60.</p> <p>(3) Unable to calculate rate.</p>
094	RPO - R/C	<p>Policy insertion rejected. There are already 10 policies on the master record.</p>

Code	Type	Description
095	RPO	Transaction processed changing the how paid code from 724 waiver. Dividend date was not changed, so system blanked out dividend rate field. Prepare input to insert dividend information and change related fields.
095	RPO - R/C	Transaction type 082 rejected. Policy is "W" Term insurance. The insured will have reached his or her 50th birthday before the next renewal and the input and the master record effective date do not agree.
U95	RPO - R/C	Underwriting input rejected. (1) Replacement Ordinary Life issue is not valid since plan of insurance is other than Modified Life. (2) Policy call-up type is other than 960 and/or the current processing date is lower than policy call-up date. (3) Premiums are not paid to insured's 65th or 70th birthday. (4) Age on input for Replacement Ordinary Life insurance is not compatible with existing insurance which is Modified Life age 65 or 70.
096	RPO - R/C	TDIP reject. (1) The age and plan do not correspond with the age and plan in the master record. (2) The how paid code for life is 1 (not in force) or 4 (extended term insurance). (3) NSLI or USGLI TDIP fund code is not the same as accounting fund code. (4) Age for TDIP is 60 and effective date is on or after insured's 60th birthday.
099	RPO	Transaction processed. An invalid condition in the insurance effective date in the master record prevented internal system conversion of that field. Prepare input to correct the insurance effective date field.
R99	RPO - R/C	Reinstatement not processed. Unable to calculate 65th or 70th birthday for Reduced Modified Life policy due to either bad next month due or date of birth.

Code	Type	Description
100	RPO	(1) Deduction establishment or discontinuance made pending. The life and/or policy segments are frozen by an invalid condition or a previous transaction. Second policy may be temporary master record. (2) Deduction discontinued; reason code A(death.)
101	RPO	Deduction establishment made pending (single policy). Monthly deduction amount is not equal to monthly premium.
102	RPO	Deduction establishment made pending. (1) The number of initial months times the monthly deduction does not equal first deduction reported. (2) Initial deduction is not an exact multiple of the recurring deduction authorized.
103	RPO	Deduction establishment and/or discontinuance made pending (two-policy case). Monthly deduction amount does not equal the total monthly premiums for the two policies.
104	RPO	Deduction establishment and/or discontinuance made pending. (1) The establishment or discontinuance amount does not equal total amount distributed between two policies. (2) The insured has more than two policies.
106	RPO	Deduction establishment or discontinuance made pending. Next month due for life and TDIP premiums do not agree.
107	RPO	Deduction establishment or discontinuance made pending. The transaction is not compatible with the how paid code in the master record.
108	RPO	Deduction establishment made pending. The next month due in the master record is before the effective date of the establishment.
109	RPO	Deduction discontinuance made pending. The effective date of discontinuance is more than 1 month before effective date of establishment of deduction.
110	RPO	Deduction discontinuance made pending. (1) The monthly deduction amount on the discontinuance does not agree with the premium amount on the master record.

Code	Type	Description
111	RPO	<p>(2) The paying office of the transaction does not agree with the paying office on the master record.</p> <p>Deduction discontinuance made pending.</p> <p>(1) The next action date on the master record will occur before the next month due date.</p> <p>(2) The allotment being discontinued extends into the current term period, and was established 2 or more months before the previous term period. Since only the premium rates for the current and previous term period are available, the system is unable to determine the amount of the overage or shortage.</p>
111	R/C - 130	<p>Transaction does not meet edit requirements. The field which does not meet edit requirements will be identified by an asterisk (*) in the last position of the field containing the invalid data. Since the edit stops at the point when the first invalid data is found, it will be necessary to examine for correctness all other entries that may follow the invalid entry.</p> <p style="text-align: center;">OR</p> <p>Dividend option change to Net Premium Billing not permitted on other than the U040 processing screen.</p>
111	R/C - 150	Liability transaction rejected. Date of birth error.
113	RPO	Retroactive allotment discontinuance made pending. The system cannot automatically process retroactive discontinuances.
114	RPO	Deduction amount has not been distributed. Access U252 screen to make proper distribution to the deduction control record.
115	RPO	<p>Request for distribution of deduction (transaction type 114) rejected. Discrepancy exists between the deduction control record and the master record in one or more of the following fields:</p> <p>(1) Service or claim number</p> <p>(2) Reporting office</p> <p>(3) Effective date</p> <p>If information in the master record is incorrect, access U010 screen to change master record. If information in deduction control record is incorrect, access the U252 screen to make corrections.</p>

Code	Type	Description
115	R/C - 130	Invalid data and related input is missing.
117	RPO	Deduction discontinuance made pending. Discontinuance amount and/or month does not match data in diary.
118	RPO	Conversion processed. System has not generated a request for Allotment change or a request for DFB action because initial criteria was not met. Access the SEL2 screen to process deduction action.
170	RPO	Deduction establishment processed. Premiums are being paid more than 1 month in advance. Record is frozen with 970 policy freeze.
171	RPO	DFB deduction establishment processed. Premiums are being paid on a current month-to-month basis.
[172	RPO	<p>Deduction establishment and/or discontinuance processed. Determine if change in the deduction segment is necessary:</p> <p>(1) The master record indicates that more than one type of deduction is being reported - (alpha code in deduction type field in deduction segment).</p> <p>(2) Deduction establishment processed but deduction segment in the master record prevented the system from inserting the new deduction segment as reported in the new establishment.</p> <p>(3) Multiple deduction indicator should be turned on. Multiple deduction indicator should be inserted when ALT and DFB are both being received.]</p>
173	RPO	Deduction discontinuance processed. The how paid code was changed to direct pay and the billing code changed. A matured endowment option is of record. (The reason for discontinuance of deduction appears in the reason code area of the RPO. The numeric entry represents the reporting office and the alpha entry indicates the reason for discontinuance).
174	RPO	Allotment discontinuance processed. The how paid was changed to direct pay and the record was frozen with a 970 policy freeze. Determine if an adjustment of overage or shortage is necessary. (The reason for discontinuance of allotment will appear in the reason code area of the RPO. The numeric entry represents the reporting office and the alpha entry indicates the reason for discontinuance).

Code	Type	Description
175	RPO	<p>Important: The alpha code "A" indicates that the allotment was discontinued because of death. The RPO(s) should be handcarried to the Claims Division to be processed as the first notice of death.</p> <p>Deduction discontinuance processed. The new updated next month due on the master record is the same as the action date. The action type is other than renewal or automatic surrender.</p> <p style="text-align: center;">OR</p> <p>DFB discontinuance processed. The how paid is waiver. Verify the systematic premium refund amount with the month of DFB discontinuance.</p>
176	RPO	<p>Deduction establishment or discontinuance processed. The insurance office code in the life segment of the master record does not reflect Philadelphia.</p>
190	RPO	<p>Deduction discontinuance processed. The life control code for deductions was not previously indicated. Determine if the four life control codes are correct.</p>
194	RPO	<p>Deduction establishment and/or discontinuance processed. A shortage in excess of 30 percent of the monthly premium rate exists or master record overage/shortage field has been updated with a new shortage of less than \$1. In some DFB single policy 5LPT accounts, the shortage may be liquidated or reduced to less than 30 percent by subsequent processing in the same processing run.</p> <p>(1) If account is in order, except for accumulated shortage which exceeds 30 percent of the current monthly premium, establish a non-interest bearing lien.</p> <p>(2) Release appropriate notice to insured.</p> <p>(3) If lien is not in order and no further action is necessary, dispose of RPO.</p>

NOTE: The system will establish a non-interest-bearing lien and generate a letter in lieu of an RPO 194 when:

- (1) How paid code is 6;
- (2) Allotment discontinuance is paired with an establishment; and,
- (3) Accumulated shortage is in excess of \$1 and is more than 30 percent of the monthly premium;

Code	Type	Description
		(4) No paid-up additions exist.
195	RPO	Deduction discontinuance processed. The policy has been renewed, but the premium for the 60th month of the prior term period has not been paid.
196	RPO	Deduction establishment and discontinuance made pending. The system could not compute the renewal premium rate. The reason code on the RPO in the 800 series will indicate the reason why.
197	RPO	Deduction (Allotment/DFB) establishment and/or discontinuance not processed. (1) Term insurance pays premiums beyond end of premium paying period. (2) Permanent plan next month due is earlier than insurance effective date.
198	RPO	A paired discontinuance of allotment (matched discontinuance and establishment) processed for a term account. The reason for discontinuance was renewal and the discontinuance paid premiums through the 59th month. A shortage was created for the 60th month. The establishment was applied to the first month of the new term period placing the account on a month-in-advance basis.
200	RPO	Collection item made pending. The life and/or policy segment is frozen because of a previous transaction. OR Collection item was posted simultaneously with another clerical transaction(s). If collection item is not pending, mark RPO for disposal.
201	RPO	Collection item posted. Transaction type 203, application pending.
203	RPO	Collection item made pending. There is an irregularity in the payment and program logic cannot determine proper application. (1) Single policy - the amount of the payment does not equal total or net premium, and there is a loan/lien segment. (2) Two policies - the amount of the payment does not equal total or net premium of either or both policies (if policies have equal premiums, application will not be made unless the policy number and premium on the master record agree with policy number and amount on the input documents).

Code	Type	Description
BC 203	RPO	<p>(3) More than two policies - the policy number on the pending transaction does not match with any policy number on the master record or the amount in the pending transaction does not equal the total or net premium on the matching policy.</p> <p>(4) The value of the premiums paid in advance and the remittance exceeds \$10,000. Process clerically.</p> <p>A pending uncollectible remittance with transaction type 203 (payment received with an application) was deleted by the system together with the diary. Clerical action on the application received with the payment is necessary.</p>
204	RPO	<p>Clerical insertion of a pending remittance (transaction type 204 or 214) caused a life freeze.</p> <p>(1) Remittance is insufficient to pay 1 monthly premium on renewed contract, or</p> <p>(2) The batch number field reflects zeros. (This field should contain the number of months paid by that part of the remittance applied to premiums.) Prepare inputs to delete pending remittance and reinsert in the correct format.</p>
205	RPO	<p>Payment intended for paid-up Term insurance made pending (2X8) for one of the following reasons:</p> <p>(1) Action type is other than (00).</p> <p>(2) "W" account which is not eligible for renewal after current term period.</p> <p>(3) TDIP will terminate during the next term period.</p> <p>(4) TDIP and insurance next month due do not agree.</p> <p>(5) Odd amount of insurance indicated.</p> <p>(6) Premium rates for next term period cannot be calculated.</p> <p>(7) Premiums for the next term period have not been paid.</p>
206	RPO	<p>System posted a dividend withdrawal or a premium payment to pay premiums beyond Term insurance expiration date but could not release appropriate status notice automatically. Prepare and release status notice.</p>
207	RPO	<p>Collection item made pending. The how paid code is other than 8 (VAMATIC) or 9 (direct pay) or a 6 (allotment) on 1 month in advance basis.</p>

Code	Type	Description
208	RPO	Collection item made pending. The amount is sufficient to pay the premium on the life, but is not enough to pay premium on life and TDIP. Apply to overage field and advise insured.
209	RPO	Collection item made pending. (1) The grace period table for the postmark date of the payment is not in the system. (2) The payment is not timely (within 61 days). The first lapse action has not been taken, or the first and/or second lapse action was previously taken and there is a policy freeze in the 500 series. When the payment is not timely and lapse action has been taken, acknowledge receipt of payment and furnish reinstatement requirements. (3) Permanent plan policy not reinstated. Shortage would exceed 10 percent of monthly premium. Advise insured of reinstatement requirements.
220	RPO	Collection item processed on incomplete temporary master record with premium amount zero.
222	R/C - 130	This reason code will appear on DOC 20 OCR rejects when the entries on the input document are not the entries required for the transaction type shown on the input document.
225	R/C - 130	Incorrect format on input. Entries are not the entries required for transaction type shown, or input contains entries in fields that should be blank and related input is missing.
267	RPO	Dividend credit/deposit and status code 2 collection item combined and posted in current and next term period. Send status.
268	RPO	Follow instructions for processing RPO reason code 267.
270	RPO	Collection item processed. Either the payment is pending or has been used by the system to update the master record. RPO prepared because: (1) Status code 9 (correspondence pending) was on the input document. (2) Status code 2 (request to combine remittance with dividend credit or deposit to pay premium) was on the input document. Collection item is pending and record is frozen.

Code	Type	Description
271	RPO	Collection item processed. The payment plus the overage or minus the shortage was insufficient to pay one monthly life premium. The new overage or shortage amount is not zero. Prepare and release appropriate notice.
272	RPO	Premium payment applied. The postmark date was within 61 days of the due date. System released letter providing information about the insurance. Since the status code on the collection item was 9 (correspondence pending), prepare appropriate reply, if in order.
273	RPO	Collection item processed. (1) Paid premiums to end of premium-paying period with shortage. Advise the insured. (2) Payment made pending. Premiums already paid through end of premium-paying period.
<p><i>NOTE: If premiums on TDIP are paid to cancellation date and life contract is still on a premium-paying basis, apply overage and/or pending remittances in 200 series to life premiums only. Change how paid code for TDIP to zero to prevent system from freezing policy. Notify insured. If premiums on life are paid through the premium-paying period but premiums are to continue on TDIP, change the how paid for life to zero. Apply remainder of remittance, if any, to TDIP. Notify insured.</i></p>		
		(3) Payment made pending. If applied, it would create an overage in excess of \$999.99. Determine purpose for which payment was intended.
		(4) Remittance to be applied to term account. Next month due is beyond expiration date of Term period. Downdate account so that renewal and posting of premiums may be processed.
		(5) Payment made pending. Premiums are currently paid to critical action date. Notify insured.
274	RPO	Direct remittance received. The "Returned Mail/Disbursement Pending" indication is in the master record. Recordak remittance to obtain a better address. To obtain a better address, follow the Credit Bureau Report Service procedures. If a new address is obtained, change the address via the ADDR screen. Release returned mail if in order.
275	RPO	A dividend credit withdrawal was made from one policy to pay premiums on another policy. Advise the insured.
276	RPO	(1) Collection item made pending. The policy has not been renewed. The reason code in the 800 series will indicate the reason renewal has not been processed.

Code	Type	Description
		(2) Remittance has been made pending. The amount of this remittance pays beyond the current period. The "W" term insurance due to be cancelled at the end of the term.
277	RPO	Collection item made pending. The postmark date of the payment is before the date of the last premium transaction in the master record.
279	RPO	(1) Collection item processed or dividend payment authorized under premium option. Posting of payment updated contract through end of premium-paying period, but premiums are to continue on TDIP. Apply remainder of remittance to TDIP. Release status notice to insured after remittance is applied. (2) Collection item made pending. Premiums are being paid by NETPB dividend option. Apply to complete annual premium and/or refund the amount.
280	RPO	Collection item made pending. An overage on the account is more than 90 percent of a monthly premium.
281	RPO	"Premium" option dividend processed on a limited payment life policy. Premiums are paid to the end of the premium-paying period. (1) If TDIP premiums are still payable, apply credit to TDIP. Do not change option. (2) System automatically changed "premium" option to "credit" or "indebtedness" (LOLI) when policy has loan indebtedness.
<i>NOTE: If TDIP premium payments continue beyond premium paying period of life contract, option was not changed.</i>		
		(3) When TDIP premiums do not continue beyond the life contract and there is loan indebtedness, the dividend not needed to pay premiums was applied to loan. Advise insured. System has not released letter.
285	RPO	Payment processed and master record updated. Life freeze was bypassed since there is no policy freeze. Examine the action to determine if the payment was applied correctly.
290	RPO	(1) A posting item (other than a direct remittance) made pending. The policy number does not match one in the master record. (2) A posting item made pending. The amount of remittance is not equal to the total premium of record plus or minus the overage or shortage, and the insurance amount is not in correct multiples according to plan of insurance.

Code	Type	Description
291	RPO	(3) Multiple policy case. Dividend to be applied to premiums on term account. Two hundred (200) series pendings and/or overages or shortages exist. Prepare and release a letter. Accumulate pendings in 200 series and add or subtract overages and shortages. Prepare a letter showing net amount as "Previous Premium Credit". Add current dividend to this amount and show the total as "Remaining Premium Credit."
292	RPO	Collection item made pending. (1) Invalid condition prevented conversion of the postmark date field. (2) The next month due in the master record was zero. (3) The batch number field in transaction type 204/214 posting item was blank. (4) "V" term cap policy-the next month due is prior to the date of "V" term capping. Apply the amount due prior to the "V" term cap date at the old premium rate. Release status notice to the insured.
300	RPO	Loan/lien payment made pending. (1) Life and/or policy segment frozen because of a previous transaction. (2) May be follow-up reason for RPO 319 or 399. Can be recognized by frozen 3XX call-up type. Take appropriate action and lift freeze.
301	RPO	Loan/lien payment made pending. (1) The payment was coded for a particular type of indebtedness, but the master record showed no indebtedness of that type. (2) On-tape lien and statutory lien bit (USGLI) in the master record is positive. (3) Two-policy case. Loan payment liquidated loan on one policy. Payment balance made pending for clerical posting to other loan.

NOTE: Proper allocation of payment must be determined. Interest bill not generated. No indebtedness segment on the master record.

Code	Type	Description
302	RPO	<p>Loan/lien payment made pending. There are more than two policies, and</p> <p>(1) The input transaction does not match on policy number, or</p> <p>(2) Part of the payment was applied. That portion pending is to be posted or refunded.</p>
303	RPO	<p>Loan/lien posting (Allotment or DFB) made pending. The master record (loan/lien segment) does not show that a deduction was established to repay the indebtedness. If the pending transaction is in an amount exceeding \$199.99 on a single policy case, take action to post and delete the transaction. Prepare input to insert \$199.99 in the "Monthly Repayment Amount" field of the master record. The system will then post future repayments automatically. This procedure does not apply to multiple policy cases.</p>
304	RPO	<p>(1) Loan/lien posting (Allotment/DFB) made pending. Deduction amount does not equal repayment amount shown in loan/lien segment.</p> <p>(2) Loan posting (Allotment/DFB) made pending. Total monthly repayment for all policies does not equal posting amount. Posting has been split to amount in loan repayment field of policies. Post or delete transaction for odd amount of money so system can post other amounts automatically.</p> <p>(3) Loan/lien deduction made pending. There are 10 policies.</p>
305	RPO	<p>Loan/lien posting (Allotment/DFB) made pending.</p> <p>(1) The master record indicates more than one indebtedness. Determine how the money will be applied.</p> <p>(2) There are two loans on tape with repayment amounts shown in the monthly repayment amount fields of both loans. Determine the loan to which the repayment should be applied. Take appropriate corrective action.</p>
306	RPO	<p>Lien payment made pending. The postmark date of the payment is before the last lien anniversary date, and a payment postmarked after that date has previously been applied. Determine if an interest adjustment is necessary.</p>
307	RPO	<p>Loan/lien payment (deduction transaction type 306) made pending. The amount represents more than one monthly deduction. Prepare input to post repayment amount, computing interest from the several accounting months involved.</p>

Code	Type	Description
308	RPO	Loan payment (internal transaction account 310) made pending. Payment does not meet requirements for automatic posting.
315	RPO	Loan remittance processed. The postmark date of the payment is earlier than the last processing day number reflected in the loan segment. Determine if an adjustment in interest is necessary.
319	RPO	System unable to calculate when indebtedness will exceed reserve or change an action or date. (1) There is a pending 959 Diary and/or the Other Indebtedness indicator is on. (2) There are multiple loans with different effective dates. (3) If maturing within 15 months after the loan capitalization date, critical date will not be calculated. Forward RPO to Clerical Support for manual calculation of critical date. Lift policy freeze and file RPO with clerical calculation in folder. (4) JS account paid-up. System unable to calculate reserve value. Forward RPO to Chief, Actuarial Staff (290D). Process clerically.
333	R/C - 130	(1) Missing data. Input does not contain an entry needed to process the transaction used. (2) Transaction type 0X4, 0X5, or 0X6 rejected; "Int. added" field contains other than 0, 1 or 2. (3) Transaction type 0X2 rejected. "MODE" field is blank and a related field contains an entry. (4) Transaction type 000 rejected; office code field left blank.
335	R/C - 130	Missing data. Input does not contain an entry needed to process the transaction type used and related input is missing.
350	RPO	Policy and paid-up additions with a dividend deposit segment is critical.
351	RPO	Policy is critical with 903, 913 or 904 call-up, and has a dividend credit deposit segment or pending transaction not in the 2XX or 3XX series.
352	RPO	Policy critical; there is a policy that is not in force with a paid-up addition segment.
353	RPO	Policy critical

Code	Type	Description
		(1) Critical date more than 2 months past due.
		(2) Incompetent bit is on.
		(3) Pending of record in the 2XX or 3XX series.
		(4) Monthly repayment amount in loan segment.
		(5) Payment processed and policy critical as of current date or past due; 904 also in reason code field.
354	RPO	Policy critical; unable to convert a month number to month and year. (Return to Policy and Procedures Staff (290A).)
356	RPO	Policy purged. Indebtedness exceeds reserve. File RPO in folder. Release letter to advise veteran of action taken.
357	RPO	Paid-up addition on a term, extended or lapsed policy. Call-up changed to 913.
358	RPO	Paid-up additions critical on a Term, Extended Term or lapsed policy. Call-up changed to 904.
359	RPO	Policy and/or paid-up additions critical. (1) Prior year dividend due. (2) No dividend rate in master record or paid-up additions. (3) Dividend due on Level Premium Term or how paid 4 with dividend option 2.
360	RPO	Loan interest not capitalized and loan interest notice not released. New loan balance with interest will exceed \$9,999.99. Policy frozen with 970 call-up.
361	RPO	Policy and/or paid-up additions may be critical; unable to determine call-up type. Return to Policy and Procedures Staff (290A).
362	RPO	Policy critical; indebtedness does not equal reserve. The difference is shown in RPO reason code area. A minus sign indicates amount of indebtedness that exceeds reserve. No sign indicates amount of reserve that exceeds indebtedness. Review account and process clerically.

Code	Type	Description
363	RPO	Loan transaction has been processed. Current loan indebtedness exceeds \$9,999.99. Policy frozen with 970 call-up. Forward RPO for clerically calculation of critical date and notify insured if policy will be critical within 15 months of last loan anniversary date. Also, insert the appropriate action type (903 or 904) and action date in the policy. File RPO with calculations in the folder. Lift freeze if policy will not be critical.
364	RPO	Unable to complete processing of 903, 904, or 913 call-up due to current loan indebtedness exceeding \$9,999.99. Follow instructions for processing RPO reason code 363.
366	RPO	Paid-up additions on a term or Extended Term insurance account purged. Indebtedness exceeds reserve. File RPO in folder. Release letter to advise veteran of action taken.
369	RPO	System has added interest and generated loan interest notices for the two loans on tape. The other indebtedness indicator is on or there is a pending 959 diary. Add interest and release a loan interest notice clerically for the 4% loan off tape.
370	RPO	<p>Loan/lien interest billing due.</p> <p>(1) Policy is Endowment contract which matures within a 2-month period. Prepare and release interest bills if in order. In addition, if policy matures within 25 days and:</p> <p>(a) Loan/lien anniversary date is on or before maturity date - prepare input to update loan/lien interest year and add interest to anniversary date of indebtedness. Lift life and/or policy freeze.</p> <p>(b) Loan/lien anniversary date is after maturity date. Prepare input to update loan/lien interest year and add interest to Endowment maturity date. Lift life and/or policy freeze.</p> <p>(2) Account selected for billing less than 5 days before anniversary date or after the anniversary date. Clerically prepare bill and forward with a letter to insured, giving 20 days from the date of letter to pay interest. Update master record if in order.</p>

Code	Type	Description
371	RPO	Indebtedness will exceed reserve within 15 months of loan anniversary date. System did not record action type 3 or 4 because regular policy action type is earlier than critical date. The automatic surrender date is printed in the lower right corner of the RPO reason code area. It will not appear on subsequent RPO's. Release a letter advising insured that the loan indebtedness exceeds cash value. If less than 90 days before date of automatic surrender and insured was not previously advised of pending surrender, allow 90 days from date of notice. Insert a 90-day diary showing critical date as month, day and year, two digits each as follows, "CRITICAL MODAYR." File RPO in insurance folder.
372	RPO	Loan/lien deduction has been processed and indebtedness liquidated. Excess payment has been established as a pending refund transaction for automatic processing on the call-up date because: (1) One-policy case-no indebtedness. (2) Two-policy case-no loan or premium lien on either policy and no overpayment lien on second policy. Determine if other indebtedness exists before the refund action is taken.
373	RPO	Transaction has been processed to reduce or eliminate indebtedness on contract with action type 3 or 4 (automatic surrender). System automatically calculated critical date. Advise veteran of the new critical date.
374	RPO	Single loan. The indebtedness balance is equal to or less than double the monthly repayment amount. Prepare request to advise deduction office to reduce or discontinue deduction.
375	RPO	Part of payment liquidated indebtedness of one type. The remaining balance has either been applied by the system on the other type of indebtedness or established as a pending transaction.
376	RPO	Critical date calculated for a how paid 5 insurance or TDIP account, notice not released. Send letter regarding impending surrender. If there is a paid-up addition segment and the paid-up addition reserve extends protection beyond the critical date action type, the action date and type will not be changed but the critical date, based on the reserve of the parent contract, will appear in the lower right corner of the RPO reason code field.
377	RPO	Loan/lien transaction processed. RPO generated because: (1) Status code 9 (correspondence pending) was on the input document.

Code	Type	Description
		(2) Status code 2 (request to combine remittance with dividend credit or deposit to pay loan or lien) was on the input document. Transaction is pending and record is frozen.
378	RPO	Loan transaction processed and loan has been removed from tape. An off tape loan is indicated. Clerical action is necessary to insert the off tape loan on the master record.
381	RPO	"Premium" option dividend processed on a limited payment life policy. Premiums are paid to end of premium-paying period. All or part of dividend liquidated loan indebtedness. Excess amount added to (or established) dividend credit segment. System changed dividend option to "credit." Advise insured of option change.
390	RPO	Loan/lien payment made pending. An error in program routine prevented conversion of postmark date to the actual year and month. Forward RPO to the Policy and Procedures Staff (290A).
391	RPO	Loan/lien payment made pending. There have been more than 365 days between the postmark date of the payment and the loan/lien interest year. This indicates a failure to update the loan/lien interest year.
398	RPO	Loan/lien segment requires correction to enable calculation of call-up for interest capitalization. Policy is frozen with a 30 day 970 call-up.
399	RPO	Interest on loan or lien was calculated, and a check was made to determine if it should be capitalized. The amount of the interest and the amount of the loan or lien balance is less than \$1. Prepare loan/lien input to transfer the amounts to the variance account and delete the loan or lien segment.
400	RPO - R/C	Input rejected. The life and/or policy segment was frozen by a previous transaction.
401	RPO - R/C	Lien indebtedness is to be liquidated from dividend credit/deposit fund. The insured has more than two policies. Prepare forms to withdraw the necessary amount from dividends and liquidate the lien if policyholder's permission has been given.
402	RPO - R/C	Transaction rejected. (1) Lien on the account or on another account of insured. (2) Three or more policies. (3) No pending transaction status code to match 4XX request.

Code	Type	Description
		(4) Fund used with a TT4XX is not the same as the fund of the pending TT201.
403	RPO - R/C	Interest calculated on dividend credit/deposit exceeds \$999.99. Clerical action necessary.
<i>NOTE: The current dividend will be made pending when the option is credit/deposit. A U040 screen should be prepared to split the policy and written notification of the action taken sent to the insured.</i>		
404	RPO - R/C	"V" term cap policy-transaction type 4XX rejected. The next month due is prior to the "V" term cap date. Process clerically. Apply the amount due prior to the cap date at the old premium rate.
406	RPO - R/C	Dividend withdrawal rejected. The postmark date of the request is earlier than lien indebtedness capitalization date; the date the last transaction was processed on the lien segment is later than interest capitalization date.
410	RPO - R/C	Transaction to insert paid-up additions rejected. Endowment plan in transaction does not match in parent policy.
411	RPO - R/C	Transaction to insert or change paid-up additions rejected. Amount of addition incorrect.
<i>NOTE: Use of a special batch number will override this edit.</i>		
412	RPO - R/C	(1) Control accounting indicates amount of paid-up additions should be increasing. New balance in transaction reflects a decrease. Incorrect accounting in transaction. (2) Control accounting amount debiting account 74 will purchase more paid-up additions than balance in related segment.
413	RPO - R/C	TT 084 rejected. Amount of Paid-up additions field was blank and restricted RB batch number was used.
414	RPO - R/C	Dividend months not due incorrect on transaction inserting paid-up additions.
415	RPO	Transaction to add or change paid-up additions processed. Input contains a 9T batch number. New paid-up addition amount did not pass edit in program.
<i>NOTE: This is an informational reason code.</i>		
417	RPO - R/C	Calculation date is after next anniversary date. Prior year's dividend not paid.
418	RPO - R/C	Transaction rejected. Transaction date invalid.

Code	Type	Description
419	RPO	Dividend transaction to purchase paid-up addition made pending. There is a lien in the master record. Program failure: Refer to BDC.
420	RPO - R/C	Error in paid-up addition action date calculation.
421	RPO	Dividend transaction (TT608) to purchase paid-up additions made pending. The how paid in the parent policy is 1 or 4 and there is no segment in the master record. Forward to the Policy and Procedures Staff (290A).
422	RPO	Master record updated by an 0X4 or 0X6 transaction. Release notice to insured clerically.
444	R/C - 130	(1) The input contains no entry which should cause the transaction type used to be processed on the master record. (2) Transaction type 0X4, 0X5, or 0X6 rejected. "Int. added" field left blank.
445	R/C - 130	Input contains no entry which would cause the transaction type used to be processed on the master record and a related input is missing.
463	RPO	Request for cash withdrawal of dividend credit changed to premium withdrawal and posted to the overage field because of the amount to be refunded is less than \$1. Notify the insured of policy regarding refunds of less than \$1. If he or she has previously been notified, or is aware that the balance is less than \$1, prepare VA Form 4-706, Notice of Refund and Refund Worksheet, for off-tape refund.

NOTE: Credits normally are posted to the overage field if edits permit; otherwise, they remain as TT 212 pending transactions.

464	RPO	Request for cash withdrawal of dividend deposit changed to premium withdrawal and posted to the overage field because the amount to be refunded is less than \$1. If insured has previously been notified, or is aware that the balance is less than \$1, prepare VA Form 4-706, Notice of Refund and Refund Worksheet, for off-tape refund.
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NOTE: Credits normally are posted to the overage field if edits permit; otherwise, they remain as TT 212 pending transactions.

470	RPO - R/C	Dividend credit/deposit withdrawal rejected. The policy number on the input document does not match a policy number in the master record.
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Code	Type	Description
471	RPO - R/C	Dividend credit/deposit withdrawal rejected. The master record indicates the insured is incompetent, "but a guardian has not been appointed." Determine acceptability of request. Process clerically if in order.
472	RPO - R/C	Dividend deposit withdrawal rejected. There is no dividend deposit segment on the master record.
473	RPO - R/C	Dividend credit withdrawal rejected. There is no dividend credit segment on the master record.
474	RPO	Dividend interest adjustment may be necessary. One of the following conditions exists: (1) Postmark date of dividend withdrawal is before last interest capitalization date; (2) Dividend has been authorized and established as a pending transaction; anniversary date of that dividend does not agree with interest through date shown in dividend credit/deposit segment;
475	RPO - R/C	Dividend credit/deposit withdrawal rejected. The master record indicates "other indebtedness" which could result in setoff from the credit/deposit withdrawal amount. Process clerically.
476	RPO - R/C	Dividend credit/deposit withdrawal rejected. (1) A lien which is subject to setoff is in the master record. The transaction type on the input does not indicate the insured's approval for the setoff. (2) The policy is a reduced paid up policy and has an outstanding loan. Examine account to see if indebtedness is about to exceed policy reserve. (3) Premium withdrawal is required for a month beyond the 60th month on term contract. (4) No indebtedness exists in master record. Examine account for other indebtedness.
478	RPO - R/C	Transaction type 4XX rejected. Input contains dividend option that is not valid for Term plan and policy is "V, RS, W, or K."
479	RPO - R/C	Insured requested premium withdrawal from dividend deposit. Request not timely.
480	RPO - R/C	Dividend deposit withdrawal rejected. Loan indebtedness (principal plus interest to date) is equal to or greater than policy reserve.

Code	Type	Description
481	RPO - R/C	Dividend credit/deposit withdrawal rejected. The number of premiums requested to be withdrawn would pay premiums beyond the change date of the policy.
481	RPO	"Premium" option dividend processed on a limited payment life policy. All or part of dividend established (or was added to) a dividend credit segment. System changed option from "premium" to "credit." Advise insured of option change.
482	RPO - R/C	Dividend credit/deposit withdrawal rejected. The transaction specified that the withdrawal was to pay premiums. This is not possible because either the account is not direct pay or additional premiums are not payable on this insurance account;
		OR
		Transaction type 4XX rejected. The existing dividend credit/deposit balance exceeds \$9,999.99. Process clerically. Prepare two 084 transaction types. The first 084 transaction (first day release) must reduce the dividend credit/deposit balance under \$10,000.00; the second 084 transaction to complete the action must be coded (second day release).
483	RPO - R/C	Dividend credit/deposit withdrawal rejected. (1) An indebtedness exists, the transaction type code on input is incorrect for withholding indebtedness. (2) There are more than two policies on the master record and the transaction type code is incorrect.
490	RPO	Dividend for credit or deposit made pending (TT 400) because segment has accumulated interest and the anniversary dates are not the same.
		OR
		Dividend addition to credit or deposit made pending. The dividend segment has accumulated interest and interest reversal is necessary. Process clerically.
490	RPO - R/C	Dividend credit/deposit withdrawal rejected. Error in program routine prevented conversion of postmark date to actual year and month. Forward RPO to the Policy and Procedures Staff (290A).
491	RPO - R/C	(1) Dividend credit/deposit withdrawal rejected. There have been more than 2 years between the current dividend accounting action date and the dividend interest year. This indicates a failure to update the dividend interest year.

Code	Type	Description
		(2) Dividend credit or deposit activity on account when interest year was erroneously updated.
498	RPO	Dividend credit/deposit segment requires correction to enable calculation of call-up for interest addition. Policy is frozen with a 30-day 970 call-up.
499	RPO	Dividend credit or deposit account requiring an interest addition for more than 365 days.
500	RPO	Lapse letter not released. (1) Policy selected for first lapse action is frozen. (2) It is a two-policy case, and the policy not selected for lapse is frozen. (3) This is the second or subsequent RPO. First RPO showed reason code 586 or 506.
501	RPO	Final lapse action not taken. Months not due for dividends shown on master record, when added to months not due after lapse, total more than 11 months. This indicates no dividend is due for dividend year of lapse. Temporary master record - Lapse notice not released. (1) Missing life premium and/or insurance amount. (2) More than one-policy case. (3) Unflagged pending transaction in 200 series. (4) Pending transaction other than 200 series. (5) Policy not validated. Release lapse letter if in order.
502	RPO	Dividend credit balance exceeds \$9,999.99. The system will not process a dividend credit withdrawal. Clerical action will be necessary to withdraw premium from dividend credit and update the record.
503	RPO	(1) Final lapse action taken on TDIP age 65 rider and the insurance how paid code is zero. Examine the records to ascertain if \$5 or \$10 age 60 rider existed at the time the insurance was paid in full.

Code	Type	Description
504	RPO	<p>(2) Clerically insert TDIP \$5 or \$10 age 60 rider when records disclose that at the time the insurance was paid in full a TDIP age 60 rider did exist; otherwise, dispose of the RPO.</p> <p>"V" term cap policy - Lapse action (501, 502, 503) not taken. The next month due on a Term contract is prior to the date of "V" term capping. If the policy call-up type is:</p> <p>501 - Notify the insured of past due payment. Use the old premium rate for the months prior to the date of cap. Change the policy call-up to 502 and advance the call-up date 65 days from premium due date.</p> <p>502 - Release VA Form 29-389, Notice of Lapse-No Physical Examination Required, to insured indicating the amount of payment due. Use the old premium rate for the month of lapse and the current premium rate for the month of reinstatement. Change the call-up type to 503 and advance call-up date 195 days from the premium due.</p> <p>503 - Clerically take final lapse action and adjust and authorize final dividend.</p>
506	RPO	<p>Lapse action not taken. Last loan/lien processing date and last loan/lien interest capitalization date are after the date of lapse. Since the interest added bit is turned off, it appears also that payments have been applied to the loan since the date of lapse. Lapse action must be taken clerically after loan account is examined and adjusted.</p>
507	RPO	<p>The program attempted to determine if the dividend due on policy B was timely to pay premiums on lapsed policy A, but the appropriate timeliness table was not available. If the dividend due is not timely (within 61 days of the premium due on lapsed policy A), prepare lapse notice and policy input to change the policy call-up code to 503 (final lapse). If dividend is timely, follow procedure for processing reason code 508.</p>
508	RPO	<p>Dividend due on policy B is timely to pay premiums on lapsed policy A (within 61 days of the premium date for policy A). Authorize dividend due on policy B. Update policy A.</p>
509	RPO	<p>Remittance postmarked after expiration of term period. Policy call-up code is 503 and lapse month is other than the 59th or 60th month. System has not released the letter, Information About Your Insurance.</p>
512	RPO	<p>Final lapse action completed. An accelerated dividend was authorized, but premiums were not paid to the anniversary date. Clerical action is necessary to adjust the dividends.</p>

Code	Type	Description
513	RPO	Lapse notice not released. (1) The overage in the master record exceeds 90 percent of the life premium. (2) The how paid code is direct pay for TDIP and other than direct pay for life. Review and release lapse letter for TDIP if in order.

NOTE: System releases lapse letters for TDIP only if how paid for life is 0 or 2.

555	R/C - 130	Input rejected because of missing document or erroneous information. (1) Missing or out-of-sequence input. A series of related input documents are required to process certain actions, such as a new master record, a new policy, a contract change, etc. If any of these related documents are missing or not in proper sequence, the next input document in the series under the same file number will be rejected. (2) Lead address input coded for two lines of address, but a trailer input was inserted into the system which indicates more than two lines in the address.
570	RPO	Lapse notice not released. (1) More than two policies. Examine all policies to determine if credits exist to prevent lapse. If available, prepare dividend input to withdraw and apply dividend to pay the premium and prepare policy input to lift the freeze for each policy involved. System releases a Dividend Account Statement. If no credits, prepare and release lapse letter. Change call-up date and type. (2) The last transaction amount in the master record is zero. Check microfiche or TL screen for date and amount of last timely premium payment if last item was a debit item. Prepare and release lapse notice, if in order. Change the call-up date and type. (3) The master record indicates incompetency, guardianship or both. Prepare and release lapse notice, if in order. Change the call-up date and type. (4) VSDI face amount is not a multiple of \$500. Prepare and release lapse notice.

Code	Type	Description
571	RPO	Lapse noticed not released. The insured has two policies for the same amount of insurance and with the same lapse call-up date. Examine to determine presence of credits which could prevent lapse. Prepare and release notice if in order.
572	RPO	Lapse notice not released. The policy is a permanent plan on section 724 waiver. Calculate and apply PIR (pure insurance risk) required to prevent lapse.
573	RPO	<p>Lapse action not taken.</p> <p>(1) There is an overage on the other policy which may be used to prevent lapse.</p> <p>(2) A dividend credit exists, but the policy is frozen.</p> <p>(3) The 10th premium month is paid. Dividend option is premium. Indebtedness exists which may be collectible.</p> <p>(4) The 10th premium month is paid. Dividend option is "premium" or "credit", but the dividend rate is not in the master record.</p> <p>(5) Dividend option is "premium". Pending transaction(s) exist, and dividend months not paid is not zero. The dividend may be sufficient to pay premium(s).</p> <p>(6) The other policy has the dividend credit option, but only 10 premium months have been paid.</p> <p>(7) Two policies have the "credit" option. A dividend credit balance exists on the lapsed Term policy or the second policy is not on direct pay.</p> <p>(8) The number of months to be paid by dividends exceeds 12. (Automatic withdrawal of dividend credit to update policy limited to 12 or less months.) Examination and preparation of input necessary.</p> <p>(9) A dividend credit exists, but the system cannot make an automatic withdrawal to prevent lapse. The premium due date involved is before the interest capitalization date on the dividend segment.</p> <p>(10) This is the second or subsequent RPO. First RPO showed reason code 579.</p>

Code	Type	Description
		<p>(11) The 10th premium month is paid. The dividend option is credit, but existing dividend credit balance plus all accumulated interest due is insufficient to pay the 11th and 12th premium months. Clerically authorize current year dividend and apply existing dividend credit balance and all accumulated interest due plus necessary amount from current dividend to pay 11th and 12th premium months. Apply remaining current year dividend amount to dividend credit account.</p> <p>(12) 501 call-up (lapse). Policy eligible for an accelerated dividend. Action type and date indicate indebtedness will exceed the reserve. Clerical examination and action required.</p>
574	RPO - R/C	Dividend cash withdrawal rejected. A premium is due for the month of request and there is not enough credit to pay the premium.
577	RPO	<p>(1) Lapse letter not released. Before the end of the comparative health period, TDIP will terminate, premium payments on the life contract will cease, or the Endowment plan will mature.</p> <p>(2) VA Form 29-389a, Notice of Past Due Payment, not released. Mode is other than monthly and number of months from next month due to action date is less than mode of record. Notify insured clerically.</p>
578	RPO	<p>Lapse notice not released.</p> <p>(1) There are 2 or less months remaining in the current term period, and the renewal rate is not in the system.</p> <p>(2) (NSLI) Lapse action bypassed. "W" term insurance contract within 6 months of cancellation date.</p> <p>(3) Fifty-ninth month of final term period due on a "W" policy. Release letter advising policyholder of conversion.</p>
579	RPO	Lapse notice not released. First lapse action. There is one pending transaction which is not a transaction type 626 or there are two or more pending transactions.
580	RPO	Lapse notice not released. The master record indicates "other indebtedness", and an extended insurance calculation is needed.
581	RPO	<p>Lapse action not taken.</p> <p>(1) Last loan/lien processing date is after the date of lapse.</p>

Code	Type	Description
582	RPO	<p>(2) Last loan/lien processing date and last loan/lien interest capitalization date are after the date of lapse, and "interest added" bit is still on.</p> <p>Lapse action must be taken clerically. Loan interest reversal may be necessary.</p>
583	RPO	<p>Final lapse action not taken. Indebtedness on contract equals or exceeds reserve. On VSDI accounts, release letter to insured restating lapse status. Advise insured that even though there is insufficient reserve value to purchase extended insurance, the account may be reinstated within 5 years from the date of lapse.</p> <p>At time of 503 call-up the reserve plus dividend deposit balance on NSLI-USGLI accounts will purchase:</p> <p>(1) Paid-up insurance in identical face amount.</p> <p>(2) A paid-up Endowment contract. System automatically changed the how paid code to 2. Retain remaining dividend deposit balances. Advise insured.</p> <p>(3) Indebtedness exists on contract which, at final lapse, has sufficient net reserve to buy paid-up insurance in an identical face amount. Process clerically. Advise insured.</p>
584	RPO	<p>Master record reflects lapse call-up type. Lapse action not taken because premium payments are not due. Review account and lift freeze and/or change call-up type.</p>
585	RPO	<p>Policy lapsed. Indebtedness and refundable credit.</p> <p>(1) Final lapse action taken on term account (NSLI-USGLI accounts only) and there is an overage to be applied to an off-tape indebtedness.</p> <p>(2) Final lapse action not taken. Clerical action should be taken to offset indebtedness with refundable credits.</p>
586	RPO	<p>Lapse notice not released.</p> <p>(1) Based on the next month due in the master record, the lapse call-up date is in error. This condition will occur when a payment is posted or a policy is reinstated and the policy freeze is not lifted. Since the policy is frozen, the system cannot take the necessary action to change the call-up code and/or call-up date.</p> <p>(2) There are less than 30 days remaining in the comparative health period after lapse.</p>

Code	Type	Description
		(3) RH account turned live. Less than 30 days remaining in comparative health period. Send adjustment letter.
587	RPO	Lapse notice not released. The how paid code is not direct pay (9).
589	RPO	Final lapse action was completed. Pending transactions in the 200 series exist. Refund the credit if in order.
590	RPO	(1) Error in ADP program routine prevented conversion of due date (month number) to month and year. (2) The account is lapsed, but the call-up type is other than 501 and the policy is not frozen. (3) Temporary master record. Next month due and effective date are the same. Contract never validated. (4) Final lapse action not taken. Dividend payable is more than 2 years old and dividend rate is not in master record. Process final lapse action clerically. (5) JS account system unable to calculate reserve value. Forward RPO to Chief, Actuarial Staff (290D). Process clerically.
591	RPO	Lapse action not taken. There have been more than 365 days between the current lapse action date and the loan/lien interest year. This indicates a failure to update the loan/lien interest year.
593	RPO	Error in ADP program routine prevented conversion of action type. Forward RPO to Policy and Procedures Staff (290A).
594	RPO	Lapse action not taken. (1) More than 365 days between current lapse action date and dividend interest year. Indicates failure to update dividend credit/deposit interest year. (2) Interest reversal may be necessary.
600	RPO	Dividend not authorized, or disbursement not made. (1) The life or policy is frozen. (2) Dividend option is X on other than non participating policy. (3) Policy has a 951 type freeze, and pending transaction batch number is not "UN".

Code	Type	Description
601	RPO	<p>(4) Unearned premium refund from installment surrender made pending. Policy frozen for reason other than 957.</p> <p>Dividend authorized and established as a pending disbursement with a 970 call-up code.</p> <p>(1) Overpayment lien is to be collected from dividends, and there are more than two policies.</p> <p>(2) Dividend credit option is on the lapsed account and more than one policy is involved.</p> <p>(3) Dividend premium option is on the lapsed account and more than one policy is involved.</p> <p>(4) Dividend credit on lapsed account and more than one lapsed policy involved. Dividend authorized.</p>
602	RPO	Pending dividend disbursement established. An indebtedness must be collected from the dividend.
603	RPO - R/C	<p>Pending disbursement established or current dividend transaction rejected on an NSLI or USGLI account.</p> <p>(1) Insured is incompetent, and the dividend (NSLI-USGLI accounts) or refund is \$350 or more. Current certification of guardianship is needed.</p> <p>(2) Philippine fiduciary case. Insured is incompetent. Dividend (NSLI-USGLI accounts) or refund, regardless of amount, is to be manually addressed to the fiduciary in care of the Veterans Services Officer, Manila Regional Office.</p>
604	RPO - R/C	A dividend was authorized and made pending. The insured is incompetent, but the master record does not indicate that a guardian has been appointed. Verify the status of the account using the TARGET system. If the dividend can be refunded, use the POST screen. If it is necessary to release a VA Form 29-505 to the Veterans Service Officer to verify the status of the account, insert a 90 day diary.
605	RPO	Dividend authorized and made pending. The master record indicates the insured is incompetent, but does not show that a guardian has been appointed.
606	RPO	A dividend was authorized and established on tape as a pending transaction. Last lien interest capitalization date and last lien processing day number are after the dividend anniversary date. Clerical action needed to apply the dividend as lien repayment and adjust prior interest charged.

Code	Type	Description
607	RPO	JR or JS policy has terminated on or after January 1, 1985, due to cash surrender or maturity of Endowment. Insert input to pay termination dividend. Prepare notification to insured.
608	RPO	Surrender of parent policy for cash or reduced paid-up insurance processed. Paid-up additions remain and loan is prorated. Advise insured of remaining loan.
608	RPO - R/C	Cash surrender of paid-up additions rejected. Indebtedness will result in automatic surrender of parent policy. Notify insured. If cash surrender is still desired, process clerically.
610	RPO	Cash surrender processed. If address of record differs from address to which check was mailed, process as follows: (1) If check is being mailed to insured at his or her bank or if folder contains evidence address is insured's business address, no action is required. (2) On other type cases, advise insured the application was approved and check mailed to address other than that of record. If other policies are in force, request insured to verify current mailing address.
611	RPO - R/C	Request for loan and cash surrender values not processed due to one of these conditions: (1) Policy frozen. (2) Level Premium Term insurance. (3) Account has off-tape indebtedness or statutory lien. (4) Insured incompetent. (5) Insurance lapsed. (6) Day number cannot be calculated from input data. (7) Calculated reserve value exceeds \$10,000. (8) Policy not in force 1 year. (9) Action type indicates impending automatic surrender. (10) Returned mail indicated. (11) Overpayment lien in effect on another policy of this insured. (12) Loan interest not capitalized.

Code	Type	Description
		<p>(13) JS account paid-up. Forward RPO to Chief, Actuarial Staff (290D). Process clerically.</p> <p>(14) Total of all loans and interest exceeds \$9,999.99.</p> <p>(15) Computation not made because of one of the following:</p> <p>(a) Computation code 2 entered on the input document.</p> <p>1. How paid code is zero.</p> <p>2. RH contract.</p> <p>(b) Computation code 5 entered on the input document.</p> <p>1. Amount entered equals or exceeds the face amount, is zero or is less than \$1.</p> <p>2. How paid code is other than 9.</p> <p>(c) Computation code 6 entered on the input document.</p> <p>1. Requested date is after maturity date of the contract.</p> <p>2. The account is already paid to the requested date.</p> <p>3. The next month due is not current.</p> <p>4. How paid code is not 9.</p> <p>(d) Unearned premium refund from installment surrender routine. Policy frozen for reason other than 957.</p> <p>(e) System computes values as of first due date following computation date and rejects any account that did not have loan, lien and/or dividend interest capitalized as of that date.</p> <p>(f) Computation code 4 entered on input document. The account is already paid to the end of the premium paying period.</p> <p>(g) Computation code entered is invalid. JS policy is paid-up.</p>
612	RPO - R/C	Loan request rejected in run 140. Check was to be sent to address of record but returned mail is indicated.
614	RPO	Transaction type 603 rejected. There are more than 19 years remaining to end of premium-paying period from requested transaction date.
615	RPO	Cash surrender request rejected.

Code	Type	Description
		<p>(1) Computation code indicates surrender of parent policy only. This is an Endowment policy with paid-up endowment additions. Endowment paid-up additions must be surrendered with parent policy.</p> <p>(2) Request for installment surrender rejected. The paid-up additions are a combination of whole life and endowment. Process clerically.</p>
616	RPO	<p>The system processed a cash dividend, a cash withdrawal from dividend credit/deposit account (NSLI-USGLI accounts only) or a pending disbursement transaction. The returned mail bit is on, and the payment was established as a liability. Clerical action may be needed to obtain the insured's current address. Folder must be secured. Note any action taken or no action necessary on the RPO: initial, and file in the insurance folder.</p>
619	RPO - R/C	<p>Request for loan rejected. The policy has a premature loan interest year or years. Examine RPO and correct loan interest year. Resubmit the request for the loan. Otherwise, process clerically.</p>
620	RPO - R/C	<p>Dividend not authorized. Dividend rate is blank and dividend amount adjustment is not indicated on the transaction.</p> <p>Temporary master record. RPO request for refund and delete rejected.</p> <p>(1) Incorrect transaction type.</p> <p>(2) Not coded "D".</p> <p>(3) Program will not process a two-policy case.</p> <p>(4) Freeze not on both life and policy.</p> <p>(5) Policy call-up type not 966.</p> <p>(6) Coded "D". Account is permanent record.</p>
621	RPO - R/C	<p>Dividend not authorized. Dividend rate exceeds maximum. Temporary master record. RPO request for refund and delete rejected.</p> <p>(1) Pending transaction is other than 200 series.</p> <p>(2) Pending transaction is within 20-day time limit.</p> <p>(3) Pending to be refunded are for more than one fund.</p>

Code	Type	Description
622	RPO - R/C	<p>Dividend not authorized.</p> <p>(1) Transaction dividend year higher than current dividend year (except on settlement cases).</p> <p>(2) Number of dividend months not due in master record is not zero, and, when added to current anniversary date, it equals next month due. Indicates possible 724 waiver case.</p>
623	RPO - R/C	<p>Dividend not authorized.</p> <p>(1) Invalid month number generated from transaction input dividend year and effective month of insurance.</p> <p>(2) Transaction type 616 or 646 rejected. Account is permanent plan on 724 waiver or is nonparticipating.</p>
624	RPO - R/C	Dividend not authorized. Indebtedness indicated in the master record and dividend option is other than credit.
625	RPO - R/C	<p>Dividend not authorized.</p> <p>(1) Transaction dividend year is higher than the dividend year in the current paid dividend information field and does not equal the dividend year in the policy.</p> <p>(2) The paid dividend information segment is blank, and the transaction dividend year is higher than the dividend year in the policy. This is not a reversal transaction.</p> <p>(3) Input cannot be associated with an existing policy and transaction is not coded as a payment on an inactive contract.</p> <p>(4) Pending dividend cannot be associated with a V, K, RS or W policy. Authorize dividend for payment outside of the ADP system.</p>
626	RPO - R/C	Dividend not authorized. Transaction dividend year is lower than the dividend year in prior paid dividend information field, and there is no T, XB or CB batch number.
627	RPO	Dividend authorized. The current paid dividend information fields are blank and there is no T or CB batch number. RPO generated for audit.
628	RPO - R/C	Dividend not authorized or processed. The transaction is for a reversal or is coded as a dividend amount adjustment, and the transaction dividend year is the same as the dividend year in the policy.

Code	Type	Description
629	RPO - R/C	Dividend not authorized. The number of months paid in the paid dividend information segment plus the number of months paid in the transaction is higher than 23.
630	RPO - R/C	Request for loan or cash surrender rejected. (1) The policy is term insurance. (2) There is a life and/or policy freeze. (3) Input indicates paid-up addition. No segment in master record.
631	RPO - R/C	Dividend not authorized. The number of months paid in the paid dividend information segment plus the number of months paid in the transaction is higher than 12 and less than 24, and the type of insurance (term or permanent plan) is the same in both policy and the transaction.
632	RPO - R/C	Request for loan or cash surrender rejected. The master record indicates "Other Indebtedness." Process clerically. The program will not process "other indebtedness" cases.
633	RPO - R/C	Request for loan or cash surrender rejected. The master record indicates the insured is incompetent. Process clerically. The program will not process incompetency cases.
634	RPO - R/C	Request for loan or cash surrender rejected. The policy number on the request does not match policy number in master record.
636	RPO - R/C	Request for loan or cash surrender rejected. There are more than two policies, and (1) An insurance overpayment lien exists on one or more of the policies. (2) Credits are needed to pay premiums on the policy to be surrendered. Process clerically. The program will not process cases of this type.
637	RPO - R/C	Request for loan or cash surrender rejected. It is a two-policy case, and an insurance overpayment lien exists on the policy other than the one on which the loan or cash surrender is being processed. Advise policyholder that the indebtedness was withheld from the loan or policy reserve. Reintroduce input into the system. Use appropriate transaction types to bypass edit.

Code	Type	Description
638	RPO - R/C	Request for loan rejected. The how paid code in the master record is 1, (insurance not in force); 4, (extended term insurance); or 7, term insurance (NSLI-USGLI accounts only). Examine RPO to determine if how paid code is correct. If it is, advise policyholder that his or her policy does not have a loan value.
639	RPO - R/C	Request for loan rejected. The how paid code is other than 9, direct pay, and the request is for a loan to pay premiums.
640	RPO - R/C	(1) Request for loan or cash surrender rejected. Invalid data encountered when trying to establish a day number. Examine input documents and RPO (error in postmark date, policy may be lapsed, etc.). If error is located and corrected, resubmit the request for a loan or cash surrender. Otherwise, process clerically. (2) Request for loan or cash surrender rejected. There are more than two policies, and an insurance overpayment lien exists on one or more of the policies. Process clerically. The program will not process cases of this type.
641	RPO - R/C	(1) Request for loan rejected. Premiums are not paid through the month in which the application for a loan was submitted, and the grace period table for the premium involved is not in the master record. (2) Loan on an odd amount of insurance requiring premium withdrawal from loan. Mode is other than monthly. Process clerically.
642	RPO - R/C	Request for loan or cash surrender rejected. The application was not timely (within 61 days after the premium due date for loan applications or within the 31 day grace period for cash surrender applications).
643	RPO - R/C	Request for loan or cash surrender rejected. (1) Loans: The program has determined that there has been loan or lien activity within the last 20 days. (2) Cash surrenders: The program has determined that there has been loan, lien, or premium activity within the last 20 days. (3) Cash surrenders: The last premium transaction amount is in excess of \$100 and the processing day number was within the last 20 days. (4) If clerical examination reveals that the activity may be disregarded, reintroduce the request into the system. Use override edit transaction types.

Code	Type	Description
644	RPO - R/C	<p>(5) Request for loan rejected. The master record already contains both a 4 percent and 5 percent loan on this policy. The 4 percent loan must be removed from tape and maintained off tape. Process new loan request clerically.</p> <p>Request for loan or cash surrender rejected.</p> <p>(1) The policy is less than 1 year old and has no loan value.</p> <p>(2) The insurance age for the policyholder is under age 15 (under age 20 for VSDI accounts).</p> <p>(3) An erroneous condition indicates the amount of reserve equals or exceeds \$10,000.</p> <p>(4) Cash surrender transaction rejected. Extended insurance contract. Request requires an accelerated dividend recovery lien for less than 12 months.</p> <p>(5) Cash surrender check amount is more than face amount of insurance plus 10 percent.</p> <p>(6) Amount of reserve on cash surrender is more than face amount of insurance.</p> <p>(7) Loan value is more than face amount of insurance.</p> <p>(8) Expiry month number of extended insurance is greater than December 2099; (month number 2172) .</p> <p>(9) JS account - system unable to calculate reserve value. Forward RPO to Chief, Actuarial Staff (290D).</p> <p>(10) Cash surrender transaction rejected. Loan amount plus interest exceeds \$10,000. Process clerically.</p>
645	RPO - R/C	<p>Request for loan rejected. The request is for premium loan and:</p> <p>(1) Premiums are paid 3 or more months in advance.</p> <p>(2) The amount requested to be applied as premiums will pay premiums beyond the action date.</p>
646	RPO - R/C	<p>Request for loan rejected.</p> <p>(1) Indebtedness equals or exceeds loan or reserve value.</p> <p>(2) The amount available is less than \$1.</p>

Code	Type	Description
647	RPO - R/C	<p>(3) Postmark date of loan is before capitalization of interest on existing loan and amount of new loan is less than amount of interest billed. Process clerically.</p> <p>Loan processed.</p> <p>(1) Amount of loan granted was less than requested and insured has more than one policy.</p> <p>(2) Dividends requested but could not be included in loan check for one of the following reasons:</p> <p>(a) Total amount payable would be \$10,000 or more.</p> <p>(b) Dividend and loan control accounting would not be in the same insurance fund.</p> <p>(c) Invalid condition prevented calculation of dividend interest; e.g., dividend credit and/or deposit requires more than 1 year's interest.</p> <p>(d) Dividend balance exceeds \$9,999.99 or is zero.</p> <p>(3) Where dividends are involved, prepare dividend withdrawal input to refund dividends as requested.</p>
648	RPO	Dividend authorized. The number of months paid in the paid dividend information segment plus the number of months paid in the transaction is higher than 12 and less than 24. RPO generated for audit.
649	RPO - R/C	Reversal transaction not processed. The number of months reversed or the amount to be reversed in the paid dividend information segment less the number of months paid or the amount paid in the transaction results in a negative balance.
650	RPO - R/C	<p>Request for loan or cash surrender rejected.</p> <p>(1) How paid code 1 or 5, or a section 724 waiver is in force on an NSLI or USGLI policy.</p> <p>(2) Cash surrender of contract with face amount less than \$500. Process clerically.</p> <p>(3) Deduction amount is not equal to total premium. (How paid codes 3 and 6.)</p>

Code	Type	Description
		(4) Deduction effective date is not month to month or 1 month in advance.
		(5) Overage is not less than \$1 or shortage is more than 30 percent of a monthly premium.
651	RPO - R/C	Request for cash surrender rejected. There is a pending transaction for the policy which is to be surrendered for cash or the pending transaction is not identified by policy number.
652	RPO - R/C	Request for cash surrender rejected. There are two policies. Credits are needed for the policy to be surrendered, and are available to pay at least one premium. However, an overage exists on the second policy which must be applied under Administrator's Decision 902.
653	RPO - R/C	Request for loan or cash surrender rejected. Conditions listed include the paid-up addition segment. (1) Invalid date encountered when trying to establish a month number. (2) Control totals for dividends are not maintained in the system. (3) Dividend year is earlier than effective date of surrender. (4) More than 11 months not paid for dividend purposes. (5) Dividend rate is higher than the maximum. (6) Dividend is due on paid-up additions but a dividend rate is not of record.
654	RPO - R/C	Request for cash surrender rejected. (1) A dividend rate was not inserted with request for surrender and the dividend rate is blank. (2) The policy is V and has pure endowment, but there is no pending dividend transaction.
655	RPO - R/C	Request for cash surrender rejected. (1) Unearned premiums are to be included in surrender settlement, and the TDIP fund is different from the policy fund. (2) Dividend credit segment on a non-participating policy

Code	Type	Description
656	RPO	Dividend not authorized. Dividend year is equal to or lower than policy effective year. Review account and update dividend year and/or authorize dividend if appropriate.
656	RPO - R/C	Dividend not authorized. The insured has more than one policy, the how paid code is 1 (not in force), and the dividend option is credit or premium.
657	RPO	Dividend not authorized. Dividend option is LOLI. System attempted to apply dividend but calculation of loan plus interest resulted in a balance exceeding \$9,999.99.
658	RPO - R/C	Cash surrender request rejected. (1) Mail code 9. (2) Paid-up additions only being surrendered. Installments are not available.
659	RPO	Cash surrender processed. The pending disbursement bit was on. Determine if liability is still outstanding.
660	RPO - R/C	Request for loan or cash surrender rejected. (1) An error has been detected in the input transaction date while attempting to calculate the availability of dividend credit. (2) The availability of dividend credit cannot be determined. The transaction date indicates reversal of dividend credit interest is required. (3) Request for cash surrender rejected. Dividend credit/deposit balance plus accumulated interest equals or exceeds \$10,000.
661	RPO - R/C	Request for loan rejected. Effective date developed for a reloan is earlier than the loan effective date already in the master record.
662	RPO	Request for loan received. Existing overage exceeds amount of premiums to be withheld from loan. Process clerically.
665	RPO - R/C	Surrender for paid-up insurance rejected for one of the following reasons: (1) Not how paid 9 (direct pay.)

NOTE: The above does not apply if dividends have been accelerated and interest reversals on dividend credit and deposit have been waived.

Code	Type	Description
		<p>(2) Pendings of record for policy being surrendered for paid-up insurance.</p> <p>(3) Temporary record.</p> <p>(4) Incompetent.</p> <p>(5) Policy frozen.</p> <p>(6) LPT or WL 745.</p> <p>(7) Next month due prior to request for paid-up insurance.</p> <p>(8) Reserve to be furnished by Chief, Actuarial Staff (290D) for:</p> <p>(a) <i>NSLI-RH</i></p> <p>(b) <i>USGLI-End. at 96</i></p> <p>(9) Automatic surrender date.</p> <p>(10) Return mail bit on.</p> <p>(11) Indebtedness exceeds reserve.</p> <p>(12) Unable to calculate reserve.</p> <p>(13) RPO generated for other reasons.</p> <p>(14) Other indebtedness bit is on.</p> <p>(15) Two-years dividend due.</p> <p>(16) Unable to convert effective day to binary.</p> <p>(17) Interest adjustment on loan, lien, dividend credit/deposit.</p> <p>(18) TDIP segment. Process clerically.</p> <p>(19) Computation code entered is invalid. JS policy is already paid up.</p>
666	R/C - 130	Input rejected because of invalid transaction type. When the transaction type code on the input document is not a valid code used by the system, a DOC 20 OCR reject with this code is generated.

Code	Type	Description
670	RPO	<p>Dividend pending. Process clerically:</p> <p>(1) There is no dividend rate or an invalid rate is in the master record or a pending dividend transaction.</p> <p>(2) Action date is higher than maximum or lower than minimum expiry year allowable on extended insurance for dividend purposes.</p> <p>(3) Extended insurance expired and no current year dividend is due.</p> <p>(4) Run 910 could not locate a dividend rate for this record. Forward RPO to Chief, Actuarial Staff (290D).</p> <p>(5) NSLI contract. How paid code is 4. Dividend rate not inserted because the action type is not 9, 06, or 26. Correct action type.</p> <p>(6) Unable to process pending 626 for pure endowment because dividend rate is blank or zero, How paid is "4" and policy fund is "W". Insert appropriate dividend rate with pending 626.</p>
672	RPO	<p>A dividend or refund was authorized on a guardianship contract or for an incompetent veteran with no guardian appointed. Prepare VA Form 29-504, Notice of Payment Due Incompetent Veteran, and forward it to the Veterans Services Officer.</p>
673	RPO	<p>(1) Policy is limited payment life and has or had the dividend premium option. The current dividend is the last dividend which can be applied as premium.</p> <p>(a) The system will automatically change the option for future dividends, except in cases in which premiums are payable on TDIP beyond the premium paying period of the life contract, as follows:</p> <ol style="list-style-type: none"> <li data-bbox="760 1518 1531 1591">1. If no loan indebtedness exists, the option is changed to "credit." <li data-bbox="760 1623 1531 1791">2. If a loan indebtedness exists on the policy and the policy is paid through the end of the premium-paying period, the option is changed to "LOLI" provided no other policies are in force on a premium-paying basis, in which case the option is changed to "credit". <li data-bbox="760 1822 1531 1948">3. If a loan indebtedness exists and is completely liquidated by all or part of the dividend, the system will change the option to "credit" and establish a dividend credit segment or add any remaining balance to an existing dividend credit segment.

Code	Type	Description
		<p>(b) The system will not change the option if TDIP premiums are payable beyond the premium-paying period of the life contract or if a loan indebtedness exists and premiums are not paid beyond the end of the premium-paying period (dividend "premium" option retained).</p> <p>(2) Advise insured of the other options available whether the system has changed the dividend option or not. Use appropriate letter or paragraph when TDIP premiums are payable beyond the premium paying period of the life contract.</p>
674	RPO - R/C	<p>Cash surrender request rejected for one of the following reasons:</p> <p>(1) The master record indicates returned mail or a pending disbursement.</p> <p>(2) Amount calculated for account 51 in automatic award surrender routine is more than the face amount of insurance.</p>
675	RPO - R/C	<p>Split cash surrender (part paid in cash) rejected for one of the following reasons:</p> <p>(1) The amount of check requested exceeds the face amount of insurance.</p> <p>(2) The amount of cash requested plus indebtedness exceeds the amount calculated for account 51.</p>
676	RPO - R/C	<p>Request for cash surrender rejected. Extended insurance account with invalid action type. Surrender action may be resubmitted once action type is corrected.</p>
<p><i>NOTE: Action type 6 applies only to an Endowment plan with pure endowment. Action type 5 or 9 must have zeros in the last premium transaction or pure endowment fields.</i></p>		
680	RPO - R/C	<p>Cash surrender request rejected. Next month due for TDIP is different from insurance next month due. Clerically process cash surrender and include unearned TDIP premiums, if any.</p>
682	RPO	<p>Dividend for extended insurance contract with pure endowment not authorized. One of the following conditions exists:</p> <p>(1) There is no related pending dividend transaction for pure endowment when dividend for extended insurance is calculated.</p> <p>(2) There is more than one pending dividend transaction for pure endowment on one contract.</p>

Code	Type	Description
683	RPO - R/C	(3) There is a pending dividend transaction for pure endowment, but the policy is not on extended insurance, or there is extended insurance but the dividend year has already been updated. Cash surrender not processed. Transactions generated were out of balance. Process clerically and forward RPO to Policy and Procedures Staff (290A) for investigation.
691	RPO	Dividend was authorized and made pending. There have been more than 365 days between the dividend authorization date and the loan/lien interest year. This indicates a failure to update the loan/lien interest.
692	RPO	Dividend not authorized. (1) Dividend rate exceeds maximum. (2) Total number of months for which dividend is to be paid exceeds 12. (3) Number of months not due on policy or pending transaction exceeds 11. (4) Invalid month number. (5) Dividend year is not last, current or next year. (6) Invalid effective month. (7) Dividend year is the same as the effective year of the policy or lower. (8) The paid-up addition whole life or endowment dividend not authorized. (a) Dividend rate signed minus in paid-up addition segment indicating dividend has been paid. (b) There is no dividend rate for the paid-up addition segment. (c) The paid-up addition segment is for endowment and the basic policy is other than an endowment plan. (d) Number of months in the paid-up segment exceeds 11.
693	RPO	(1) Dividend not authorized. (a) Dividend is not one for which control totals are being maintained in the system.

Code	Type	Description
		(b) The policy was checked for dividend on extended insurance but the month number in action date is before January 1, 1961.
		(c) Extended term insurance. Number of months from expiration date to the dividend anniversary date is not equal to the number of months not due.
		(2) Dividend authorized on extended term insurance account. Record frozen with 970 call-up code. Action date is more than 11 months prior to the anniversary date.
694	RPO	Dividend not authorized. Action type 3 or 4 (automatic surrender) and dividend option is other than 9 (LOLI). Dividend year current with current call-up date. Record frozen with 970 call-up code. Determine from RPO if dividend payment is in order. If so, and premiums are being paid on the policy, release appropriate notice to insured advising that dividend is due, and request permission to apply it to reduce policy loan and to change dividend option to indebtedness (LOLI). Insert 45-day diary. If insured does not reply by end of diary period, delete the pending diary and policy freeze, authorize dividend under option of record using transaction type 616 without control accounts. If insured replies before the end of diary period requesting the dividend be authorized under other than LOLI option, authorize dividend in accordance with the request. If insured agrees to change dividend option to LOLI, authorize dividend accordingly and change dividend option. Do not contact insured, apply dividend or change dividend option when insured has selected option 2 (purchase paid-up addition).
<i>NOTE: System will authorize dividend, change dividend option, apply dividend to indebtedness, release appropriate notice, and suppress RPO if how paid code is 0 (paid through premium-paying period and earned) and dividend option is other than 2.</i>		
695	RPO	Dividend not authorized. Dividend option is "LOLI" and there is a statutory lien and a loan on this policy. Master record is frozen with a 970 policy freeze. Determine if authorization exists to use dividend to offset the statutory lien. When loan and lien exceed the reserve, automatically apply dividend to reduce the statutory lien.
697	RPO	Dividend was authorized by the system, and a pending transaction was created. The generated dividend transaction is not compatible with information in the paid dividend segment.
698	RPO - R/C	Request for cash surrender rejected. The system will not establish a lien for an accelerated dividend overpayment when a lien exists. Process clerically.

Code	Type	Description
699	RPO	Dividend call-up in order. Call-up date could not be calculated due to invalid condition in master record. Review and make necessary correction. Policy is frozen with a 30 day 970 call-up.
700	RPO	(1) Premium notice(s) not released. The life and/or policy is frozen. (2) (NSLI only) The policy has been frozen. The next billing involves the period after the cancellation date of a "W" term insurance contract and the master record does not indicate that the insured has been advised of the cancellation.
701	RPO	Premium notice(s) not released. The premium amount or overage/shortage amount exceeds the number of digits provided on the premium notice workcard. Prepare premium notice(s) if necessary. The billing code has been updated by the system.
702	RPO	TDIP expires during the period for which premium notices are to be released. If an NSLI account is involved, the TDIP is the \$10 provision which expires at age 60 or 65. The expiration date does not correspond with the anniversary date, and the mode is monthly. Clerical preparation of the premium notices is necessary since a portion of the notices will include the TDIP Premium and the remaining notices will be for the insurance premium only. The master record is frozen with a 30 day 970 call-up. After the premium notices are released, clerically update the billing code and lift the policy freeze.
703	RPO	(1) Premium notice (other than monthly) not released. TDIP ends within mode period. Clerically release premium notice. System updated billing code. (2) Billing bypassed but billing code was updated. Insurance how paid code is 0, and TDIP is an "Age 60" rider.
704	RPO	(1) Premium notice(s) not released. Automatic surrender of policy is within billing period. Notify insured of impending surrender release premium notice(s) at established mode with notification. System updated bill code. (2) TDIP premium notices not released. Basic policy paid-up. Automatic surrender of policy is within the billing period. Release TDIP premium notice(s) for established mode along with notification of impending surrender. System has updated the bill code.
705	RPO	How paid in master record is 5 (disability waiver). Examine RPO to determine if master record has been updated. Action may be necessary to update the master record and transfer money for waiver accounting.

Code	Type	Description
706	RPO	How paid in master record is 5 (disability waiver) and premiums are paid by 306 lien.
707	RPO	How paid code in master record is 5 (disability waiver) and the action type is 4 indicating automatic surrender. System has not updated next month due because the account would be paid beyond the critical date. Review account to determine if insured has been properly notified of impending surrender. Clerical action is necessary to update the master record and the off-tape lien account.
711	RPO	Premium notice(s) not released. Pending transaction type 203 (payment received with an underwriting application).
790	RPO	Premium notice(s) not released. (1) The how paid code is other than 9. (2) Error in program routine prevented conversion to anniversary month, dividend month number (NSLI-USGLI), TDIP cancellation date, or developing bill code. (3) Premium rate is zero. (4) On other than monthly account, dividend credit is sufficient to pay 1 month, but not 2. Bill code should be updated.
791	RPO	Premium notice not released. An overage exists which is equal to or greater than 90 percent of a monthly premium.
798	RPO	Billing call-up date could not be calculated. Review record and make necessary corrections. Policy is frozen with a 30-day 970 call-up.
800	RPO	Renewal action not taken. A previous transaction caused a life or policy freeze.
805	RPO	Renewal action to be taken. Clerically process reason codes for conditions in the master record other than 805. Lift policy freeze. The system will process the renewal automatically.
810	RPO	Release of renewal notice to increase deductions to renewal rates to be taken. Clerically process reason codes for conditions in the master record other than 810. Lift policy freeze. The system will prepare the renewal notice.
811	RPO	Current deduction amount:

Code	Type	Description
		<p>(1) Equals renewal premium, but the effective date is not exactly 1 month before the insurance renewal date. When the How Paid code is 8, VA MATIC:</p> <p>(a) If there are more than 30 days remaining in the current term period, change the action date to 1 month before the new renewal date and the action type to 10. In addition, the 970 policy freeze will be lifted. The renewal notice that is generated as a result of this action will be forwarded to Policyholders Services. The notice should be destroyed and an amended renewal notice prepared.</p> <p>(b) Three days before the renewal date, prepare TT 082 to clerically renew the policy. Do not renew if current year dividend is not paid.</p> <p>(c) A control log will be maintained at the Unit Chief level indicating the date that the generated RPO's and/or system generated renewal notice is received.</p> <p>(d) If there are less than 30 days remaining before the new renewal period when the generated RPO is received, clerically prepare and release a renewal notice. Clerical action will be taken to change the action date to the new renewal date and change the action type to 20. The policy freeze will be lifted. Three days before the new renewal date, take clerical action to renew the Term insurance.</p>
		(2) Exceeds the renewal premium regardless of effective date.
820	RPO	Release of renewal notice follow-up to increase deductions- to renewal rate and update the master record to be taken. Clerically process the reason codes for conditions in master record other than 820. Lift policy freeze. The system will prepare the renewal notice and update master record.
825	RPO	Allotment discontinuance of paired allotment posted. System could not renew contract. Clerically process reason codes for conditions in the master record other than 825. Prepare input to renew contract.
860	RPO	<p>Final term period on a "W" policy ended and how paid code was "5" (disability waiver). Insured has reached age 50. On these how paid code "5" cases, a 970 policy freeze will be created and the RPO generated for clerical action 30 days after end of term period in which insured reaches age 50.</p> <p>(1) If insured was properly notified and did not apply for conversion before final term period expired, convert account to ordinary life.</p>

Code	Type	Description
		(2) If timely notification was not released to insured, give him 31 days to meet conversion requirements.
869	RPO	First notice, 1 year before expiration of current term period on "W" insurance. Policy not eligible for renewal at end of current term period. Insured will have reached his 50th birthday before renewal effective date. Notify insured and include conversion information. Note RPO and file in insurance folder.
870	RPO	Final notice, 90 days before expiration date of current term period on "W" insurance. Insured not eligible for renewal if 50th birthday occurs before renewal effective date. Notify insured using VA Form Letter 29-358, Final Notification of Insured About Conversion of "W" Term Insurance. Send original only on how paid "9" accounts, or a letter on other how paid codes. Include conversion information. Note RPO and file in insurance folder.
871	RPO	Renewal action not taken. Renewal age exceeds highest age in rate table.
872	RPO	Renewal processed. TDIP discontinued due to insured's age. TDIP segment deleted. Notify insured of TDIP cancellation.
873	RPO	(1) Renewal notice not released. More than one type of premium deduction in force. (a) If there are more than 30 days remaining in the current Term period, change the action date to 1 month before the new renewal date and the action type to 10. In addition, the 970 policy freeze will be lifted. The renewal notice that is generated as a result of this action will be forwarded to Policyholders Services. The notice should be destroyed and an amended renewal notice prepared. (b) Three days before the renewal date, prepare TT 082 to clerically renew the policy. Do not renew if current year dividend is not paid. (c) A control log will be maintained at the Unit Chief level indicating the date that the generated RPO's and/or system generated renewal notice is received. (d) If there are less than 30 days remaining before the new renewal period when the generated RPO is received, clerically prepare and release a renewal notice. Clerical action will be taken to change the action date to the new renewal date and change the action type to 20. The policy freeze will be lifted. Three days before the new renewal date take clerical action to renew the term insurance.

Code	Type	Description
		(2) Underwriting input rejected. Next call-up type is renewal. How paid is deduction type but no deduction segment exists.
874	RPO	Policy updated for renewal. Renewal deduction not received or it was made a pending transaction. Prepare follow-up request for increase in deduction amount if necessary, and include the 953 diary with the input. A 951 policy freeze has been established with a 2 month future call-up date. When requested deduction change is received and processed, both the 951 freeze and the 953 diary will be deleted mechanically.
875	RPO	Action date for renewal (DFB account, action type 10) is 2 or more months before the renewal date. Change action date to the 5th day of the month two months before renewal.
876	RPO	Renewal of a multiple policy case. Prepare request to increase allotment. If one or more of the policies is a "V" term policy and will be renewed at insurance age 71 or older, the premium rate is \$6.18 per \$1,000 per month.
877	RPO	"W" term policy with less than 30 days remaining in final renewal period. Clerically release 31-day adjustment letter with conversion information and insert a 45-day diary.
885	R/C - 130	Transaction meets edit requirements but a related input is missing.
888	R/C - 130	Data on the input documents meets edit requirement, but related input with same file number was rejected.
889	RPO	Renewal processed on a "V" term policy with an insurance age of 70 or above. Policy is on waiver. Convert policy to 20-Payment Life if insurance age is 75 or below. Convert policy to Ordinary Life if insurance age is 76 or above.
890	RPO	Error in program routine prevented conversion of insurance effective date or TDIP change year into month number. Forward RPO to Policy and Procedures Staff (290A).
891	RPO	(1) Renewal action not taken. The action type indicates a deduction account, but the how paid code is not a 3 (deduction from benefit payments), 6 (allotment from a service pay) or 8 (pre authorized debit-VAMATIC account). (a) If there are more than 30 days remaining in the current Term period, change the action date to 1 month before the new renewal date and the action type to 10. In addition, the 970 policy freeze will be lifted. The renewal notice that is generated as a result of this action should be destroyed and an amended renewal notice prepared.

Code	Type	Description
		<p>(b) Three days before the renewal date, prepare TT 082 to clerically renew the policy. Do not renew if current year dividend is not paid.</p> <p>(c) A control log will be maintained at the Unit Chief level indicating the date that the generated RPO's and/or system generated renewal notice is received.</p> <p>(d) If there are less than 30 days remaining before the new renewal period when the generated RPO is received, clerically prepare and release a renewal notice. Clerical action will be taken to change the action date to the new renewal date and change the action type to 20. The policy freeze will be lifted. Three days before the new renewal date take clerical action to renew the term insurance.</p> <p>(2) Underwriting input rejected. Next call-up type is renewal. How paid is deduction type but no deduction segment exists.</p>
892	RPO	Renewal action not taken. The action type indicates a direct pay account, but the how paid is not a 5 (sec. 712 waiver), 7 (sec. 724 waiver-term) or 9 (direct pay).
893	RPO	Renewal action not taken. <p>(1) The plan of insurance is not 5LPT.</p> <p>(2) Renewal must be clerically processed. The system will not automatically renew a policy when the unit and 10 positions of the face amount are other than 00.</p>
894	RPO	Error in renewal action type. Action type is other than 00, 10 or 20.
900	RPO	Policy inserted on tape with how paid code 1 (not in force). Change how paid code or insert 970 call-up type.
901	RPO	End of premium payments for a non deduction account (TDIP and life or life only) on the date premium payment ceases. Change life and, if appropriate, TDIP how paid code to 0. Adjust other related fields. Notify the insured.
902	RPO	Termination of TDIP premium for a non deduction account. <p>(1) Five dollar rider- on the anniversary date nearest age 60.</p> <p>(2) Ten dollar rider-on the first premium due date on or after the insured's 60th birthday.</p>

Code	Type	Description
903	RPO	(3) Ten dollar rider-on the first premium due date on or after the insured's 65th birthday. Notice of automatic surrender, 3 months before automatic surrender date. Indebtedness which could exceed reserve not reduced. Prepare and release letter, if in order. Note form "Final Notice". File a copy in the insurance folder.
904	RPO	(1) Final notice of automatic surrender 1 month after the surrender date. The 1-month period serves to eliminate premature purging of accounts when a remittance tendered to reduce indebtedness is in the process of being inserted into the system. System cannot purge account for one of the following reasons: (a) Pending transaction of record. (b) No loan segment. (c) Premium lien. (d) Dividend credit segment. (e) Dividend deposit segment. (f) Overpayment lien. (g) Unable to calculate reserve. (h) More than 60 days elapsed after critical date. (i) Overage or shortage of \$1 or more exists on the policy. (j) JS account - system unable to calculate reserve value. Forward RPO to Chief, Actuarial Staff (290D). Clerically delete account from tape if in order. If insurance is cancelled, release a letter to advise the veteran of action taken. Note RPO to indicate release of form as well as necessary input documents. Date, initial and file in insurance folder. 2) Active 712 waiver. Send final notice of impending automatic surrender of total disability waiver case. Allow 30 days for loan payment. Diary 45 days. If no response, purge record and advise insured.
905	RPO-R/C	Condition(s) identified that will prevent system from processing a matured endowment automatically (see RPO reason code 906). Take proper action to correct condition to allow for timely payment of the M/E by the system.

Code	Type	Description
906	RPO	<p>System cannot process a matured endowment record due to one or more of the following reasons:</p> <ol style="list-style-type: none">(1) 724 waiver (in service).(2) Other indebtedness indication.(3) Incompetency or guardian indication.(4) Loan or lien interest capitalized beyond maturity date.(5) Deduction amount does not agree with total premium or effective date of deduction is in arrears.(6) One or more pending transactions except TT626.(7) Final premium month not paid or waived (712 or 748 waiver disability).(8) Loan or lien last processing day number is equal to or later than maturity day number. Process clerically.(9) Life and/or policy freeze.(10) Insurance is paid to maturity but TDIP is not paid to maturity.(11) Indebtedness on Endowment policy exceeds the reserve on the parent contract and paid-up additions exist.(12) The how paid code is 4 (extended insurance) with a TDIP segment.(13) The credits exceed the debits.(14) Single policy account containing both loan and lien segments. Process clerically.(15) Overpayment lien exists on another policy.

NOTE: When the condition preventing the program from processing the case is cleared, the system will initiate automatic processing. Process clerically by preparation of input documents if condition cannot be cleared.

908	RPO	Returned mail on guardianship case or on an account with a one line address. Develop clerically for better address.
910	RPO - R/C	<p>Policy inserted and/or changed and one of the following conditions exists. Verify premium.</p> <ol style="list-style-type: none">(1) (NSLI/VSDI) Plan 8-Age 19 or under.

Code	Type	Description
		(2) (VSDI)
		(a) Plan 6-over age 60.
		(b) Plan 5-over age 55.
		(c) All other-over age 65.
911	RPO	First notice of end of premium payments for deduction accounts 4 months before date premium payment ends (TDIP and life, or life only). Prepare request to have deductions changed or stopped. Insert a 953 non freeze dairy with a call-up date 1 month after the end of the premium-paying period. Advise insured of status and action taken to decrease or discontinue monthly deductions.
912	RPO	First notice of TDIP cancellation (allotment/DFB/VAMATIC account). (1) \$5 rider-4 months before the anniversary date nearest age 60. (2) \$10 rider-4 months before the first premium due date after the insured's 60th birthday. (3) \$10 rider-4 months before the first premium due date after the insured's 65th birthday. Prepare notice to have deductions changed or stopped.
913	RPO	Follow-up due to a 913 policy call-up code, indicating system generated an RPO 2 months before the automatic surrender date for clerically advising insured of critical policy and to remove policy freeze.
913	RPO - 910	Edit indicates that pending transaction is out of sequence. Forward RPO to the Policy and Procedures Staff (290A).
914	RPO -	910 Edit indicates duplicate policies. Forward RPO to the Policy and Procedures Staff (290A).
915	RPO - 910	Edit indicates policy is out of sequence. Forward RPO to the Policy and Procedures Staff (290A).
916	RPO	Notice to terminate an Allotment, DFB or VAMATIC account, 4 months before the maturity date. Prepare notice to have the deductions stopped. Advise insured of status taken to discontinue deductions.
917	RPO	Name code in master record does not match name in the name and address segment of master record.

Code	Type	Description
918	RPO - 910	Edit indicates the number of pending transactions shown in the life segment is incorrect. Forward RPO to the Policy and Procedures Staff (290A).
921	RPO	End of premium payment-allotment/DFB/VAMATIC account, 1 month after end of premium-paying period. Follow-up on deduction change or discontinuance if necessary. If it is necessary to release a follow-up request on DFB account, prepare policy input to advance the 921 call-up date 75 days. When follow-up action is required on service allotment cases, advance the call-up 120 days.
922	RPO	Termination of TDIP premium for allotment/DFB/VAMATIC account. (1) \$5 rider-1 month after the anniversary date nearest 60. (2) \$10 rider-1 month after the first premium due date after the insured's 60th birthday. (3) \$10 rider-1 month after the first premium due date after the insured's 65th birthday. Follow-up on deduction change or discontinuance, if necessary, or prepare input to delete TDIP segment.
940	RPO	VA Form 29-8694, Information About Reduction and Change of Plan (Government Life Insurance), age 65 (plan 8), or VA Form 29-8695, Information About Reduction and Change of Plan (Government Life Insurance), age 70 (plan-8), not released. (1) Less than 3 months remain before 65th or 70th birthday. (2) How paid code other than 9. (3) Account frozen. (4) Policy is JR or JS. Examine account and process clerically. Release a dictated letter advising insured of the reduction of insured's Modified Life 65 or 70 Plan on their birthday. Quote premiums for the cheapest life plan available as replacement for the Modified Life policy. Also state that application for replacement must be made before insured's 65th or 70th birthday and that no medical examination is required. If letter is final notice of reduction or less than 4 months remain before insured's 65th or 70th birthday, enclose appropriate application.
943	RPO	An input was received for automatic processing and there is a 943 diary pending. Process clerically.

Code	Type	Description
945	RPO	Call-up date reached for release of VA Form 29-8313, Disability Benefits Questionnaire, and how paid code is other than 5 (disability waiver). Examine folder and take action to correct the record.
947	RPO	System accepted policy input, but TDIP code not compatible with information on temporary master record. No change made to TDIP segment. Temporary master record and policy freeze bits retained.
950	RPO	<p>VA Form 29-8700, Information About Modified Life Insurance Reduction and Replacement Features (Age 65) (plan 8), or VA Form 29-8701, Information About Modified Life Insurance Reduction and Insurance Replacement Features (Age 70) (plan 9), not released.</p> <p>(1) Less than 1 month before 65th or 70th birthday.</p> <p>(2) How paid code other than 9.</p> <p>(3) Account frozen.</p> <p>(4) Policy is JR or JS. Examine account and process clerically. Release letter and advise insured of the reduction of his or her Modified Life policy on his or her 65th or 70th birthday. Quote premiums for the cheapest life plan available as replacement for the Modified Life policy. Also state that application for replacement must be made before insured's 65th or 70th birthday and that no medical examination is required. If letter is final notice of reduction or less than 4 months remain before insured's 65th or 70th birthday, enclose appropriate application.</p>
951	RPO	The policy call-up code is 951, indicating Allotment/DFB deduction establishment pending. Processing by the system of the new deduction amount will automatically lift 951 policy call-up freeze.
952	RPO	Diary call-up type is 952, indicating date of birth or age discrepancy. System processing of corrective input will automatically delete the 952 diary on a single policy case or multiple policy cases if all policies contain one of the above errors. Deletion is not accomplished automatically on multiple policy cases if the error condition does not exist on all policies. Special batch number "AO" must be used when deleting a 952 pending diary with a clerically prepared Transaction Type 098.
953	RPO	The diary call-up type is 953, indicating a pending Allotment/DFB deduction change. Processing of the deduction change by the system will automatically delete diary.

Code	Type	Description
956	RPO	Policy call-up code is 956, indicating a DFB discontinuance and re-establishment pending because of transfer of records between Hines, DPC and Manila regional office. System processing of DFB establishment automatically lifts 956 policy callup freeze.
957	RPO	<p>(1) Policy or TDIP input was processed for a policy with a TDIP segment. Edit of the policy revealed:</p> <p>(a) Effective date of TDIP is earlier than effective date of life contract.</p> <p>(b) Next month due on TDIP is different from that on the life contract.</p> <p>(c) TDIP fund code or action type and date are wrong.</p> <p>(d) NSLI and VSDI-the insurance how paid code is zero; however, the TDIP how paid is not zero or 5 for the TDIP cease code 1 or 2.</p> <p>(e) USGLI-the insurance how paid code is zero; however, the TDIP how paid code is not zero or 5 for the TDIP cease code 3.</p> <p>(2) When the condition causing a 957 freeze is corrected, that input document will automatically lift the freeze. No additional input document is required for that purpose.</p> <p>(3) Application for addition of TDIP processed. Insurance premiums are paid in advance of TDIP. Prepare and release a dictated letter, if appropriate, requesting additional premiums. Insert 45-day diary with the message "ADJ TD NMD (amount)".</p> <p>(a) If dividend credits are available under the dividend credit option, request authority to withdraw an amount sufficient to pay both TDIP and insurance through the same date. If dividend credit is insufficient, request a supplemental remittance from insured.</p> <p>(b) If premium credits are available on an account paid through the current term period or through the premium-paying period on limited payment accounts:</p> <ol style="list-style-type: none">1. Apply such credits to pay TDIP premiums through the same date as paid on the insurance contract, or as far as TDIP premiums can be paid.2. If premium credit amount is insufficient to pay TDIP premiums through the same date as on the insurance contract, request insured to submit a remittance and/or authorization for withdrawal of dividend credit, if applicable.

Code	Type	Description
959	RPO	(1) Presumptive date of death case. (2) Maturity date reached on a JS account, previously paid to end of premium-paying period under 38 CFR 8.112a(c) (5). Callup date is 2 months before insured's 96th birthday. Policy is frozen.
959	R/C-130	Transaction Type 098 rejected. Special batch number missing. Pending 959 diaries must be deleted with batch number "DS".
960	RPO	Modified life account-file maintenance transaction to be prepared to reduce the Modified Life master record. Reduction callup date is age 65 or 70 minus 1 day. Policy is frozen.
961	RPO	Policy callup code is 961, indicating 45 days elapsed since establishment of temporary master record, and no remittance is associated with the account. Acknowledgment and initial bill to be released clerically.
965	RPO	Two or more policy case. System completed an underwriting action but did not release a status notice. One of the following conditions exists: (1) Life and/or policy freeze on master record. (2) RPO being generated by some other transaction on the same day. (3) How paid code other than 9. (4) (NSLI/USGLI only) There are pending transactions other than one 626 pending dividend. (5) Temporary master record turned "live". Overage or shortage exists after system reapplied "flagged" items. System is not programmed to post two checks with same postmark date totaling an exact other-than-monthly mode. System posts each item individually creating a shortage. Review microfiche or On-line TL and verify posting. If pending transactions meet above criteria, prepare input to correct master record.
966	RPO	System processed conversion via TT 000 on a How Paid Code 8 or 9 account, but did not release status notice since remittance and/or credits were insufficient to pay initial premium on new account. Send status and initial bill clerically.
967	RPO	Single policy only. Process under description listed for 965 RPO.
968	RPO	The insured requested status of his or her account, but the system did not process the request. Prepare appropriate letter and release to insured.

Code	Type	Description
969	RPO	System processed an application for reinstatement, but did not process insured's request for status. Prepare RPO request coded "9" for system release of a letter, if in order. Prepare appropriate letter if more than routine status is required. If "Beneficiary Designation" segment of related RPO is blank or zero, enclose VA Form 29-336b, Designation of Beneficiary.
970	RPO	The diary callup type is 970. Follow-up action by Policyholders Services Division on pending transaction or policy freeze because of an invalid condition in the master record.
971	RPO	The diary callup type is 971. Follow-up on pending transaction.
972	RPO	The diary callup type is 972. Insurance Claims Division follow-up on pending transaction. If this is the initial RPO for a 203 collection item which has gone pending, the system has released a letter with the message "Your application is receiving attention." No further acknowledgment is required in these cases.
973	RPO	The diary callup is 973. Miscellaneous follow-up on pending transaction.
974	RPO	The diary callup type is 974. Insurance Claims follow-up on pending transaction.
975	RPO	The diary callup type is 975. Clerical Support follow-up on pending transaction.
976	RPO	The diary callup type is 976. VIPS follow-up action on pending transaction.
980	RPO	(1) SPL 980-RPO requested for Policyholders Services Division. An SPL 980 also appears as the reason code for routing and identification purposes. (2) SPL 980 with R as the first character-Rejected reinstatement or reinstatement processed and supplemental dividend (NSLI-USGLI accounts only), or lapse and revival notices are necessary. (3) NSLI-USGLI accounts only. When LIENL printed in lower right corner of the reason code area. Overpayment lien resulting from the accelerated dividend established. Release lien letter to insured. (4) PRD 980. Premium payment applied to a VAMATIC account but the amount remitted does not equal the total premium. Review status and complete necessary adjustment action.

Code	Type	Description
		<p>(5) An RPO 980 with "OLDIV" printed in lower right corner of reason code area. Status not released on prior year dividend.</p> <p>(a) Prior year dividend not authorized.</p> <p>(b) Current year dividend not authorized and anniversary date has passed.</p> <p>(c) The policy prefix is other than 1, 2, 5, or 6.</p> <p>(d) The how paid code is 1 or 7.</p> <p>(e) The dividend years in the dividend paid segment are not in sequence or one is blank.</p>
<p><i>NOTE: The RPO's generated will show the identifying legend "OLDIV" as the reason code. In addition, the RPO's will show the last three digits of the policy number and 980 for each policy on which the system did not release a letter, Information About Your Insurance.</i></p>		
981	RPO	Deduction account reconciliation discrepancy- "No Match on File Number-Control." RPO identified with legend "7304".
982	RPO	<p>(1) RPO requested for Insurance Claims Division. An SPL 982 also appears as the reason code for routing and identification purposes.</p> <p>(2) An RPO 982 with the message "Modified Life HP5" is generated when a Modified Life which is on waiver of premiums is being reduced. Assign a policy number for the new issue and insert it clerically. The system will not take this action. If insured is competent, send VA Form 29-336b, Designation of Beneficiary.</p> <p>(3) SPL 982/SPL 980 with "AGE 65" in lower right corner of reason code area indicates calculated TDIP premium rate differs from amount shown on form released to insured. Letters to explain differences in premium rates will not be routinely sent. However, specific inquiries about the differences will be acknowledged.</p> <p>(4) SPL 982/TDI. Collection transaction type 203 with status code 7 made pending.</p>

Code	Type	Description
983	RPO	<p>(5) SPL 982/972 DIV ADJ. Underwriting action processed by the system. Dividend adjustment required. Clerically establish lien, adjust paid dividend segment, insert lien follow-up diary and release lien letter to insured. This RPO received in combination with 008 indicates a dividend overpayment is involved and master record has a paid-up insurance segment. Take action as outlined above, except utility policy must be established and "other indebtedness" bit turned on.</p> <p>(6) System processed consolidation and conversion. "972 DIV ADJ" diary appears indicating input is being held to insert a 626 pending dividend for the deleted policy in pending transaction area of consolidated contract. Forward to Policyholders Services Division.</p> <p>(7) An RPO reason code 982 with the legend "Rating" will be generated each time a transaction type 040 or 080 is processed to add or change a Social Security or claim number on an RH temporary master record. This RPO should be used to request the rating sheet from the regional office of jurisdiction.</p> <p>Miscellaneous RPO request. An SPL 983 also appears as the reason code for routing and identification purposes. The numeric entry in the lower right corner of the "Reason Codes" area of the RPO identifies the organizational element as follows:</p> <ul style="list-style-type: none">1-Veteran Services2-Collections Section3-Security Auditors4-Internal Control Unit5-Benefits Delivery Center6-Resident Auditors7-Index Unit8-Resident Fiscal Auditor
984	RPO	<p>(1) RPO requested for Insurance Claims Division. A "SPL 984" also appears as the reason code for routing and identification purposes.</p>

NOTE: An SPL 983-3 with legend "SET UP LIEN" indicates insert of a paid-up addition and a lien segment exists. RPO is generated before lien is deleted and after internal transaction account to delete lien is processed.

Code	Type	Description
		<p>(2) A 984 RPO is also provided monthly for the Insurance Claims Division from RPO requests developed in run 831 under the following conditions:</p> <p>(a) Diary control character is 5.</p> <p>(b) Callup code type is 944.</p> <p>(c) Application has been pending more than 6 months. Legends are as follows:</p> <ol style="list-style-type: none"> 1. SQC1-Application pending 7-9 months. 2. SQC2-Application pending 10-12 months. 3. SQC3-Application pending over 12 months.
985	RPO - R/C	<p>(1) A direct remittance or deduction transaction does not meet run 140 edit and is being rejected as unassociated in run 150. RPO and unassociated item to be matched for clerical processing.</p> <p>(2) "Delete All" transaction. All transactions under this file number are rejected. Doc 20's are identified with message "DELETE ALL". Associate with ZZ 985 RPO.</p>
986	RPO	RPO requested for Insurance Officer. An SPL 986 also appears as the reason code for routing and identification purposes.
987	RPO	RPO requested for Insurance Files Section (status mail) - Philadelphia only. SPL 987 also appears as the reason code for routing and identification purposes.
988	RPO - R/C	Clerically prepared input documents match master record on file number but do not match on name code or do not meet run 130 edit requirements.
989	RPO	<p>(1) Philadelphia-RPO requested for Insurance Files Section (status mail requiring folder.) An SPL 989 also appears as the reason code for routing and identification purposes.</p> <p>(2) St. Paul-RPO requested for all status mail. An SPL 989 also appears as the reason code for routing and identification purposes.</p>
990	RPO	There are 8 or 9 pending transactions. Clerical action to adjust or combine necessary.

Code	Type	Description
996	RPO	USGLI Term policyholder will reach his or her 65th birthday in a month. If RPO shows a 944 disability waiver diary, destroy RPO. If it does not, forward RPO to Chief, Policyholders Services Division for release of Endowment at Age 96 exchange letter. Annotate RPO and file in folder.
997	RPO	Examine policy record for correct plan of insurance. If plan 6 is found to be correct, delete TDIP segment.
998	RPO	Invalid condition prevents development of callup date. Review date of birth, action date, action type and policy effective date. Make necessary corrections. Policy is frozen with a 30-day 970 callup.
999	RPO	Transaction rejected. Number of system-generated transactions exceeds 9.
99A	RPO - R/C	<p>(1) Tape-to-tape transfer of insurance records involved in transferring office. File maintenance transactions to delete master record rejected along with rejects. Prepare necessary corrective input using "TB" batch numbers.</p> <p>(2) Tape-to-tape transfer of insurance records involved in receiving office. Input to insert record rejected. RPO is further identified with "XFTTR" in lower right corner of reason code area. Indicates duplicate master record.</p> <p>(a) Contact transferring office, requesting complete transaction history printout and record of dividend payments made before 1964.</p> <p>(b) When "TV" RPO and records are received, completely review and adjust the master records. Adjust control accounts by memorandum to the Finance activity.</p>
ADDINA	RPO	The how paid code was changed to 5 (waiver) Forward RPO to Insurance Claims Division.
ALT	RPO - R/C	(Philadelphia only). Transfer not made. Allotment case.
APPPND	RPO	Application for disability waiver received. Callup date and a non- freeze diary have been established by the system. System has released an acknowledgment letter, Information About Your Insurance, to the insured, and prepared a partial VA Form 29-1565-3, Decision Disability Insurance Benefits, for action by the Insurance Claims Division. File RPO in insurance folder.

Code	Type	Description
BADCK	RPO	Uncollectible remittance diary deleted by the system. Either a pending remittance(s) representing the uncollectible item was also deleted, or the premium account was downdated and the "Last Premium Transaction Amount" changed to zero.
BADZP	*	Generated by special 7080 run "RESAUD" in January of each year. Mail code incorrect. Determine correct mail code and correct the master record.
<i>*This is not a true RPO reason code. BADZP will appear in the requester's name field of an SPL 986 RPO.</i>		
CKDATE	RPO	Generated in run 700 on a recurring basis as of the end-of-the-month January run. Indicates a possible discrepancy in the effective date of insurance.
DED	RPO - R/C	(Philadelphia only) Transfer not made. Deduction segment on master record.
DELWA	RPO	How paid code changed from 5 (waiver). Forward RPO to the appropriate Insurance Division.
DFB	RPO - R/C	(Philadelphia only) Transfer not made. Deduction from benefits.
DIAMIS	RPO	The how paid code is 5. There is no waiver diary in the pending transaction area.
DIV	RPO	Death case. System generated partial VA Form 29-368d. Policy is non-participating and has a dividend segment.
DLT	RPO	Policy deleted from the master record by call up action (092) or by input document (transaction type 099). Does not include matured endowment or death cases. File RPO in insurance folder.
EDISCO	RPO	Erroneous disability code. Primary disability code in waiver diary is not valid.
ERRANA	RPO	Run 831 generated RPO request indicating an invalid condition in a waiver diary.
FGNCK	RPO	Check received drawn in other than U.S. dollars on a bank located outside the continental United States.
FLD	RPO	A policy has been inserted in the master record. The RPO will be filed in the insurance folder.
HP5CAP	RPO 700	"V" Term policy on waiver of premiums and insurance age is 70 or above. Convert policy to 20-Payment Life if insurance age is 75 or below. Convert policy to Ordinary Life if insurance age is 76 or above.

Code	Type	Description
HPIPUA	RPO	Generated in run 700 on a recurring basis as of the end-of-the-month June run for every policy with insurance how paid code 1 and paid up additions of \$500 or less.
HPOTDI	RPO	Generated in run 700 every month. Edit indicates the TDIP how paid code was prematurely changed to "0". The TDIP premiums are still payable to age 65;
OR		
The TDIP cease and/or rate code is incorrect.		
INC	RPO	Transactions were accepted to increase the face amount of insurance.
INCDFB	RPO	Generated in Run 700 upon request to identify those records where the loan repayment amount exceeds the current 10% compensation rate. These RPO's will be generated if an increase in the compensation rate has been authorized.
INDBT	RPO	Generated by special run 700 in October of each year. RPO's to be processed as outlined in M29-1, Part II, chapter 16, paragraph 16.03.
INWACO	RPO	Incorrect waiver coding. Master record contains a waiver diary; the diary control character is other than a 5 and no policies and/or riders are on a disability waiver.
LATME	RPO	Endowment policy matured on or before current processing day. Account may or may not be frozen. Clerically process these cases immediately.
LIAB	RPO	Pending disbursement indicator prevents automatic system purge of lapsed or expired policy. Take action to locate veteran and disburse liability.
OR		
Address change processed. The returned mail indicator has been removed from the RPO, the disbursement pending indicator remains. Certify authenticity of the address change and resubmit through Internal Control (293).		
LIENL	RPO	Policy contains a paid-up addition. Reinstatement automatically processed by the system. Establish the utility policy. Lien amount will be shown in next to last reason code position.
MACON	RPO	Ordinary life or paid-up insurance maturing due to age of insured. Prepare and release appropriate notice if in order.

Code	Type	Description
ME/CS	*	ME/CS OPT 1 indicates lump-sum settlement. ME/CS OPT 2 (number of months) indicates monthly installments were selected by insured, followed by number of months involved. ME/CS OP5 M indicates refund life income "male". OP5 F indicates refund life income "female". Legend is printed on all RPO's generated by the system after the endowment settlement option has been entered clerically in the master record.
<i>*This is not a true RPO reason code.</i>		
NAVRET	RPO	Insured is a retired Navy veteran and the master record indicates returned mail. Consult listing of Navy address changes for more current address.
NORESP	RPO	No response received within 45 days following release of VA Form 29-8313, Disability Benefits Questionnaire. System increases callup date 45 days and changes diary control. NORESP RPO's will continue to be generated every 45 days until Insurance Claims Section action is completed.
NRA	RPO	Non remittance-bearing application.
NRC	RPO	Non remittance-bearing correspondence.
PND	RPO - R/C	Transfer not made. More than four pending transactions exist. Process clerically.
POL	RPO	USGLI temporary record turned "live" but policy was not issued. Take clerical action to issue policy, note the RPO and file in insurance folder.
POLRES	RPO	Generated in conjunction with Reason Code POLRES. Transaction Type 603 was processed but loan and cash surrender values were not released because loan indebtedness exceeds reserve on basic policy. Loan and cash values may be available on paid-up additions. Release loan and cash values clerically if appropriate. Loan balance, basic policy reserve on paid-up additions are shown under the reason codes on the RPO.
PRD980	RPO	PADS account. Possible lapse (account is frozen) or debit being received in incorrect amount (account not frozen). Clerically determine status of account and adjustment action necessary. Advise insured of reinstatement or adjustment action, as appropriate.
		(1) Possible Lapse - PADS account. Verify the how paid code and take appropriate action.

Code	Type	Description
		(2) Incorrect amount being received - PADS account. Determine status of the account and make any necessary clerical adjustments.
FRO	RPO	Generated in run 700 upon request for records that indicate unpaid dividends. The legend appearing on the RPO for dividends unpaid for the current year will be "PRO" followed by the dividend anniversary month. For unpaid dividends for 1 or 2 prior years, the legend will be shown as "PRO" followed by the year. For unpaid dividends 3 or more years prior the legend will be, "PRO".
PUARES	RPO	Generated in conjunction with Reason Code POLRES. Transaction Type 603 was processed but loan and cash surrender values were not released because loan indebtedness exceeds reserve on basic policy. Loan and cash values may be available on paid-up additions. Release loan and cash values clerically if appropriate. Loan balance, basic policy reserve on paid-up additions are shown under the reason codes on the RPO.
PYR	RPO - R/C	(Philadelphia only.) Transfer not made. VAMATIC account.
RATE	RPO	Forward RPO to Chief, Actuarial Staff, VAROIC, Phila., PA (290D).
RDN	RPO	Transaction to correct redundancy (invalid data) processed. Invalid data was corrected. RPO indicates the status of the account after clearing of invalid data. File the RPO in the insurance folder.
REDUCE	RPO	Modified Life Age 65 (plan 8) account and the insured is over age 65, or Modified Life Age 70 (plan-8) account and the insured is over age 70. Clerically reduce the face amount of insurance and notify insured.
REGREV	RPO	Regular diary review date reached on a disability waiver account. Forward RPO to Insurance Claims Division for appropriate action. System has increased callup date and changed diary control to release followup REGREV RPO if no reply to inquiry is received within 45 days except when severity code is 9 (no mail).
REI	RPO	Reinstatement automatically processed by the ADP system under provisions of VA Regulation 3422. A shortage exceeding 10 percent of a monthly premium as a result of VA Regulation 3422 reinstatement when remittances are tendered in the mode of record is acceptable. File RPO in insurance folder.

Code	Type	Description
RETD	RPO	RPO request generated in run 133 on a recurring basis during the month of June each year requesting record printouts for accounts previously deleted from tape using inactive finder cards. This action will prevent folder retirement for accounts subsequently reinserted to tape.
REVDAT	RPO	How paid code changed to 5 (waiver). Diary review date on disability waiver account is the same or earlier than the callup date for release of VA Form 29-8313, Disability Benefits Questionnaire. Callup date is contained on input document or is computed by the system from the current date by use of the severity code supplied on the input document. Forward RPO to Insurance Claims Division for corrective action.
RSW	RPO	Policy prefix has been changed from RS to W. TDIP how paid code is 5 (disability waiver). Forward RPO to Insurance Awards activity.
RV	RPO	Tape-to-tape transfer of master record accomplished in receiving office. RPO received in ARU (Adjustment and Refund Unit). Hold "RV" RPO until folder and associated records are received from transferring office. When received, review information on "RV" and "TV" RPO's. If master records were properly transferred, file both RPO's in insurance folder.
SPTAWD	RPO	Cash surrender processed as part cash and installments. The notice of surrender has been suppressed.
SQC 1	RPO	Section 712 waiver pending 7 to 9 months.
SQC 2	RPO	Section 712 waiver pending 10 to 12 months.
SQC 3	RPO	Section 712 waiver pending over 12 months.
STALE	RPO - R/C	(1) Waiver diary contains a review date equal to or earlier than the current processing day number. (2) Waiver diary transaction (change) rejected. Diary control character is 0 with blank review date and master record pending contains a review date equal to or earlier than the current processing day number.
STAREV	RPO	Nineteenth year of disability is imminent. Forward RPO to Insurance Claims Division. System has changed diary control.
STEDIT	RPO	Duration of total disability (20 years) or disability classification code does not meet statutory edits. Forward RPO to Insurance Claims Division.

Code	Type	Description
SYSTEM	RPO - R/C	Indicates processing of this record was interrupted or could not be completed. Rejected at console. If not accompanied by a memorandum from the Benefits Delivery Center, forward to programmers.
TB	RPO	Tape-to-tape transfer of insurance records at transferring office. Clerically prepared input to delete master record was processed and the master record was deleted.
TDIEFE	RPO	Generated in run 700 every month. Indicates a discrepancy in the TDIP effective date and/or premium or age. Examine the RPO and the insurance folder when necessary to determine the error. Take all corrective action. When the TDIP premium requires a change, premium shortage will be written off. New premium notices will be released on all direct pay accounts on a monthly mode if the next month due is within the current billing year. Premium notices will not be released on other-than-monthly modes unless the account is due for billing. A request for a premium adjustment for allotment accounts (how paid 6), deduction from benefit accounts (how paid 3), and preauthorized deduction accounts (how paid 8) should be done using the appropriate screen. Advise the insured of the correct TDIP premium.
TEMPORARY MASTER	*	Legend appears in lower portion of RPO reason code area to identify RPO's generated or requested on temporary master records.
<i>*Not a true RPO reason code.</i>		
TMP	RPO - R/C	Transfer not made. Temporary record. Process transfer clerically.
TRB	RPO	Record deleted from tape for transfer of insurance records. Handcarry RPO to the ADP Control Unit.
TRD (Office)	RPO	Tape-to-tape transfer of insurance records at transferring office. RPO received in ARU when VA Form 29-497, Request for Transfer of Insurance Records, was accepted by the system. Hold until TV RPO is received on next processing day.
TV	RPO	Tape-to-tape transfer of insurance records at transferring office. System-prepared input to delete master record was processed and the master record was deleted. ARU will match the TV RPO with the "TRD to (Office)" RPO and review the records. If transfer is in order, attach "TRD to (Office)" RPO to outside of folder and file TV RPO in the folder. Route through ADP Control Unit only if:

Code	Type	Description
		(1) Off-tape lien or finance indebtedness is involved.
		(2) Clerically prepared input (TB batch number) is needed to delete master record.
UNCOL	RPO	Uncollectible remittance not processed by the system. Clerical action necessary to adjust account, delete pending uncollectible diary, and other related processing.
USG	RPO - R/C	(Philadelphia only.) Transfer not made. USGLI policy involved.
UWY	RPO	Underwriting transaction to split/convert term insurance with paid-up addition processed. Notify the insured that he or she may allocate all or part of the paid-up additions to any contract involved in the conversion.
WAVPND	RPO	More than 45 days have elapsed since receipt of application for disability waiver. Forward RPO to Insurance Claims Division. System has updated callup date an additional 45 days.
WTC	RPO	Automatic purge of a "W" contract indicating cancellation was processed by the system. Forward RPO for filing in insurance folder.
XHC	RPO	NSLI or USGLI term policy with TDIP attached converted to permanent plan. How paid code is 5 and disability is due to extra hazards of service. Forward RPO to Chief, Actuarial Staff (290D) for transfer of funds between insurance trust fund and appropriation.
ZIP	RPO	Change of address processed by the system did not include domestic ZIP code or foreign geographic code. Clerically determine correct ZIP or foreign geographic code, and enter on the ADDR screen.
ZZZ		Miscellaneous transaction control out-of-balance finder card on input tape to run 130.
ZZ9	RPO	Nonclerical input does not meet run 140 edit and is rejected as unassociated to run 150. Follow instructions for processing RPO reason code 985.
\$\$\$	R/C - 130	Input rejected. Error in accounting fields on document. For example: (1) General ledger control account number requires a special batch number, or special batch number shown and general ledger control account not involved.

Code	Type	Description
		(2) Number of debit/credit entries on accounting control input does not agree with code number in debit/credit code field or debit code was blank or contained a "0" (zero).
		(3) Insert optional segment transaction type used-general ledger account number does not agree (credit instead of debit).
		(4) Insert optional segment transaction type used; should have used optional segment accounting transaction type.
		(5) Control account numbers used, but no money in control account money field.
		(6) Debits do not equal credits on accounting card.
		(7) Accounting control input to cancel a voucher or delete a policy from tape rejected. ADP control account 13 (matured contracts payable) used in accounting fields without the combination of 03, 04, or 13 reason code and XB batch number.
		(8) Account number 59 with life fund other than 1.
		(9) Different fund account numbers used. System does not permit crossing of funds, e.g., debits VSDI, credits NSLI.
		(10) Control account 58 (waiver premiums) may not be used with control account 36 (TDIP offset).
		(11) Control Account 21 used with a control account other than 01.
		(12) Transaction Type used to insert optional segment rejected. Amount shown in control account amount field does not equal amount shown in balance field.
		Error in accounting fields on input and a related input is missing.
INOMA	RPO	Related inforce master or award master is missing.
ITDIP	RPO	Generated in run 700 on a recurring basis as of the end-of-the-month October run. Indicates how paid code is 5 (712 or 748 waiver) with a TDIP rider. Deliver RPO's to Insurance Officer for annual reconciliation purposes.
2DINC	RPO	Dissimilar competency information.
3DGUA	RPO	Dissimilar guardian information.

Code	Type	Description
3LNME	RPO	Generated each November in Run 700. Endowment policy will mature during the next calendar year. There are two loans on-tape and indication of off-tape indebtedness. If the total loan indebtedness will exceed \$10,000 at the time of maturity, the policy should be split clerically for timely payment of endowment proceeds.
3LNREC	RPO	Lapsed term account, how paid 1, with a premium or overpayment lien. Forward to Chief, Finance Division, for processing.
3LNADJ	RPO	Lapsed term account, how paid 1, with a premium or overpayment lien with pending transaction, other active account, overage on account, or the final dividend has not been paid on the lapsed account.
4DARE	RPO	Dissimilar reimbursement information.
5DACO	RPO	Variance in disability funds and accounting control.
6DIBP	RPO	Type of rider dissimilar.
7DAMT	RPO	Dissimilar amount of TDIP coverage.
8DPND	RPO	No award master record. The inforce and pending award masters were not edited.
9CKOE	RPO	Office of jurisdiction differs.

CHAPTER 2. TRANSACTION CODES AND CALLUP CODES

201.01 DESCRIPTION

a. Transaction codes tell the computer what part of the master record is to be changed or updated. They are in two categories-Clerical Transaction Codes (C/T) and Internal Transaction Codes (I/T). Clerical transaction codes are assigned to input documents, collection items, etc. Internal transaction codes are created internally by the program and assigned to transaction items for immediate processing. Transaction codes may appear in the "Pending Transactions" area of the RPO (Record Printout). They are also the key in reading transaction lists.

b. Call-up codes (C/U) represent actions that will be taken by the system on the call-up date if conditions call for that action to be taken. Included in these actions are diaries which will cause an RPO to be generated. These diaries may be created by the system or clerically inserted. Only those call-up codes requiring a policy freeze can be clerically inserted with an input document, e.g., 502, 503, 951, 952, 953, 957, and 970. Some call-up codes also appear as transaction codes on the transaction list when action was taken by the system to update the master record.

c. This chapter incorporates all transaction codes and call-up codes involved. Where the codes apply equally to all types of insurance (NSLI, USGLI, and VSDI) the codes are not identified as to the type involved. Also, where the code applies to one type only, no specific reference is made since the particular code is not involved with any other type. However, where portions of a definition are unique to a particular type, that portion is identified as NSLI, USGLI and/or VSDI.

d. Transaction codes and call-up codes are listed and described below.

Code	Type	Description
000	C/T	(1) Insertion of a life segment. (2) Processing underwriting actions and policy issue.
001	C/T	Insertion of an address for the first time.
002	C/T	Insertion of a policy segment.
003	C/T	Insertion of a premium segment.
004	C/T	Used to insert a dividend credit/deposit segment, to insert a paid dividend information segment, or to insert a paid-up addition segment.
005	C/T	Insertion of a loan segment.
006	C/T	Insertion of a lien segment.
007	C/T	Insertion of a TDIP segment.
008	C/T	(1) Insertion of a pending transaction.

(2) Used to insert a nonfreeze waiver diary on the pending transaction tape when an application for waiver is received, or to insert a review diary when the premium how paid code is "5" (waiver) and there is no review diary on the pending transaction tape.

012	C/T	Insertion to correct missing or invalid information when a policy segment insert of a temporary master record was rejected. Also used as regular file maintenance to correct or update temporary master records.
013	C/T	Insertion of a premium segment when only the premium input for a life or policy insert of a temporary master record was rejected. Also used as regular file maintenance to correct or update temporary master records.
014	C/T	Insertion of a paid dividend information segment previously rejected.
015	C/T	Used when loan balance is increased because new loan is being added to old loan. System converts 015 to 085 transaction type and processes accordingly.
016	C/T	Used when lien balance is increased because new lien is being added to old lien. System converts 016 to 086 transaction type and processes accordingly.
017	C/T	Insertion to correct missing or invalid information when a TDIP segment insert of temporary master record was rejected. Also used as regular file maintenance to update TDIP segments on temporary master records.
020	C/T	Change of date of birth (life segment).
021	C/T	Insert or change mail code, ZIP or foreign geographic codes only.
022	C/T	(1) Conversion (excluding VSDI), change of plan, reinstatement of full amount of policy which is on extended insurance (policy segment), or to place an account on extended insurance. (2) Also used to turn temporary accounts to "live," or "permanent," accounts.
023	C/T	Change of how paid code (premium segment).
025	C/T	Insertion, deletion, or change in loan monthly repayment amount and/or deduction type (loan segment).

026	C/T	Insertion, deletion, or change in lien monthly repayment amount and deduction type (lien segment).
027	C/T	(NSLI-USGLI). Conversion, change of plan or exchange of TDIP age 60 to age 65 rider (TDIP segment). (VSDI). Change of plan (TDIP segment).
028	C/T	To start automatics posting.
030	C/T	Change of name (life segment).
032	C/T	Reduction of amount of insurance or reinstatement of extended insurance in reduced amount (policy segment).
033	C/T	Change of mode of payment (premium segment).
034	C/T	Used to place additional information in the liability master record and/or adjust amount of liability when a liability master record was previously established.
035	C/T	Used to delete a liability master record from the liability master record tape.
036	C/T	Used to establish a liability master record when a check is returned and canceled.
037	C/T	Reduction of amount of TDIP rider (TDIP segment).
040	C/T	(1) Insertion of a deduction (DFB, allotment) life segment. (2) Also used to insert service number and reporting office on section 724 waiver 5LPT accounts when not previously of record and claim numbers on nondeduction accounts.
042	C/T	Insertion of change of beneficiary designation reel number (policy segment).
043	C/T	Reinstatement-extended term insurance on tape (premium segment).
047	C/T	Reinstatement of TDIP rider on extended insurance account.
050	C/T	(1) Used to change claim number or service number, reporting office and/or deduction type previously recorded in the deduction segment. (2) Also used to delete claim numbers involving nondeduction accounts or to add or delete claim numbers to or from existing

		allotment, preauthorized debit, or section 724 waiver 5LPT accounts.
052	C/T	Change of age (policy segment).
053	C/T	Change of insurance contract (premium segment).
057	C/T	Change of insured's age for TDIP (TDIP segment).
062	C/T	Change of dividend option (policy segment).
063	C/T	Insurance premium uncollectible remittance or allotment withdrawal (premium segment).
065	C/T	Loan uncollectible remittance or allotment withdrawal (loan segment). Also used to reinsert a loan that had previously been paid in full by the uncollectible remittance.
066	C/T	Lien uncollectible remittance or allotment withdrawal (lien segment). Also used to reinsert a lien that had been previously paid in full by the uncollectible remittance.
067	C/T	TDIP premiums uncollectible remittance or allotment withdrawal (TDIP segment).
068	C/T	Deletion of a pending transaction for an uncollectible remittance or an allotment withdrawal.
072	C/T	Change of action type and/or date (policy segment).
078	C/T	(1) Change of underwriting diary. (2) Used at a time a waiver is approved and/or terminated or at the time a review decision is made. It may also be used to change or correct a waiver diary. (3) Also used to change pending transactions created by adjustment clerks and call-up dates only on 200 series money items.
079	C/T	Cancellation of a voucher, e.g., cancellation of a cash surrender before date of check, erroneous XC action, cancellation of a reinstatement because of an uncollectible remittance, etc.
080	C/T	Miscellaneous change or correction of life segment. Also used to trigger disbursement of a liability account from the liability master record when there is no insurance master record.

081	C/T	Change of address or correction of address (life) segment. Also used to trigger disbursement of a liability account from a liability master record when there is no insurance master record.
082	C/T	Miscellaneous change or correction of policy segment.
083	C/T	Miscellaneous change or correction of premium segment.
084	C/T	Miscellaneous change or correction of dividend credit/deposit segment or paid-up addition segment.
085	C/T	Miscellaneous change or correction of loan segment.
086	C/T	Miscellaneous change or correction of lien segment.
087	C/T	Miscellaneous change or correction of TDIP segment.
088	C/T	Refund of pending transactions in the 200 and 300 series, for type 609 frozen refunds, or 609 with a 970 call-up code.
089	C/T	Miscellaneous accounting action (used when other input does not contain sufficient space for all accounting entries). May be used to delete paid-up addition or policy information if a part of the master record (either the policy or paid-up addition segment) will remain active.
090	C/T	Deletion of deduction segment.
092	C/U	Record purge. Automatic deletion of a policy from the master record. Call-up date is: <ul style="list-style-type: none"> (1) Participating and nonparticipating policies with extended insurance-the expiry date of the extended insurance. (2) Participating policies without extended insurance-policy anniversary date after lapse. (3) Nonparticipating policies without extended insurance and nonparticipating Term insurance-date of final lapse action. (4) Participating Term policies one month after the next policy anniversary date following the date of lapse or 1 month after the date which final lapse action is taken, whichever is later. Removal of a record from tape will be accomplished when: <ul style="list-style-type: none"> (a) Final dividend has been paid. (b) Pending transaction cleared. (c) Overage of \$1 or more refunded.

		(d) Optional segment cleared.
097	C/T	Deletion of a TDIP segment.
098	C/T	(1) Deletion of a pending transaction other than an uncollectible remittance. (2) Deletion of a waiver diary from the pending transaction tape when an application for disability waiver is disapproved or when a duplicate diary exists.
099	C/T	Deletion of a policy segment or the deletion of the entire account if only one policy is on tape. Allotment or DFB Posting Premium.
100	C/T	Discontinuance received for a deduction account.
101	C/T	Insertion of a record on the deduction control tape. (The insertion is to change or correct a previous entry and must be coupled with transaction type 191, deletion of a record from the deduction control tape.)
109	I/T	Discontinuance for a deduction account divided by the system so that the discontinuance can be partially processed on one policy or processed on a two-policy account.
110	C/T	Retroactive deduction discontinuance. All retroactive amounts were reversed from the premium account in run 170 because the amount shown in the allotment or DFB control record appeared in the undistributed loan or lien field.
114	I/T	Request for distribution of deduction money. Output from run 170 for insertions into runs 130/140.
120	C/T	Establishment of a deduction (allotment or DFB).
121	C/T	Insertion of information or miscellaneous change on the deduction control tape (insurance file number, file prefix, name code, and/or effective date).
129	I/T	Establishment of a deduction divided by the system so that the establishment can be partially processed (one policy) or processed (two policies).
131	C/T	Insertion of or change in monthly distribution information on the deduction control tape.
141	C/T	Distribution of deduction money. Output from run 140 for insertions into runs 160/170.

151	C/T	Distribution of money from the total unapplied field in the deduction control record.
191	C/T	Deletion of deduction record from the deduction control tape. Posting-Premium
200	C/T	Collection item-paid as billed.
201	C/T	Collection item-not paid as billed or a foreign remittance.
202	C/T	Collection item on which insurance numbers have been furnished by index.
203	C/T	Collection items to be made pending. The payment was received with an Underwriting application (excluding change or designation of beneficiary or optional settlement). System will automatically insert a "972" call-up code to generate a 972 RPO for underwriting action, and will generate a letter with the appropriate message.
204	I/T	Collection item recoded by the system to show that part of the remittance was applied with a discount to pay premiums. Balance will automatically be applied at a discount after renewal.
208	I/T	Collection item recoded by the system will be automatically applied to pay premiums after renewal.
209	I/T	Collection item recoded by the system and applied as premiums on two policies, as premiums on only one policy, or premiums in arrears (automatic reinstatement) and future premiums at a discount.
210	I/T	Premium option dividend posted to update the master record or made pending.
211	C/T	All types of voucher deductions, except those listed under 214, 218, 310, 311, and 609 for NSLI and USGLI; 310, 311 and 609 VSDI.
212	I/T	Automatic withdrawal from dividend credit or requested withdrawal from dividend credit or deposit posted to update the master record.
214	I/T	Part of premium option dividend applied to pay premiums. Balance will automatically be applied after renewal.
215	I/T	Deduction of moneys from new loan to pay premium and/or shortage. If posting logic within system prevents application of money to update master record, a pending transaction with

transaction type 215 is established and RPO with reason code 207 generated.

- | | | |
|-----|-----|---|
| 217 | I/T | Cash dividend authorized for less than \$1, changed to premium, and added to the overage field in the master record. |
| 218 | I/T | Dividend premium option will automatically be applied to pay premiums after renewal. |
| 219 | I/T | Voucher deduction (including dividend premium moneys) divided by the system so that the money could be partially applied. |

Posting-Loan/Lien

- | | | |
|-----|-----|---|
| 300 | C/T | Collection item-loan payment. |
| 301 | C/T | DFB-loan payment posting medium. |
| 302 | C/T | Collection item-lien payment. |
| 303 | C/T | DFB-lien payment posting medium. |
| 304 | C/T | Allotment-loan payment posting medium. |
| 305 | C/T | Allotment-lien payment posting medium. |
| 306 | C/T | Loan/lien deduction repayment amount. The amount is a lump sum representing more than one monthly deduction with more than one transaction date. |
| 308 | I/T | Collections item recoded by the system and applied to lien and/or premium. |
| 309 | I/T | Collections item recoded by the system and applied to loan and/or premium. |
| 310 | I/T | Loan setoff item. |
| 311 | I/T | Lien setoff item. |
| 312 | I/T | Application of dividend to loan/lien under provision of indebtedness dividend option. Transaction appears as a pending transaction type if system is unable to complete action. |
| 320 | C/U | Billing for loan interest which is 22 days for domestic accounts and 30 days for foreign accounts before the loan anniversary date. |

321	C/U	Billing for lien interest which is 22 days for domestic accounts and 30 days for foreign accounts before the lien anniversary date.
330	C/U	Interest capitalization on a second loan required.
333	I/T	Automatic loan processed.
343	I/T	Input to run 140 was coded OK to process loan.
Dividend Credit/Deposit		
400	I/T	Addition of dividend to dividend credit account.
401	C/U	Addition of annual interest to dividend credit which is 1 month after the policy anniversary date.
402	I/T	Addition of dividend to dividend deposit account.
403	C/U	Addition of annual interest to dividends on deposit which is 1 month after the policy anniversary date.
405	I/T	Automatic premium withdrawal from dividend credit to prevent lapse.
406	C/T	Dividend credit withdrawal to pay premiums (full or partial withdrawal with no existing indebtedness).
407	C/T	Dividend deposit withdrawal to pay premiums (full or partial withdrawal with no existing indebtedness).
408	C/T	Dividend credit withdrawal to be paid to policyholder in cash (full or partial withdrawal with no existing indebtedness).
409	C/T	Dividend deposit withdrawal to be paid to policyholder in cash (full or partial withdrawal with no existing indebtedness).
413	I/T	Transaction history indicating dividend credit refunded with loan
414	I/T	Transaction history indicating dividend deposit refunded with loan.
416	C/T	One or Two Policies. Premium and indebtedness withdrawal from dividend credit. Insured has given permission to withhold the indebtedness. Three or More Policies. (No indebtedness.) Premium withdrawal from dividend credit.
417	C/T	One or Two Policies. Premium and indebtedness withdrawal from dividend deposit. Insured has given permission to withhold

the indebtedness. Three or More Policies. (No indebtedness.)
Premium withdrawal from dividends on deposit.

- 418 C/T One or Two Policies. Indebtedness and cash withdrawal from dividend credit. Insured has given permission to withhold the indebtedness. Three or More Policies. (No indebtedness and premium withdrawal unnecessary.) Cash withdrawal of all or part of dividend credit.
- 419 C/T One or Two Policies. Indebtedness and cash withdrawal from dividend deposit. Insured has given permission to withhold the indebtedness. Three or More Policies. (No indebtedness, and premium withdrawal unnecessary.) Cash withdrawal of all or part of dividend deposit.
- 428 C/T Dividend credit withdrawal to reduce loan.
- 429 C/T Dividend deposit withdrawal to, reduce loan.
- 438 C/T Dividend credit withdrawal to reduce lien.
- 439 C/T Dividend deposit withdrawal to reduce lien.
- 448 C/T Used to show first and second line of address to which a check for cash withdrawal of dividend credit or deposit should be mailed.
- 449 C/T Used where there are three or four lines of addresses to which a check for cash withdrawal or dividend credit or deposit should be mailed.

Lapse

- 501 C/U First lapse action 43 days after premium due date for permanent master records and 48 days after the premium due date on temporary master records. This is the only lapse action taken on temporary master records. Notice of Past Due Payment released. If dividend credit is available on a permanent master record, VA Form 29-389a is not released.
- 502 C/U Second lapse action 65 days after premium due date on permanent records only. VA Form 29-389, Notice of Lapse-No Physical Examination Required, outlining requirements for reinstatement released to insured. Dividend credits, if available, are withdrawn and applied to premium to prevent lapse. Lapse letters are not released when dividends are applied.
- 503 C/U Final lapse action 195 days after premium due date. Final lapse action is not taken on temporary master records.

Disbursements

603	C/T	Used to trigger system release of information concerning loan and cash surrender values and provides calculation for amount of reduced paid-up insurance and premium payment computations.
605	C/T	Used when preliminary review of the folder and RPO indicates the application for cash surrender appears to be one that can be processed by the system.
606	C/U	Dividends will be authorized for: (1) Five days after the anniversary date when premiums are paid by allotments 1 month in arrears and the option is cash. (2) Four days prior to the anniversary date for all other accounts regardless of the dividend option.
607	C/T	Used when preliminary review of the folder indicates the application for a loan appears to be one that can be processed by the system.
608	I/T	System generated when a dividend is authorized to purchase paid-up addition.
609	C/U	(1) Pending refund of premiums or loan/lien payment when transaction type is in the 200 or 300 series. (2) Pending disbursement when the transaction type is 609.
615	C/T	Used when input is reintroduced into the system after clerical determination that the application for cash surrender is OK to process.
616	C/T	Used to authorize past due regular or supplemental dividends.
617	C/T	Used when input is reintroduced into the system after clerical determination that the application for a loan is OK to process.
618	C/T	Used to show first or second line of address to which the information concerning loan or cash surrender values, or loan or cash surrender check, should be mailed.
619	C/T	Used where there are three or four lines in the address to which the information concerning loan and cash surrender values, or loan or cash surrender check, should be mailed.
626	C/T	Used to create a pending dividend transaction for payment of a dividend at a future date or to create a pending transaction for

payment of pure endowment portion of a dividend on extended term insurance (NSLI).

626	C/U	Dividend authorization: (1) Conversions and other contract changes-Next processing day. (2) Extended insurance (how paid code 4)-Next policy anniversary date according to option of record.
629	I/T	Automatic system disbursement of a liability item caused by an address change
636	C/T	Transaction type appearing on transaction list to indicate dividend accounting action only was taken by the system.
646	C/T	Used to reverse all or part of a prior paid dividend.
656	I/T	This pending transaction is created by run 140 to secure from run 130 a dividend rate for the master record. It is automatically deleted when called up.
665	C/T	Used to process a request for surrender for reduced paid-up insurance.
		Premium Billing
700	C/U	(1) Premium Billing - (All except temporary master records) - Callup date on: (a) All monthly mode accounts - 2 months before next policy anniversary date. (b) Foreign other than monthly mode - 2 months before next premium due date. (c) Other than monthly - Domestic - 45 days before next premium due date. (2) Premium Billing - (temporary master records) - Callup date is: (a) One month before next premium due date, regardless of mode. (b) On monthly mode accounts, a single monthly bill is released.
701	C/U	Premium withdrawal from dividend credit. Balance after withdrawal is sufficient to pay one additional premium but not

two. On other than monthly mode accounts, a premium bill is released on the next billing date.

705 C/U How paid in master record is 5 (disability waiver). Callup date is 10 days after premium due date for processing.

706 C/U How paid in master record is 5 (disability waiver). Callup date is monthly for clerical action in updating master record and 306 off-tape lien account.

Renewal

800 C/U Automatic renewal of direct pay accounts and release of renewal notice provided premium for 12th month is paid. Also used on deduction accounts, together with action type "00" during last year of final term period on a "W" term policy.

810 C/U Release of notice of renewal to increase deduction to renewed rate. Action date is:

(1) Allotment and Preauthorized Debit Accounts. Four months before anniversary date.

(2) DFB Accounts. Fifth day of second month before anniversary date.

820 C/U Internal action by the system to update the master record for renewed deduction accounts. Action date is:

(1) Allotment Accounts. One month after renewal anniversary date or 1 month after action type 10, whichever is later.

(2) DFB Accounts. Three months after renewal anniversary date or 3 months after action type 10, whichever is later. The automatic processing of a renewal -deduction establishment by the system will update the master record prior to the action date shown.

869 C/U First notice, 1 year before expiration of current term period on "W" insurance where insured's 50th birthday will occur before the effective date of renewal. Policy not eligible for renewal at end of current term period.

870 C/U Final notice 90 days before expiration of current term period on "W" insurance where insured's 50th birthday will occur before effective date of renewal. Policy not eligible for renewal at end of current term period.

NOTE: Callup codes in the 900 series may be RPO reason codes on the policy callup date.

901	C/U	End of premium payments for nondeduction account on the date premium payment ceases.
902	C/U	Termination of TDIP premium for a nondeduction account; \$5 rider-on the policy anniversary date nearest age 60; \$10 rider-on the first premium due date on or after the insured's 60th or 65th birthday.
903	C/U	First notice of automatic surrender, 3 months before the automatic surrender date.
904	C/U	Final notice of automatic surrender, 1 month after automatic surrender date.
906	C/U	Payment date of matured endowment account, 4 days before maturity date.
911	C/U	First notice of end of premium payment for all deduction accounts 4 months before premium payment ends.
912	C/U	First notice of termination of TDIP premium for deduction account; \$5 rider-4 months before policy anniversary date nearest age 60; \$10 rider-4 months before first premium due date after age 60 or age 65.
913	C/U	Second notice of automatic surrender 2 months before the automatic surrender date.
916	C/U	Notice of maturing endowment for a deduction account, 4 months before maturity date.
921	C/U	End of premium payment, second or final notice for deduction accounts 5 or more months after the first notice was processed.
922	C/U	Final notice of termination of the TDIP rider for deduction accounts 5 months after the first notice of termination.
926	C/T	Used on matured endowment cases to enter the option of settlement and, when necessary, the number of installments certain in the master record.
926	C/U	Preliminary edit of an endowment contract 10 days prior to maturity. The system will determine whether account is in order for automatic processing of the M/E. If account is not in order, an RPO reason code 905 will be generated for clerical intervention.
933	C/U	Loan payment of \$250 or more received. Payment is recorded in RPO pending transaction area. Pending transaction is automatically deleted after 20 days. The system will not create

the 933 pending diary when a regular annual dividend or a withdrawal of dividend credit/deposit of \$250 or more is used to repay a loan.

940	C/U	First notice of reduction of Modified Life Age 65 (plan 8) or age 70 (plan-8) contract. Callup date is 65th or 70th birthday minus 1 year.
943	C/U	System accelerated the current dividend for an account having paid-up addition and the dividend option was other than paid-up addition. A nonfreeze diary was also created with a callup date 1 month after the policy anniversary. The diary will be deleted automatically when the callup date has been reached.

NOTE: The 943 callup type diary was designed to prevent the system from processing terminal action such as death, cash surrenders or underwriting actions. Clerical deletion of this diary requires a special batch (XB).

944	C/U	Release of VA Form 29-8313, Disability Benefits Questionnaire.
950	C/U	Second notice of reduction of Modified Life Age 65 (plan 8) or age 70 (plan-8) contract. Callup date is 65th or 70th birthday minus 4 months.
951	C/U	<p>Receipt of establishment of deduction (allotment/DFB) pending. Processing by the system of the deduction will automatically lift 951 policy callup freeze. The system will complete certain actions without regard to the 951 policy freeze. For example:</p> <ol style="list-style-type: none"> (1) Generate a policy after processing an underwriting action. (2) Apply reserve credits to loan. (3) Refund reserve on reduction, conversion or change of plan. (4) Pay dividends on prior contracts.
952	C/U	Diary-date of birth or age change. System processing of corrective input will automatically delete the 952 diary on a single policy case or multiple policy cases if all policies contain the above errors. Deletion is not accomplished automatically on multiple policy cases if the error condition does not exist on all policies.
953	C/U	Diary-receipt of change in deduction (allotment/DFB) pending. Processing by the system of the deduction change will automatically delete diary.
956	C/U	Policy callup code is 956, indicating a DFB discontinuance and reestablishment pending because of transfer of records between Hines DPC and Manila regional office. System processing of

		DFB establishment will automatically lift 956 policy callup freeze.
957	C/U	<p>There is a policy freeze because of an error. An input was processed for a policy with TDIP segment, and the edit revealed an error</p> <p>(1) Effective date of TDIP is earlier than effective date of life contract.</p> <p>(2) Next month due on TDIP is different from that on the life contract.</p> <p>(3) TDIP fund code or action type and date are wrong. When the condition causing a 957 freeze is corrected, that input document will automatically lift the freeze also. No additional input document is required for that purpose.</p>
959	C/U	<p>(1) Miscellaneous diary on presumptive date of death case.</p> <p>(2) Maturity date reached on a "JS" account, previously paid to end of premium paying period. Callup date is 2 months before insured's 96th birthday. Policy is frozen.</p>
960	C/U	Reduction of Modified Life age 65 (plan 8) or age 70 (plan 8) contract to be processed. Callup is 65th or 70th birthday minus 1 day.
961	C/U	Indicates 45 days elapsed since establishment of temporary master record and no remittance associated with account.
966	C/U	Indicates transaction date of pending transaction not at least 20 days old and no refund can be made.
970	C/U	Follow-up action on pending transaction or policy freeze because of an invalid condition on master record.
971	C/U	Deduction Unit (Philadelphia only) follow-up action.
972	C/U	Insurance Claims Division follow-up action.
973	C/U	Miscellaneous follow-up action.
974	C/U	Insurance Claims Division follow-up action.
975	C/U	Miscellaneous Accounts and Service Unit follow-up action.
976	C/U	Insurance Officer follow-up action

978	C/T	Denotes a diary. Appears as a transaction type on the RPO and is inserted as a pending transaction type.
980	C/T	(1) Used on RPO requests by Policyholders Services Division. Also used by Live Claims Division on each disapproved application to delete the temporary master record. "Refund" the premiums and generate a "Delete" RPO. (2) Used to process reinstatements.
982	C/T	Request by Claims Division for RPO.
983	C/T	Miscellaneous request RPO. Other miscellaneous identification is as follows: 1-Veterans Services 2-Collections Services 3-Security Auditors 4-Internal Control Staff 5-Benefits Delivery Center 6-Resident Auditors 7-Index Unit 8-Resident Fiscal Auditor
984	C/T	Request by Insurance Claims for RPO.
985	C/T	Request by Miscellaneous Accounts and Service Unit for RPO.
986	C/T	Request by Insurance Officer for RPO.
987	C/T	Request by Records Group, Services Section (status mail) for RPO. (Philadelphia only.)
989	C/T	(1) Philadelphia-request by Records Group, Services Section, for RPO on status mail requiring folder. (2) St. Paul-RPO request for all status mail.
991	C/T	Used on input to process tape-to-tape transfers of insurance master records.
996	C/U	(1) Used both as callup type and pending transaction type in establishing a nonfrozen pending transaction.

(2) Pending transaction created by run 910, callup 869. Establish callup date 1 year before next renewal date of "W" term policy if the renewal date is within 2 years and the 50th birthday is before renewal date.

CHAPTER 3. ACTION TYPE CODES**301.01 DESCRIPTION**

- a. A numeric code appearing in the "Action Type" column of the RPO (Record Printout) indicates the type of action scheduled for the policy. Generally speaking, the action is of a terminal nature.
- b. This chapter incorporates all action type codes involved in the system. The codes which involve particular types of accounts are properly identified. The balance of the codes apply to all types of accounts.
- c. These codes are listed below with explanations of their meanings.

Code	Explanation
x 3	Notice of approaching automatic surrender.
x 4	Automatic surrender or to control release of premium notices for temporary master records.
x 5	Record purge (or expiration of extended insurance).
x 7	Expiration of term insurance.
x 9	Payment of dividend on extended term insurance. Action type will be changed to 5 after the final extended insurance dividend has been paid.

NOTE: x = Calendar Day in binary code. (See Binary Code, par. 401.01a.)

00	Renewal date--nondeduction account or last year of final term periods of a "W" term policy--deduction account. (NSLI-USGLI only.)
01	Premium payment ceases--nondeduction account, Life and/or Disability segment.
02	Termination of TDIP--nondeduction account.
06	Payment of matured endowment.
10	Deduction amount increase required because of renewal. System will automatically generate the forms to request the change. (NSLI-USGLI only.)
11	Premium payment ends on deduction account--first notice.
12	TDIP termination on deduction account--first notice.
16	Deduction amount change or termination required because of a maturing endowment.

- 20 Renewal--deduction account--internal action will be taken by the system to update the master record. (NSLI-USGLI only.)
- 21 Premium payment period ends on deduction account--final notice.
- 22 TDIP termination on deduction account--final notice.
- 26 Notice of maturing Endowment. Also used for Ordinary Life plan or Paid-up insurance which mature at age 96 for "V", "K", "H", "JR", or "JS" accounts; age 100 for RH and RS accounts; age 101 for "W", "J", and "V (Modified life and Replacement Ordinary Life)" accounts; and as a notice for maturing Endowments for Allotments, DFB, and Preauthorized Debit (VAMATIC) accounts.

CHAPTER 4. MISCELLANEOUS

401.01 DESCRIPTION

a. Binary Code. A one-digit numeric or alpha code representing a one- or two-digit numeral.

1 -- 1	5 -- 5	9 -- /	13 -- V	17 -- J	21 -- N	25 -- A	29 -- E
2 -- 2	6 -- 6	10 -- S	14 -- W	18 -- K	22 -- O	26 -- B	30 -- F
3 -- 3	7 -- 7	11 -- T	15 -- X	19 -- L	23 -- P	27 -- C	31 -- G
4 -- 4	8 -- (Blank)	12 -- U	16 -- - (minus sign)	20 -- M	24 -- &	28 -- D	

NOTE: When preparing input, substitute the following for particular binary codes: 8--Y; 9 -- Z; 16 -- Q; 24 -- H. The balance of binary codes remain as shown above.

b. Collections Status Code. A one-digit numeric code assigned by the Collections Section to input documents to indicate pending correspondence or a request from the insured. When these codes appear on the RPO, they are in the "Pending Transactions" area.

0-Insured requested the loan repayment to be applied to the 4 percent loan rather than the 5 percent loan.

1-Payment received with application for conversion.

2-Insured requested the pending remittance be used with dividend credit or deposit to pay premium, loan or lien or requested to pay loan interest in advance.

3-Payment received with application for insurance.

4-Payment received with application for change of plan.

5-Payment received with medical or nonmedical application for reinstatement. System will not generate RPO or status notice.

6-Cash payment received. Based on this code, the system generates a letter advising insured to remit future payments by check or money order rather than cash.

7-Payment received with TDIP application.

8-Insured requested status or premium receipts. If payment is processed and the master record updated, the system generates a letter.

9-Correspondence requiring a reply is pending. From this code, the system generates an RPO.

c. Deduction Type Code. A three digit alpha/numeric code indicating the type of deduction being received for payment of premiums, loans or liens. These codes appear on the RPO when premiums are being paid by deductions.

DFB-Deduction from benefit payment
 ALT-Allotment from service pay

Numeric entry 724 indicates a section 724 waiver 5LPT account (how paid code 7). No deductions are being received.

d. Disability Rating Code. A one-digit alpha/numeric code on punch card input or a two-digit numeric code on OCR input representing degree of disability for insurance purposes (VSDI accounts only).

Percent	Punch card Code	OCR Code	Percent	Punch card Code	OCR Code
100	J	13	500	6	06
150	0	00	700	7	07
175	1	01	1000	8	08
200	2	02	1500	9	09
250	3	03	2000	R	10
300	4	04	2500	P	11
400	5	05	3000	N	12

e. Disbursement Object Code (Type of disbursement)

- 0-Noncash dividend 5-Cash surrender
- 1-Cash dividend 6-Loan
- 2-Cash withdrawal of dividend credit 7-Insurance Award Benefit Payment
- 3-Cash withdrawal of dividend deposit 8-Regular Annual Dividend (Current Year)
- 4-Refund 9-Liability Refund

f. Dividend Option Codes and Abbreviations. One-digit code represents the dividend options. Dividend options will appear on the RPO abbreviated.

Code	Abbreviation	Option
0	CASH	Cash
1	CRED	Dividend credit
2	PDUP	Paid-up Insurance
4	DEPO	Deposit
5	NETCASH	Net Cash
6	NETPUA	Net Paid-up Additions
7	PREM	Premium

8	NETLOLI	Net Loan/Lien
9	LOLI	Loan/lien
x	NP	Nonparticipating

g. **File Number Prefix Code.** A one-digit numeral represents the insurance file number prefix.

1-V	4-H
2-RS	5-K
3-RH	7-J
	9-N (Liability Processing)

h. **Foreign Mail Code.** A one-digit -code represents the type of mailing service, other than routine, scheduled for the insured.

- 2-Airmail
- 3-State Department
- 4-Philippines

i. **Fund Code (Policy Prefix).** A one-digit numeric code indicating the fund or appropriation to which the payment or disbursement applies.

1-V*	6-W
2-RS	7-J Service Disabled Standard Insurance.
3-RH	8-JR Service Disabled Rated Insurance.
4-H	9-JS Nonservice Disabled Insurance.
5-K	

*Fund code 1 also is used for N liability processing.

j. **How Paid Code.** A one-digit code indicates how premiums are being paid.

0	Paid through premium paying period and earned	6	Allotment
1	Not in force	7	Section 724 waiver (term) (NSLI-USGLI only)
2	Reduced paidup	8	Payroll deduction
3	Deduction from benefit	9	Direct pay
4	Extended insurance	(-)	724 permanent plan waiver (NSLI-USGLI only)

5 Disability waiver

k. Insurance Office Code. A one-digit numeric code represents the office maintaining the insured's records.

1-Philadelphia

2-St. Paul

l. Life Control Characters. Four alphanumeric character codes indicating life controls on the master record.

Code	First Character	Second Character	Third Character	Fourth Character
A	Reconciliation item and deduction account	St. Paul, retired modified life application released	Returned check and foreign	
B	Deduction account and overpayment lien	Philadelphia and modified life (NSLI) or endowment at 96 (USGLI) application released	Returned mail and foreign	Modified life application released (NSLI) and Philippines
C	Deduction account	St. Paul and modified life application released	Foreign	Philippines
D	Overpayment lien and reconciliation item	Philadelphia and retired	Returned check and returned mail	Modified life application released (NSLI) and airmail
E	Reconciliation	St. Paul and retired	Returned check	Airmail
F	Overpayment lien	Philadelphia	Returned mail	Modified life application released (NSLI)
G	Nothing	St. Paul	Nothing	Nothing
J	Reconciliation item, deduction account and other indebtedness	St. Paul, retired, modified life application released, and fiduciary appointed	Returned check, foreign and incompetent	
K	Deduction account, other indebtedness and overpayment lien	Philadelphia, modified life application (NSLI) or endowment at 96 (USGLI) application released, and fiduciary appointed	Returned mail, foreign and incompetent	
L	Deduction account and other indebtedness	St. Paul, modified life application released and fiduciary appointed	Foreign and incompetent	

M	Overpayment lien, reconciliation item and other indebtedness	Philadelphia, retired, and fiduciary appointed	Returned check, incompetent and returned mail	
N	Reconciliation item and other indebtedness	St. Paul, retired and fiduciary	Returned check and incompetent	
O	Overpayment lien and other indebtedness	Philadelphia and fiduciary appointed	Returned mail and incompetent	Modified life application released (NSLI) and State Department State Department
P	Other indebtedness	St. Paul and fiduciary appointed	Incompetent	
&	Overpayment lien, reconciliation item and deduction account	Philadelphia retired, and modified life (NSLI) or endowment at 96; (USGLI) application released	Returned mail, returned check, and foreign	
	Overpayment lien, reconciliation item, deduction account and other indebtedness	Philadelphia retired, modified life (NSLI) or endowment at 96 (USGLI) application released, and fiduciary appointed	Returned mail, returned check, incompetent and foreign	

m. Mail (ZIP) Code. A five digit numeric code representing the postal ZIP code.

High order position	Area
Next position	State
Next position	City or section
Last two positions	Zone

n. Foreign Geographic Code. A five character alpha/numeric code to identify addresses of U.S. islands, territories, and trusteeships to which no ZIP code has been assigned, and all foreign countries. The code is a three-digit number preceded by "FC". (Example: FC001-Canada) It is used on input documents and appears in the ZIP code area of the RPO. It is not included in the address for mailing.

o. Country Codes. A three-digit numeric code which is part of the last line of address on foreign accounts. It is entered on address input documents in the last three positions of the last line of the address, preceded by a dash (-). (Example: Paris, France-912). The code is printed on RPO's and is used by Treasury in disbursing checks. It is not included in the address for mail being released to the insured.

p. Mode of Premium Payment. A one-digit code representing the mode established for premium billing purposes.

- | | |
|------------|----------------|
| 0-None | 3-Quarterly |
| 1-Monthly | 6-Semiannually |
| 2-Annually | |

q. Originating Element Codes. A one-digit code used on input documents to indicate the unit or section preparing the form. Blank indicates Direct Pay Section.

- | | |
|-------------------------------|--|
| 0- Deduction Unit | 5-Miscellaneous Accounts and Services Unit |
| 2-Underwriting Section | 6-Insurance Officer |
| 3-Death Claims (Philadelphia) | 7-Finance Division or Benefits Delivery Center |
| 4-Live Claims | |

r. Optional Segment Type Codes. Numeric and alpha codes used on DOC and Softcard optional segment input documents to indicate the type of loan, lien, or dividend transaction.

- (1) Loan Transactions:
- | |
|----------------------|
| 4-4 percent loan |
| 5-5 percent loan |
| 8-11 percent loan |
| 9-Variable rate loan |

(2) Lien Transactions:

- | | |
|--|---|
| 1-Premium lien
*5 or J-Premium lien with more than
1 year interest free period | 2-Overpayment lien
*6 or K-Overpayment lien
with more than 1 year
interest free period |
|--|---|

*Codes 5 and 6 apply to OCR documents, J and K to punch card input.

- (3) Dividend Transactions:
- | |
|--------------------|
| 3-Dividend credit |
| 4-Dividend deposit |
| 6-Paid-up addition |

s. Plan of Insurance. A one-digit code representing plan of insurance. On related P and T USGLI cases, an "R" is printed after the code on the RPO.

- | | |
|-----------------|-----------------|
| NSLI/VSDI: | USGLI: |
| 1-Ordinary Life | 1-Ordinary Life |

2-20-Payment Life	2-20-Payment Life
3-30-Payment Life	3-30-Payment Life
4-20-Year Endowment	4-20-Year Endowment
5-Endowment at Age 60	5-Endowment at Age 96
6-Endowment at Age 65	6-Endowment at Age 96 with Waiver
7-5 Year Level Premium Term or 5 Year Limited Convertible Term	7-5 Year Convertible Term
8-Modified Life Age 65	8-30-Year Endowment
- 8-Modified Life Age 70	
9-Reduced Modified Life Age 65	9-Endowment at Age 62
- 9-Reduced Modified Life Age 70	
0-Replacement Ordinary Life	0-Whole Life 745

NOTE: (-) minus sign on USGLI indicates rerated less than permanent and total disability.

t. Policy Control Characters. Three alphanumeric character codes indicate policy controls on the master record.

Code	First Character	Second Character	Third Character
A	Dividend deposit and loan	TDIP and premium receipt requested	Paid-up addition and TDIP mailing
B	Dividend credit and loan	Overpayment lien and premium receipt requested	
C	Loan	Premium receipt requested	TDIP mailing only.
D	Dividend credit and dividend deposit	Overpayment lien and TDIP	
E	Dividend deposit	TDIP	Paid-up addition (NSLI only)
F	Dividend credit	Overpayment lien	Temporary master record
G	Nothing	Nothing	Nothing
J	Dividend deposit, loan and premium lien	Waiver (appropriate reimbursable), premium receipt requested, and TDIP	Paid-up additions, multiple loan and TDIP mailing
K	Dividend credit, loan and premium lien	Waiver (appropriation reimbursable), premium receipt requested, and overpayment lien	
L	Loan and premium lien	Waiver (appropriation reimbursable) and premium receipt requested	Multiple loan and TDIP mailing.

M	Dividend credit, dividend deposit and premium lien	Waiver (appropriation reimbursable), overpayment lien and TDIP	
N	Dividend deposit and premium lien	Waiver (appropriation reimbursable) and TDIP	Paid-up additions-NSLI only) and multiple loan
O	Dividend credit and premium lien	Waiver (appropriation reimbursable) and overpayment lien	
P	Premium lien	Waiver (appropriation reimbursable)	Multiple loan
Q	Dividend credit, dividend deposit and loan	Overpayment lien, TDIP and premium receipt requested	
R	Dividend credit, dividend deposit, loan and premium lien	Waiver (appropriation reimbursable), premium receipt requested, TDIP, and overpayment lien	
S	Dividend credit, loan and RPO 869 generated		
T	Loan and RPO 869 generated		
W	Dividend credit and RPO 869 generated		
X	RPO 869 generated		
2	Dividend credit, loan, premium lien and RPO 869 generated		
3	Loan, premium lien and RPO 869 generated		
6	Dividend credit, premium lien and RPO 869 generated		
7	Premium lien and RPO 869 generated		

u. Prem Code(Premium Code). A one-digit numeric code indicating time premium payment ceases on TDIP.

USGLI

1-Age 65

2-Termination of contract

3-End of life insurance premium-paying period or age 65, whichever occurs first

NSLI

1-Age 60 TDIP Rider-End of life insurance premium payment period or to insured's 60th birthday (in case of \$5 rider, to anniversary of policy nearest insured's 60th birthday), whichever is earlier

2 Age 65 TDIP Rider-End of life insurance premium payment period or age 65, whichever occurs first

3-Age 65 TDIP Rider-TDIP premium payments continue to age 65 after life insurance premium payments cease

VSDI

1-Not applicable

2-TDIP premium payments cease at life premium payments or at age 65, whichever is earlier

3-Not applicable

v. Reporting Office Code. A one-digit code representing the branch of service reporting allotment.

- | | | |
|-------------|----------------|---------------------------|
| 1-Army | 4-Marines | *X or L-Air Force Retired |
| 2-Navy | 5-Coast Guard | |
| 3-Air Force | 6-Army Retired | |

*X is used on DOC input: L on Softcard input.

w. Service Department Allotment Codes. A one-digit numeric or alpha code used by the service department in reporting allotments.

Allotment Establishments

- 1 Reinstatement
- 2 Current policy (change from waiver)
- 3 Initial establishment
- 7 Establishment from retired pay (Air Force)
- 9 Miscellaneous

Allotment Discontinuances

- A Death
- B Section 711 (mutiny, treason, spying, desertion and conscientious objector)
- C Retired
- E Discharge (other than court-martial)
- G Transfer to USGLI
- H Court-martial (other than sec. 711)
- I Waiver of premiums-VA request
- J Allotment establishment in error
- K Disapproval
- L Fraudulent enlistment
- M AWOL
- N Public Law 23, section 724 waiver

- O Miscellaneous Adjustments
- P Split case, re-establishment of part of allotment
- R Transfer to retired pay
- S Change of service number (with or without other change)
- U Correction of allotment--initiated by service department
- V Correction of allotment--initiated by VA
- W Change of addition to existing insurance
- X Renewal
- Y Change of name
- Z Miscellaneous

x. Service Department Allotment Codes--Reporting on Tape. A one-digit numeric or alpha code used by the service department in reporting allotments on tape.

- A Death
- B Section 711 (38 U.S.C. 711). Mutiny, treason, spying, desertion, conscientious objector. (The service departments will submit copies of the court-martial orders directly from the field offices to VA.)
- C Initial establishment (new insurance).
- D Discontinuance (insured's request).
- E Discharge (other than court-martial). VA will be furnished copies of DD Form 214, Report of Discharge, to ascertain the insured's permanent address and date of discharge.
- F Transfer to or from other service department.
- G Transfer to or from United States Government Life Insurance.
- H Court-martial (other than reason code B).
- I Waiver of premiums (VA request).
- J Allotment established in error.
- K Disapproval.
- L Fraudulent enlistment.
- M AWOL.
- N (38) U.S.C. 724) section 724 waiver.
- O Miscellaneous.
- P Split case, re-establishment of part of allotment.

- Q Current policy change (change from waiver or direct pay and reestablishment of allotments when personnel reenter service).
- R Reinstatement (all input of lapsed policy).
- S Change of service number (with or without other change).
- T Retired.
- U Correction of allotment initiated by service department.
- V Correction of allotment initiated by VA.
- W Change or addition to existing insurance, allotment in effect.
- X Renewal.
- Y Change in name.

y. Stat Lien (Statutory Lien). A one-digit code representing liens on USGLI accounts.

A--305 and 306 liens

B--304 and 306 liens

C--306 lien only

D--304 and 305 liens

E--305 lien only

F--304 lien only

G--Nothing

H--304, 305 and 306 liens

J--305, 306 and 306 active liens

K--304, 306 and 306 active liens

L--306 and 306 active liens

M--304, 305 and 306 active liens

N--305 and 306 active liens

O--304 and 306 active liens

P--306 active lien only

-(Minus sign) -304, 305, 306 and 306 active liens

NOTE: The word active as used in this subparagraph refers to those section 306 liens which are increased monthly by the addition of another monthly premium to continue the insurance in force.

z. Accounting Transaction List Reason Codes. A two-digit numeric code preceded by a three-digit numeric transaction type indicating reason for accounting transaction.

Trans Type	Reason Code	Description
079	01	Reversal of loan transaction.
089	01	Miscellaneous loan transaction.
079	02	Reversal of cash surrender action.
089	02	Cash surrender for full policy amount. Whole life paid-up addition remains.
099	02	Cash surrender for full policy amount (no paid-up addition remains).
079	03	Cancellation of matured Endowment action.
089	03	Maturing Endowment, with or without Endowment Paid-up additions. Whole Life Paid-up additions remain.
099	03	Matured Endowment, including a parent policy only or a parent policy with Endowment Paid-up additions only.
079	04	Cancellation of death action.
099	04	Death case, including either or both Paid-up additions. Policy in force on date of death.
079	05	Lapse or reinstatement of extended insurance in error
089	05	Reinstatement of extended insurance.
079	06	Surrender for reduced paid up insurance in error.
089	06	Surrender for reduced paid-up or lapse with extended insurance.
079	07	Miscellaneous (cancellation of conversion).
089	07	Miscellaneous (permanent plan reduced or conversion involving reserve credit).
099	07	Delete policy.
089	12	Cash surrender of parent policy under installment option. Paid-up additions remain.
099	12	Cash surrender under installment option. Parent policy where no paid-up additions exist or remain on master record.
079	13	Matured by total and permanent disability in error (USGLI).
099	13	Matured by total and permanent disability (USGLI).
099	14	Death case. Paid-up additions only.
099	18	Transfer of records (St. Paul to Philadelphia).
089	22	Cash surrender of parent policy and paid-up additions under installment option.
079	23	Abeyance case. Matured by total and permanent disability in error (USGLI).
099	23	Abeyance case. Matured by total and permanent disability (USGLI). Policy-holder requested payments be held in abeyance.
099	28	Transfer of records (Philadelphia to St. Paul).
089	32	Cash surrender of paid-up additions only (installment options not available).

099 33 Endowment paid-up additions mature (no parent policy).

aa. Severity Codes. A one-digit numeric or alpha code used by Insurance Claims Division to cause the system to compute a callup date for release of VA Form 29-8313, Disability Benefits Questionnaire, for intermediate review or to indicate waiver is statutory. These are:

0-Statutory	6-Sesquiannually (18 months)
1-Monthly	7-Biennially (24 months)
2-Quarterly	8-Triennially (36 months)
3-Semiannual	9-No Mail (RPO generated on each anniversary of disability effective date)

4-3 Quarters(9 months)

5- Annual

bb. Diary Control Codes. A one-digit numeric or alpha code used by Insurance Claims Division, singly or in conjunction with other codes or dates, to enable the computer to arrive at a particular action to be taken on a callup date. The callup date is either supplied clerically or is mechanically computed. Alpha codes are used on Softcards only. These are:

0-Trigger release of VA Form 29-8313, Disability Benefits Questionnaire, unless another callup action intervenes.

1-VA Form 29-8313 was released or "No Mail" or review RPO was generated.

2-19th year of disability. Statutory review is next callup.

3-19th year of statutory review as made or claim is statutory.

4-Second RPO follow-up (45 days) since release of VA Form 29-8313 or release of "No Mail" or review RPO.

5-Waiver application pending.

6-Third RPO follow-up since release of VA Form 29-8313 or release of "No Mail" or review RPO.

7-Fourth RPO follow-up since release of VA Form 29-8313 or release of "No Mail" or review RPO.

8-Fifth RPO follow-up since release of VA Form 29-8313 or release of "No Mail" or review RPO.

9-Sixth RPO follow-up since release of VA Form 29-8313 or release of "No Mail" or review RPO.

A-Insure system release of "REGREV" RPO in lieu of "NORESP" RPO under certain conditions. New callup date not to exceed 45 days must be clerically inserted.

D-Similar to "A" above, except "D" indicates second 45-day period since system took original action.

F-Same as 6 above except review date has been passed.

G-Same as 7 above except review date has been passed.

H-Same as 8 above except review date has been passed.

I-Same as 9 above except review date has been passed.

cc. Change Codes (Underwriting). A one-digit numeric or alpha code to trigger automatic processing of underwriting actions. Alpha codes are used on Softcards only.

Type of Change	TDIP Continued or No TDIP	Change Code	
		Add TDIP	Exchange for TDIP 65
Conversion (face amount)	1	A	J
Consolidation and Conversion	2	B	K
Reduction and Conversion	3	C	L
Split Conversion	4	D	M
Reduction	5	E	N
Change of Plan	6	F	O (Alpha)
Exchange of RS	7	G	P
Add TDIP Only		8	
exchange TDIP only			9
Replacement Ordinary Life	0		

dd. Policy Issue Codes (Underwriting). A one-digit numeric or alpha code - to trigger generation of a policy and/or TDIP rider.

*1 or T-TDIP rider only (replacement).

*2 or V-Policy only (replacement).

*3 or W-Policy and TDIP rider if attached, plus status if how paid code is not 3 or 6.

*4 or Z-TDIP rider, plus status if how paid code is not 3 or 6.

*Numeric codes are used on DOC input; alpha codes are used on Softcards input.

ee. DFB Reject Codes (Underwriting). A one digit numeric or alpha code punched in card column 80 and interpreted on VA Form 29-5926, Request for DFB Action, to indicate the error condition involved.

- 1 Claim Number
- 2 Payee Number
- 3 Insurance File Number Prefix
- 4 Insurance File Number
- 5 Regional Office Number
- 6 Invalid Entry

- 7 Insurance Office Number
- 9 Action Code
- A Reason Code
- B Deduction or Net Change Amount
- C Effective Month
- D Effective Year
- E Effective Date
- F Duplicate Insurance or Claim Number

ff. Reporting of Allotment Transactions. Class N allotment transactions processed by the Air Force, Coast Guard, Marine Corps Army, and Navy Finance Centers are reported to the Philadelphia VA Center on magnetic tape. A single alpha code identifies the type of transaction being reported.

- | Code | TRANSACTION DESCRIPTION |
|------|---|
| A | Establishment (Current and Retroactive Effective Dates) |
| B | Discontinuance (Current and Retroactive Effective Dates) |
| D | Establishment (Change of Social Security Number) |
| E | Discontinuance (Change of Social Security Number) |
| J | Inactive Allotment Adjustment (Credit Due VA) |
| K | Inactive Allotment Adjustment (Credit Due Service Department) |

gg. Preparation of Request for Allotment Deduction Change on the SEL2 screen.

- | Action Codes | Explanation |
|--------------|-------------------------------|
| 1 | Establishment |
| 2 | Discontinuance |
| 3 | Increase |
| 4 | Decrease |
| 5 | Inactive Allotment Adjustment |

- | Reason Codes | Explanation |
|--------------|---|
| 1 | Renewal |
| 2 | Conversion |
| 3 | TDIP Added or End of TDIP Premium-Paying Period |
| 4 | Disability Waiver |
| 5 | End of Premium-Paying Period on Limited Pay or Maturing Endowment Contracts |
| 6 | New Insurance |
| 7 | Reduction |
| 8 | Reinstatement |
| 9 | Inservice Waiver |
| 0 | Miscellaneous Change |

hh. Preparation of Request for DFB Action on SEL2 screen.

- | Action Codes | Explanation |
|--------------|-------------|
|--------------|-------------|

1	Increase
2	Decrease
3	Discontinuance
5	Establishment

Card Column 63

Reason Codes	Explanation
1	Renewal
2	Policy Change
3	Miscellaneous Change
4	Establishment

ii. A DOC Type 09 or a Miscellaneous Softcard can be used to request an RPO on a master record. These inputs are also used to initiate system processing of reinstatements. A single alpha or numeric code must be entered in the code or status code field. The transaction type will always be 980.

980-REQUEST STATUS NOTICE

CODE	EXPLANATION
2	Beneficiary Designation Form Request
4	Dividend Inquiries
8	Routine Status Request
9	Reinstatement Status

980-DELETION OF DISAPPROVED RECORD

CODE	EXPLANATION
O	Used on Doc or Softcard input
D	Used on Doc or Softcard input

980-INITIATE SYSTEM PROCESSING OF A DEATH CASE

CODE

x

980-INITIATE SYSTEM PROCESSING OF AN UNCOLLECTIBLE REMITTANCE

CODE

C

980-INITIATE SYSTEM PROCESSING OF REINSTATEMENTS OF TERM OR PERMANENT PLAN POLICIES WHICH ARE ON THE MASTER RECORD

CODE EXPLANATION

R This code is entered in field position 31 using DOC or Softcard input.

jj. Computation Codes

(1) Transaction type 603 is used to trigger system release of information when a computation code is used.

COMPUTATION CODES	INFORMATION RELEASED
2	Amount of Reduced Paid-Up Insurance
3	Loan and Cash Surrender Values
4	Amount of Money Needed to Pay Premiums Through the Premium-Paying Period.
5	How Far Will \$XXXX.XX Pay.
6	Amount of Money Needed to Pay Premiums Through a Specified Date.

(2) Transaction types 605 and 615 are used to trigger automatic processing of a cash surrender.

COMPUTATION CODES	ACTION REQUESTED
1	Parent Policy and Paid-Up Additions Surrendered.
2	Parent Policy Only Surrendered.
3	Paid-Up Addition Only Surrendered.

NOTE: The proceeds of a cash surrender may be paid in lump sum, in installments (36 to 240 months), or a combination of cash and either one of the installments options. Installment options are not available when the paid-up addition segment only is surrendered. The election of option 2 and option 5 under the same policy is not permitted.

OPTION CODES	ACTION REQUESTED
1	Lump Sum
2	36 to 240 Installments
5	Refund Life Income
(3)	Transaction types 607 and 617 are used to trigger automatic processing of a loan.

COMPUTATION CODES	ACTION REQUESTED
1	Loan on both Parent Policy and Paid-Up Additions.
2	Loan on Parent Policy Only.
3	Loan on Paid-Up Addition Only.

kk. Matured Endowment Option Codes

(1) Transaction type 926 is used on matured Endowment cases to enter the option of settlement in the master record and where necessary, the number of installments certain.

OPTION CODES	ACTION REQUESTED
1	Lump Sum
2	36 to 240 Installments

5 Refund Life Income

NOTE: Sex field must be completed if refund life income (option 5) is selected for all or part of the matured Endowment settlement.

(2)	Sex Code
1	Male
2	Female

CHAPTER 5. MONTH NUMBER CHART

501.01 DESCRIPTION

a. A three or four-digit month number is used to represent the month and year beginning with January 1919. The circumstances involved will determine when the three or four-digit number is to be used.

b. January 1919 is represented by 001 or 0001; March 2002 by 999 or 0999. Month numbers beginning with April 2002 (month number 1000) and above are always four digits.

c. The following chart provides month numbers from January 1940 (month 253 or 0253) through December 2040 (month number 1464). In those instances where a three-digit month number is shown on the chart and a four-digit month number is required, such as in the preparation of certain input documents, the three-digit number should be preceded by "0" (zero).

MONTH NUMBER CHART

YEAR	1940	1941	1942	1943	1944	1945	1946	1947	1948	1949	YEAR
<u>MONTH</u>											<u>MONTH</u>
JANUARY	253	265	277	289	301	313	325	337	349	361	JANUARY
FEBRUARY	254	266	278	290	302	314	326	338	350	362	FEBRUARY
MARCH	255	267	279	291	303	315	327	339	351	363	MARCH
APRIL	256	268	280	292	304	316	328	340	352	364	APRIL
MAY	257	269	281	293	305	317	329	341	353	365	MAY
JUNE	258	270	282	294	306	318	330	342	354	366	JUNE
JULY	259	271	283	295	307	319	331	343	355	367	JULY
AUGUST	260	272	284	296	308	320	332	344	356	368	AUGUST
SEPTEMBER	261	273	285	297	309	321	333	345	357	369	SEPTEMBER
OCTOBER	262	274	286	298	310	322	334	346	358	370	OCTOBER
NOVEMBER	263	275	287	299	311	323	335	347	359	371	NOVEMBER
DECEMBER	264	276	288	300	312	324	336	348	360	372	DECEMBER

YEAR	1950	1951	1952	1953	1954	1955	1956	1957	1958	1959	1960	YEAR
MONTH												MONTH
JANUARY	373	385	397	409	421	433	445	457	469	481	493	JANUARY
FEBRUARY	374	386	398	410	422	434	446	458	470	482	494	FEBRUARY
MARCH	375	387	399	411	423	435	447	459	471	483	495	MARCH
APRIL	376	388	400	412	424	436	448	460	472	484	496	APRIL
MAY	377	389	401	413	425	437	449	461	473	485	497	MAY
JUNE	378	390	402	414	426	438	450	462	474	486	498	JUNE
JULY	379	391	403	415	427	439	451	463	475	487	499	JULY
AUGUST	380	392	404	416	428	440	452	464	476	488	500	AUGUST
SEPTEMBER	381	393	405	417	429	441	453	465	477	489	501	SEPTEMBER
OCTOBER	382	394	406	418	430	442	454	466	478	490	502	OCTOBER
NOVEMBER	383	395	407	419	431	443	455	467	479	491	503	NOVEMBER
DECEMBER	384	396	408	420	432	444	456	468	480	492	504	DECEMBER

YEAR	1961	1962	1963	1964	1965	1966	1967	1968	1969	1970	YEAR	
MONTH												MONTH
JANUARY	505	517	529	541	553	565	577	589	601	613	JANUARY	
FEBRUARY	506	518	530	542	554	566	578	590	602	614	FEBRUARY	
MARCH	507	519	531	543	555	567	579	591	603	615	MARCH	
APRIL	508	520	532	544	556	568	580	592	604	616	APRIL	
MAY	509	521	533	545	557	569	581	593	605	617	MAY	
JUNE	510	522	534	546	558	570	582	594	606	618	JUNE	
JULY	511	523	535	547	559	571	583	595	607	619	JULY	
AUGUST	512	524	536	548	560	572	584	596	608	620	AUGUST	
SEPTEMBER	513	525	537	549	561	573	585	597	609	621	SEPTEMBER	
OCTOBER	514	526	538	550	562	574	586	598	610	622	OCTOBER	
NOVEMBER	515	527	539	551	563	575	587	599	611	623	NOVEMBER	
DECEMBER	516	528	540	552	564	576	588	600	612	624	DECEMBER	

YEAR	1971	1972	1973	1974	1975	1976	1977	1978	1979	1980	YEAR
MONTH											MONTH
JANUARY	625	637	649	661	673	685	697	709	721	733	JANUARY
FEBRUARY	626	638	650	662	674	686	698	710	722	734	FEBRUARY
MARCH	627	639	651	663	675	687	699	711	723	735	MARCH
APRIL	628	640	652	664	676	688	700	712	724	736	APRIL
MAY	629	641	653	665	677	689	701	713	725	737	MAY
JUNE	630	642	654	666	678	690	702	714	726	738	JUNE
JULY	631	643	655	667	679	691	703	715	727	739	JULY
AUGUST	632	644	656	668	680	692	704	716	728	740	AUGUST
SEPTEMBER	633	645	657	669	681	693	705	717	729	741	SEPTEMBER
OCTOBER	634	646	658	670	682	694	706	718	730	742	OCTOBER
NOVEMBER	635	647	659	671	683	695	707	719	731	743	NOVEMBER
DECEMBER	636	648	660	672	684	696	708	720	732	744	DECEMBER
YEAR	1981	1982	1983	1984	1985	1986	1987	1988	1989	1990	YEAR
<u>MONTH</u>											<u>MONTH</u>
JANUARY	745	757	769	781	793	805	817	829	841	853	JANUARY
FEBRUARY	746	758	770	782	794	806	818	830	842	854	FEBRUARY
MARCH	747	759	771	783	795	807	819	831	843	855	MARCH
APRIL	748	760	772	784	796	808	820	832	844	856	APRIL
MAY	749	761	773	785	797	809	821	833	845	857	MAY
JUNE	750	762	774	786	798	810	822	834	846	858	JUNE
JULY	751	763	775	787	799	811	823	835	847	859	JULY
AUGUST	752	764	776	788	800	812	824	836	848	860	AUGUST
SEPTEMBER	753	765	777	789	801	813	825	837	849	861	SEPTEMBER
OCTOBER	754	766	778	790	802	814	826	838	850	862	OCTOBER
NOVEMBER	755	767	779	791	803	815	827	839	851	863	NOVEMBER
DECEMBER	756	768	780	792	804	816	828	840	852	864	DECEMBER

YEAR	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	YEAR
MONTH											MONTH
JANUARY	865	877	889	901	913	925	937	949	961	973	JANUARY
FEBRUARY	866	878	890	902	914	926	938	950	962	974	FEBRUARY
MARCH	867	879	891	903	915	927	939	951	963	975	MARCH
APRIL	868	880	892	904	916	928	940	952	964	976	APRIL
MAY	869	881	893	905	917	929	941	953	965	977	MAY
JUNE	870	882	894	906	918	930	942	954	966	978	JUNE
JULY	871	883	895	907	919	931	943	955	967	979	JULY
AUGUST	872	884	896	908	920	932	944	956	968	980	AUGUST
SEPTEMBER	873	885	897	909	921	933	945	957	969	981	SEPTEMBER
OCTOBER	874	886	898	910	922	934	946	958	970	982	OCTOBER
NOVEMBER	875	887	899	911	923	935	947	959	971	983	NOVEMBER
DECEMBER	876	888	900	912	924	936	948	960	972	984	DECEMBER

YEAR	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	YEAR
MONTH											MONTH
JANUARY	985	997	1009	1021	1033	1045	1057	1069	1081	1093	JANUARY
FEBRUARY	986	998	1010	1022	1034	1046	1058	1070	1082	1094	FEBRUARY
MARCH	987	999	1011	1023	1035	1047	1059	1071	1083	1095	MARCH
APRIL	988	1000	1012	1024	1036	1048	1060	1072	1084	1096	APRIL
MAY	989	1001	1013	1025	1037	1049	1061	1073	1085	1097	MAY
JUNE	990	1002	1014	1026	1038	1050	1062	1074	1086	1098	JUNE
JULY	991	1003	1015	1027	1039	1051	1063	1075	1087	1099	JULY
AUGUST	992	1004	1016	1028	1040	1052	1064	1076	1088	1100	AUGUST
SEPTEMBER	993	1005	1017	1029	1041	1053	1065	1077	1089	1101	SEPTEMBER
OCTOBER	994	1006	1018	1030	1042	1054	1066	1078	1090	1102	OCTOBER
NOVEMBER	995	1007	1019	1031	1043	1055	1067	1079	1091	1103	NOVEMBER
DECEMBER	996	1008	1020	1032	1044	1056	1068	1080	1092	1104	DECEMBER

YEAR	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	YEAR
<u>MONTH</u>											<u>MONTH</u>
JANUARY	1105	1117	1129	1141	1153	1165	1177	1189	1201	1213	JANUARY
FEBRUARY	1106	1118	1130	1142	1154	1166	1178	1190	1202	1214	FEBRUARY
MARCH	1107	1119	1131	1143	1155	1167	1179	1191	1203	1215	MARCH
APRIL	1108	1120	1132	1144	1156	1168	1180	1192	1204	1216	APRIL
MAY	1109	1121	1133	1145	1157	1169	1181	1193	1205	1217	MAY
JUNE	1110	1122	1134	1146	1158	1170	1182	1194	1206	1218	JUNE
JULY	1111	1123	1135	1147	1159	1171	1183	1195	1207	1219	JULY
AUGUST	1112	1124	1136	1148	1160	1172	1184	1196	1208	1220	AUGUST
SEPTEMBER	1113	1125	1137	1149	1161	1173	1185	1197	1209	1221	SEPTEMBER
OCTOBER	1114	1126	1138	1150	1162	1174	1186	1198	1210	1222	OCTOBER
NOVEMBER	1115	1127	1139	1151	1163	1175	1187	1199	1211	1223	NOVEMBER
DECEMBER	1116	1128	1140	1152	1164	1176	1188	1200	1212	1224	DECEMBER
YEAR	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	YEAR
<u>MONTH</u>											<u>MONTH</u>
JANUARY	1225	1237	1249	1261	1273	1285	1297	1309	1321	1333	JANUARY
FEBRUARY	1226	1238	1250	1262	1274	1286	1298	1310	1322	1334	FEBRUARY
MARCH	1227	1239	1251	1263	1275	1287	1299	1311	1323	1335	MARCH
APRIL	1228	1240	1252	1264	1276	1288	1300	1312	1324	1336	APRIL
MAY	1229	1241	1253	1265	1277	1289	1301	1313	1325	1337	MAY
JUNE	1230	1242	1254	1266	1278	1290	1302	1314	1326	1338	JUNE
JULY	1231	1243	1255	1267	1279	1291	1303	1315	1327	1339	JULY
AUGUST	1232	1244	1256	1268	1280	1292	1304	1316	1328	1340	AUGUST
SEPTEMBER	1233	1245	1257	1269	1281	1293	1305	1317	1329	1341	SEPTEMBER
OCTOBER	1234	1246	1258	1270	1282	1294	1306	1318	1330	1342	OCTOBER
NOVEMBER	1235	1247	1259	1271	1283	1295	1307	1319	1331	1343	NOVEMBER
DECEMBER	1236	1248	1260	1272	1284	1296	1308	1320	1332	1344	DECEMBER

YEAR	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	YEAR
MONTH											MONTH
JANUARY	1345	1357	1369	1381	1393	1405	1417	1429	1441	1453	JANUARY
FEBRUARY	1346	1358	1370	1382	1394	1406	1418	1430	1442	1454	FEBRUARY
MARCH	1347	1359	1371	1383	1395	1407	1419	1431	1443	1455	MARCH
APRIL	1348	1360	1372	1384	1396	1408	1420	1432	1444	1456	APRIL
MAY	1349	1361	1373	1385	1397	1409	1421	1433	1445	1457	MAY
JUNE	1350	1362	1374	1386	1398	1410	1422	1434	1446	1458	JUNE
JULY	1351	1363	1375	1387	1399	1411	1423	1435	1447	1459	JULY
AUGUST	1352	1364	1376	1388	1400	1412	1424	1436	1448	1460	AUGUST
SEPTEMBER	1353	1365	1377	1389	1401	1413	1425	1437	1449	1461	SEPTEMBER
OCTOBER	1354	1366	1378	1390	1402	1414	1426	1438	1450	1462	OCTOBER
NOVEMBER	1355	1367	1379	1391	1403	1415	1427	1439	1451	1463	NOVEMBER
DECEMBER	1356	1368	1380	1392	1404	1416	1428	1440	1452	1464	DECEMBER

CHAPTER 6. FOREIGN ADDRESS GEOGRAPHIC AND CONSULAR CODES

601.01 FOREIGN GEOGRAPHIC CODE

a. The foreign address geographic codes are designed, when added to those insurance master records having a foreign address, to facilitate the automatic compilation of data by country and major geographic areas. The codes are an extension of the United States Postal Service domestic ZIP code and also include those islands, territories and trusteeships of the Caribbean and Pacific (foreign mail code 2 address) for which no ZIP code was assigned.

b. Each of the major continents or areas are assigned a separate series of codes. These series of codes are as follows:

Continent or Area	Code Series
North America.....	FC001-FC099
Central America.....	FC101-FC199
West Indies.....	FC201-FC299
South America.....	FC301-FC399
Europe.....	FC401-FC499
Asia.....	FC501-FC599
Australia and Oceania.....	FC601-FC699
Africa.....	FC701-FC799
Non-ZIP-Coded Islands, Territories and Trusteeships in the Pacific and Caribbean.....	FC999

As shown above, the code is a three-digit numeric preceded by a constant "FC" (alpha).

c. When preparing input to insert/change a foreign address, enter in the mail or code fields of the input the foreign address geographic code assigned to that country or area. If a new address is received for which a foreign code has not been assigned, enter the address in the master record and "FC000". The Operations Division will request from the Insurance Program Management Division (290C) the assignment of a foreign code. The Insurance Division of the VA center will maintain a record of the insurance number to insure that the code is entered in the master record when a foreign code is assigned.

d. The foreign address geographic codes do not replace the code numbers used in the German postal system, or any other mail distribution coding system which may be adopted by other foreign countries. Such foreign addresses will continue to be coded under existing instructions, in addition to entering the applicable foreign address geographic code shown in appendix A or listed alphabetically in appendix B of this chapter.

(l) Foreign address geographic code "FC4l3" is used for all Germany addresses.

601.02 CONSULAR CODES

a. Treasury must print and punch consular codes on all foreign checks; therefore, the FC (foreign geographic) codes are supplemented by adding the numeric consular code to the address supplied by the insured. Consular codes are clerically entered as the last three positions in the last line of address, separated by a dash (-) between the last character of address and the code. Example:

John Q. Citizen
123 4th St.
Paris, France - 912

b. The addresses, including the consular code, are entered in the master record in the routine manner, using transaction type 081 input documents. The codes are printed on record printouts but are suppressed on all other forms, form letters, etc., being released to the insured.

c. Appendix A (numerical listing of foreign geographic (FC) codes) includes the appropriate numeric consular code immediately after the listed country, city or area. The code is preceded by a dash and is shown in the same manner as it would be entered on an input document.

(1) For those countries with only one code, no reference is made to cities or areas.

(2) For those countries with more than one code, the cities or areas are listed immediately after the country with the appropriate code number shown. A thorough clerical review is required to determine the code to which the check should be delivered based on geographic location.

d. Appendix B (alphabetic list of foreign geographic (FC) codes) also includes the consular codes. The codes are also shown as they would be entered on input documents. If a country has more than one consular code, it will be identified with an asterisk (*) with appropriate footnote. The cities or areas will then be listed alphabetically with reference to the country and appropriate code, and also listed immediately after the country with appropriate code number shown.

**APPENDIX A. FOREIGN ADDRESS GEOGRAPHIC AND CONSULAR CODES
(NUMERIC LISTING)**

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code
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NORTH AMERICA (FC001-FC099)

FC001	Canada - 953	<p>Provinces</p> <p>Alberta British Columbia Manitoba New Brunswick New Foundland</p> <p>Nova Scotia Ontario Prince Edward Island Quebec Saskatchewan</p> <p>Other Areas</p> <p>Anticosti Island Cape Breton Island Grand Manon Island Labrador Magdalen Islands</p> <p>Miquelon Island Northwest Territories Queen Charlotte Islands St. Pierre Island Vancouver Island Yukon Territory</p>
	Greenland - 924	See Denmark (FC409)
FC003	Mexico - 773	Cozumel Island Revilla Gigedo Island
FC004	Bermuda - 828	None

CENTRAL AMERICA (FC101-FC199)

FC101	Belize (Formerly British Honduras) - 992	None
FC102	Costa Rica - 983	None
FC103	El Salvador - 958	None
FC104	Guatemala - 915	None
FC105	Honduras - 822	None
FC106	Nicaragua - 957	None
FC107	Panama - 806	None

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
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WEST INDIES (FC201-FC299)

FC201	Bahamas - 808	Abaco Island Acklins Island Andors Island Bimini Island Cat Island Crooked Island Eleuthera Island Exuma Island Grand Bahama Island	Great Inagua Island Harbour Island Long Island Mayaguana Island New Providence Island Ragged Island San Salvador Island Spanish Wells Island
FC202	Barbados - 818	None	
FC203	Cuba - 737	Isle of Pines	
FC204	Dominican Republic - 934	None	
FC205	French West Indies - 878	Desirade Island Guadeloupe Island Les Saintes Island	Marie-Galante Island Martinique Island St. Bartholomey Island
FC206	Haiti - 925	Isle De La Gonave Island La Tortue Island	
FC207	Jamaica - 838	Caicos Island Cayman Island Turks Island	
FC208	Leeward Islands (British) - 816	Antigua Island Barbuda Island Monsterrat Island Nevis Island	Redonda Island St. Christopher Island St. Kitts Island Sombbrero Island
		British Virgin Islands	
		Anegada Island Jost Van Dykes Island	Tortola Island Virgin Gorda Island
FC208	Anguilla Island - 816	None	
FC209	Netherlands Antilles (Formerly Curacao N.W.I.) - 825	Aruba Island Bonaire Island Curacao Island	Saba Island St. Eustatius Island St. Maarten Island
FC210	Trinidad - 848	Tobago	

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
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FC211	Windward Islands (British) - 818	Dominica Island Grenada Island Grenadines Island	St. Lucia Island St. Vincent Island
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SOUTH AMERICA (FC301 - FC399)

FC301	Argentina - 858	None	
FC302	Bolivia - 913	None	
FC303	Brazil - 706	Fernando de Noronha St. Paul Island (Sao Paulo)	
FC304	Guyana (Formerly British Guiana)- 894	None	
FC305	Chile - 768	Easter Island Juan Fernandez Island Sala-y-Gomez Island	San Ambrosia Island San Felix Island
FC306	Colombia - 757	None	
FC307	Ecuador - 729	Galapagos Island	
FC308	Falkland Islands (British) - 858	South Georgia Island South Orkney Island South Sandwich Island South Shetland Island	
FC309	French Guiana -878	None	
FC310	Paraguay - 987	None	
FC311	Peru - 997	None	
FC312	Surinam - 909	None	
FC313	Uruguay - 979	None	
FC314	Venezuela - 707	None	

EUROPE (FC401-FC499)

FC401	Albania - 942 Andorra - 912	Sazan Island See Spain (FC430)	
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FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
FC403	Austria - 972	None	
FC404	Azores - 705	Corvo Island Faial Island Flores Island Graciosa Island Madeira Island	Pico Island Santa Maria Island Sao Jorge Island Sao Miguel Island Terceira Island
FC405	Belgium - 748	None	
FC406	Bulgaria - 903	None	
FC407	Cyprus - 904	None	
FC408	Czechoslovakia - 914	None	
FC409	Denmark - 924	Bornholm Island Faroe Island	Greenland
FC410	Finland - 964	Asland Island	
FC411	France - 912	Corsica Island (Corse)	Monaco
FC413	Federal Republic of Germany (West Germany) - 732	Western Sector of Berlin	
	Gibraltar - 800	See England and Wales (United Kingdom) (FC436)	
FC415	Greece - 701	Aegean Islands Crete Island Dodecanese Islands Epirus	Euobea Ionian Islands Macedonia Rhodes Island
FC416	Hungary - 955	None	
FC417	Iceland - 965	None	
FC418	Ireland (Irish Free State) - 900	None	
FC419	Italy - 700	Aosta Elba Lampedusa Island Pantelleria Island San Marino	Sardinia Sicily Trentino-Alto Adige Trieste Vatican City
	Liechtenstein - 846	See Switzerland (FC432)	

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
FC421	Luxemburg - 986	None	
FC422	Malta - 907	Comino Gozo	
	Monaco - 912	See France (FC411)	
FC424	Netherlands (Holland) - 884	None	
FC425	Norway - 703	Bear Island Jan Mayen Island	Spitsbergen Svalbard Archipelago
FC426	Poland - 908	None	
FC427	Portugal - 705	None	
FC428	Romania (Rumania)- 938 San Marino - 700	None See Italy (FC419)	
FC430 ¹	Spain - 745	Balearic Islands Majorca Island (Mallorca)	
FC430 ²	Andorra - 912	None	
FC431	Sweden - 782	Gotland Island Oland Island	
FC432	Switzerland - 846 Trieste - 700	Liechtenstein See Italy (FC 419)	

¹Country or area with more than one consular code.

²Country or area with more than one consular code.

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
FC434 ³	Turkey - 857	Adana and all of Turkey except Ankara	
FC434 ⁴	Ankara (Turkey)- 847	None	
FC435	Russia (Union of Soviet Socialist Republics) - 978	Kurile Islands Sakhalin Island Mongolia	Estonia Latvia Lithuania
FC436	England and Wales (United Kingdom)- 800	Channel Islands Gibraltar Isle of Man Isle of Wight	Northern Ireland Scilly Island Scotland
Counties			
FC436	Northern Ireland (United Kingdom) - 800	Antrim Armagh Down	Fermanagh Londonderry Tyrone
Other Areas			
England and Wales Scotland			
FC436	Scotland (United Kingdom) - 800	Hebrides Orkney Islands Shetland	England Wales Gibraltar Northern Ireland
FC439	Yugoslavia - 902	None	
ASIA (FC501-FC599)			
FC501	Aden-829	None	
FC501	Peoples Democratic Republic of Yemen (Formerly Aden) - 849	Aden Aden Kamaran Island	Kuria Muria Island Perim Island Socotra Island
FC502	Afghanistan - 932	None	
FC503	Bahrain (Persian Gulf	None	

³Country or area with more than one consular code.

⁴Country or area with more than one consular code.

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
	States) - 832		
FC504	Bhutan - 862	None	
FC505	Brunei - 975	None	
FC506	Burma - 923	None	
FC507	Kampuchea (Formerly Khmer Republic) - 933	None	
FC508	Sri Lanka (Formerly Ceylon) - 963	None	
FC510	Peoples Republic of China (Mainland) - 973	Manchuria Tibet	
FC511	Bangladesh- 865 Goa - 862	None See India (FC513)	
FC512	Hong Kong (British Crown Colony) - 945	None	
FC513	India - 862	Andaman Island Chandernagore East Punjab Province Goa Hyderabad Karikal Laccadive Island	Mahe Nicobar Island Pondicherry Sikkim West Benegal Province Yanaon
FC514	Indonesia - 975	Bangka Billiton (Belitung) Celebes Java Kalimantan (Indonesia Borneo) Lesser Sunda Island (Nusa Tenggara) Madura Moluccas Island (Maluku Island) Riouw Island Sulawesi Sumatra West Irian (Western New Guinea)	
FC515	Iran - 833	None	
FC516	Iraq - 803	None	

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code
FC517 ⁵	Israel - 873	Includes all Jordan west of Jordan River except Jerusalem
FC517 ⁶	Jerusalem - 977	None
FC518	Japan - 713	Hokkaido Island Honshu Island Kyushu Island Shikoku Island Okinawa Ryuku Island
FC519	Jordan - 985	All Jordan east of Jordan River
FC520	North Korea -906	None
FC521	Republic of South Korea - 916	None
FC522	Muscat and Oman - 834	None
FC523	Kuwait - 926	None
FC524	Laos - 936	None
FC525	Lebanon - 956	None
FC526	Macao (Macau) - 945	None
FC527	Malaysia - 824	Federation of Malaya (former) Sabah (North Bornea) Sarawak
FC528	Maldiv Islands - 862	None
	Machuria - 973	See Peoples Republic of China (FC 510)
	Mongolia (Outer Mongolia) - 978	See Russia (FC 435)
FC530	Nepal - 872 Okinawa - 713	None See Japan (FC 518)
FC532	Pakistan West Pakistan - 835	None

⁵Country or area with more than one consular code.

⁶Country or area with more than one consular code.

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code
FC533	Phillipines - 600	None
FC534	Portugese Timor - 705 Manchuria - 973	None See Peoples -Republic of- China (FC 510)
FC536 ⁷	Qatar(Persian Gulf States) - 917	None
FC536 ⁸	Saudi Arabia - 836	None
FC537	Syria - 807	Latakia
FC538	Taiwan (Formosa) - 919	Pescadores
FC539	Thailand (Siam) - 929 Tibet - 973	None See Peoples Republic of China (FC 510)
FC541	United Arab Emirates - 837	None
FC542	North Vietnam - 962	None
FC543	South Vietnam - 989	None
FC544	Yemen - 829	None
FC545	Singapore - 968	None

AUSTRALIA AND OCEANIA (FC601-FC699)

FC601	Australia - 708	Cocos or Keeling Island Macquarie Island Norfolk Island
FC602	Vanuatu - 809	British Solomon Island Ellice Island Gilbert Island Nauru Island New Hebrides Island Phoenix Island Pitcairn Island Tonga (Friendly) Island
FC603	Fiji (British) - 809	None

Austral Islands

⁷Country or area with more than one consular code.

⁸Country or area with more than one consular code.

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
FC604	French Pacific Islands (French Polynesia) -809	Raivavae Island Rapa Island	Rimatara Island Tubuai Island
		Gambier Group	
		Mangareva Island	
		Leeward Islands	
		Bora-Bora Island Huahine Island Maupiti Island	Raiatea Island Tahaa Island
		Marquezas Islands	
		Hiva-Oa Island	Nuku-Hiva Island
		Tuamotu Group	
		Anaa Island	Rangiroa Island
		Windward Islands	
		Maio Island Makatea Island	Moorea Island Tahiti Island
FC605	New Caledonia (French)- 809	Alofi Island Belep Archipelago Chesterfield Island Futuna Island Huon Island	Isle Of Pines Island Loyalty Island Wallis Archipelago Walpole Island
FC606	New Guinea (Australia)- 947	Australian Solomon Islands Territory of New Guinea	Christmas Island Territory of Papua
FC607	New Zealand - 875	Aitutaki Island Atiu Island Campbell Island Chatham Island Mangaia Island Manihiki Island Manuae Island Mitiaro Island Niue Island	Palmerston Island Penrhyn Island Pukapuka Island Rakahanga Island Raoul Island Rarontonga Island Suwarrow Island Tokelau Island
FC608	Western Samoa - 875	None	

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
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AFRICA (FC701-FC799)

FC701	Algeria - 952	None	
FC702	Angola - 893	None	
FC703 ⁹	British West Africa - 887	Ascension Island Gough Island Inaccessible Island	Nightingale Island St. Helena Island Tristan da Cunha Island
FC703 ¹⁰	Gambia - 698	None	
FC704	Burundi - 683	None	
FC705	Cameroon - 943	None	
FC706	Canary Islands- 745	None	
FC707	Central African Republic - 690	None	
FC708	Chad - 691	None	
FC709	Zaire-formerly Congo Democratic Republic - 719	None	
None	Congo (Peoples Republic of)-670	Brazzaville	
FC710	Equatorial Guinea - 898	Fernando Po Province Spanish Guinea	Rio Muni Province
FC711	Benin (Formerly Dahoney) - 692	None	
FC712	Egypt (United Arab Republic) - 759	None	
FC713	Ethiopia - 779	Eritrea Addis Ababa	Somaliland (FR)
FC714	Gabon - 693	None	
FC715	Ghana - 984	Ashanti	Togoland

⁹Country or area with more than one consular code.

¹⁰Country or area with more than one consular code.

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code	
		Gold Coast	
FC716	Guinea - 928	None	
FC717	Ivory Coast - 819	None	
FC718	Kenya - 869	None	
FC719	Liberia - 966	None	
FC720	Libya - 804	Cyrenaica Fezzan	Tripolitania
	Madeira Island - 705	See Azores (FC404)	
FC722	Malagasy Republic (formerly Madagascar) - 892	None	
FC723	Mali - 694	None	
FC724	Malawi(formerly Nyasaland) - 650	None	
FC725	Mauritania - 666	None	
FC726	Mauritius - 897	Chagos Archipelago Diego Garcia Island Rodrigues Island	
FC727	Morocco - 854	French Morocco (former) Ifni Province Spanish Morocco (former) Tangier (former)	
FC728	Mozambique - 882	None	
FC729	Niger - 682	None	
FC730	Nigeria - 967	Northern British Cameroons (former)	
FC731	Zimbabwe (Formerly Southern Rhodesia) - 918	None	
FC732	Rwanda - 669	None	
FC733	Senegal - 889	None	

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code
FC734	Sierra Leone - 859	None
FC735	Somali Republic (Somalia) - 998	British Somaliland (former) Italian Somaliland (former)
FC737	Seychelles - 870	Aldabra Island Amirantes Island Farquhar Island
FC738	Republic of South Africa - 887	Cape Province Natal Province South West Africa Transvaal Province
FC739	Spanish Africa - 745	Spanish Sahara Province Alhucemas Island Annobon Island Ceuta Chafarinas Corsico Island Elobey Island Melilla Penon De Velez
FC740	Sudan - 988	None
FC741	Tanzania (formerly Tanganyika and Zanzibar) - 697	Pemba
FC742	Togo - 805	None
FC743	Tunisia - 949	None
FC744	Uganda - 969	None
FC745	Upper Volta -689	None Cape Verde Island Portugese Guinea Principe Island S. Tome Island (Sao Tome or St. Thomas)
FC746	Cape Verde, Republic of - 710	Praia
FC747	Zambia - 662	None
FC748	Swaziland - 660	None

FC Number	Country, City or Area and Consular Code	Additional Areas Included With Code
FC749	Botswana - 663	None
FC750	Lesotho - 886	None

**NON-ZIP-CODED ISLANDS, TERRITORIES AND TRUSTEESHIPS IN THE PACIFIC
CARIBBEAN (FC999)**

FC999	Agrihan Island	Maleolap Island
	Aguijan Island	Midway Island
	Baker Island	Milo Island
	Bikini Island	Navassa
	Corn Island	Nukulaelae
	Enderbury Island	Pagan Island
	Funafuti	Palou Island
	Gugan Island	Roncador Bank
	Howland Island	Serrana Bank
	Jarvis Island	Tinian Island
	Johnston Island	Wortho Island
	Likiep Island	Wotje Island

ZIP-CODED U.S. ISLAND TERRITORIES AND TRUSTEESHIPS

ZIP Code	Island	Island Affiliation
96920	Aunu'u	American Samoa
96736	Canton	Phoenix Islands
96800	Christmas	Line Islands
96737	Eniwetok	Marshall Islands
96970	Ebeye	Marshall Islands
96910 through		
96916	Guam	Mariana Islands
96940	Koror	Caroline Islands
96944	Kusaie	Caroline Islands
96800	Kwajalein	Marshall Islands
96960	Majuro	Marshall Islands
96920	Manua (group)	American Samoa
96799	Pago Pago	American Samoa
96941	Ponape	Caroline Islands
96951	Rota	Mariana Islands
96950	Saipan	Mariana Islands
96942	Truk	Caroline Islands
96920	Tutuila	American Samoa
96898	Wake	None
96943	Yap	Caroline Islands

**APPENDIX B. ALPHABETIC LIST OF FOREIGN ADDRESS GEOGRAPHIC AND
CONSULAR CODES**

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC201	Abaco Island (Bahamas)	Bahamas	808
FC201	Acklins Island (Bahamas)	Bahamas	808
FC434	Adana, Turkey - 857 (and all of Ankara - 847)	Adana Turkey	857
FC501	Aden (Peoples Democratic Republic of Yemen)	Repub of Yemen	849
FC501	Aden Protectorate (Peoples Democratic Republic of Yemen)	Repub of Yemen	849
FC415	Aegean Islands (Greece)	Greece	701
FC502	Afghanistan	Afghanistan	932
FC999	Agrihan Island	Agrihan Island	None
FC999	Aguijan Island	Aguijan Island	None
FC607	Aitutaki Island (New Zealand)	New Zealand	875
FC410	Aland Island (Finland)	Finland	964
FC401	Albania	Albania	942
FC001	Alberta (Canada)	Canada	953
FC737	Aldabra Island (Seychelles)	Seychelles	870
FC701	Algeria	Algeria	952
FC727	Alhucemas Island (Spanish Africa)	Morocco	854
FC605	Alofi Island (New Caledonia)	New Caledonia	809
FC737	Amirantes Island (Seychelles)	Seychelles	870
FC604	Anaa Island (French Pacific Islands)	Fr Pacific Isl	809

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC513	Andaman Island (India)	India	862
FC430	Andorra (Spain)	Andorra	912
FC201	Andros Island (Bahamas)	Bahamas	808
FC208	Anegada Island (Leeward Islands)	Leeward Isles	816
FC702	Angola	Angola	893
FC208	Anguilla Island (Leeward Islands)	Anguilla	816
FC434	Ankara, Turkey (The rest of Turkey is - 857)	Ankara Turkey	847
FC727	Annobon Island (Spanish Africa)	Morocco	854
FC001	Anticosti Island (Canada)	Canada	953
FC208	Antigua Island (Leeward Islands)	Leeward Isles	816
FC436	Antrim County (Northern Ireland, United Kingdom)	North Ireland	800
FC419	Aosta (Italy)	Aosta Italy	700
FC301	Argentina	Argentina	858
FC436	Armagh County (Northern Ireland, United Kingdom)	North Ireland	800
FC209	Aruba Island (Netherlands Antilles)	Neth Antilles	825
FC703	Ascension Island (British West Africa)	Br West Africa	887
FC715	Ashanti (Ghana)	Ghana	984
FC607	Atiu Island (New Zealand)	New Zealand	875
FC601	Australia	Australia	708
FC403	Austria	Austria	972

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC606	Australian Solomon Islands	New Guinea	947
FC404	Azores	Azores	705
FC201	Bahamas	Bahamas	808
FC503	Bahrain (Persian Gulf States)	Bahrain	832
FC999	Baker Island	Baker Island	None
FC430	Balearic Islands (Spain)	Spain	745
FC514	Bangka (Indonesia)	Indonesia	975
FC511	Bangladesh	Bangladesh	865
FC202	Barbados	Barbados	818
FC208	Barbuda Island (Leeward Islands)	Leeward-Isles	816
FC425	Bear Island (Norway)	Norway	703
FC605	Belep Archipelago (New Caledonia)	New Caledonia	809
FC405	Belgium	Belgium	748
FC514	Belitung (Billiton, Indonesia)	Indonesia	975
FC101	Belize (Formerly British Honduras)	Belize	992
FC711	Benin (Formely Dahomey)	Benin	692
FC413	Berlin, Western Sector (Federal Republic of Germany)	Germany	732
FC004	Bermuda	Bermuda	828
FC504	Bhutan	Bhutan	862
FC999	Bikini Island	Bikini Island	None
FC999	Bikini Islands	Bikini Islands	None

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC514	Billiton (Belitung, Indonesia)	Indonesia	975
FC201	Bimini Island (Bahamas)	Bahamas	808
FC302	Bolivia	Bolivia	913
FC209	Bonaire Island (Netherlands Antilles)	Neth Antilles	825
FC604	Bora-Bora Island (French Pacific Isle)	Fr Pacific Isl	809
FC409	Bornholm Island (Denmark)	Denmark	924
FC749	Botswana	Botswana	663
FC745	Bourkina Fasso	Bourkina Fasso	689
FC303	Brazil	Brazil	706
FC303	Brazil	Brazil	303
FC001	British Columbia (Canada)	Canada	953
FC512	British Crown Colony (Hong Kong)	Hong Kong	945
FC602	British Solomon Island (British Western Pacific Islands)	Vanuatu	809
FC735	British Somali land (Somali Republic)	Somalia	998
FC208	British Virgin Islands	Br Virgin Isle	816
FC703	British West Africa	Br West Africa	887
FC505	Brunei	Vanuatu	809
FC406	Bulgaria	Bulgaria	903
FC506	Burma	Burma	923
FC704	Burundi	Burundi	683

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC207	Caicos Island (Jamaica)	Jamaica	838
FC507	Cambodia (Kampuchea)	Kampuchea	933
FC705	Cameroon	Cameroon	943
FC607	Campbell Island (New Zealand)	New Zealand	875
FC001	Canada	Canada	953
FC706	Canary Islands	Canary Islands	745
FC001	Cape Breton Island (Canada)	Canada	953
FC738	Cape Province (Republic of South Africa)	Rep So Africa	887
FC746	Cape Verde Island (Republic of)	Cape Verde Isl	710
FC201	Cat Island (Bahamas)	Bahamas	808
FC207	Cayman Island (Jamaica)	Jamaica	838
FC514	Celebes (Indonesia)	Indonesia	975
FC707	Central African Republic	*See Footnote ¹	690
FC727	Ceuta (Spanish Africa)	Morocco	854
FC508	Ceylon	Sri Lanka	963
FC708	Chad	Chad	691
FC739	Chafarinas (Spanish Africa)	Morocco	745
FC726	Chagos Archipelago (Mauritius)	Mauritius	897
FC513	Channel Islands (England and Wales, United Kingdom)	United Kingdom	800
FC607	Chatham Island (New Zealand)	New Zealand	875

¹No Standard Abbreviation - Include Consular Code On Last Line of Address

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC605	Chesterfield Island (New Caledonia)	New Caledonia	809
FC305	Chile	Chile	768
FC510	China, Mainland (Peoples Republic of)	China	973
FC606	Christmas Island (New Guinea)	New Guinea	947
FC601	Cocos Island (Australia)	Australia	708
FC306	Colombia	Colombia	757
FC422	Comino (Malta)	Malta	907
None	Congo (Peoples Republic of)	Congo	670
FC999	Corn Island	Corn Island	None
FC411	Corse (Corsica Island, France)	Corse	912
FC411	Corsica Island (Corse, France)	Corse	912
FC727	Corsico Island (Spanish Africa)	Morocco	854
FC404	Corvo Island (Azores)	Azores	705
FC102	Costa Rica	Costa Rica	983
FC003	Cozumel Island (Mexico)	Mexico	773
FC415	Crete Island (Greece)	Greece	701
FC201	Crooked Island (Bahamas)	Bahamas	808
FC203	Cuba	Cuba	737
FC209	Curacao Island (Netherlands Antilles)	Neth Antilles	825
FC407	Cyprus	Cyprus	904
FC720	Cyrenaica (Libya)	Libya	804

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC408	Czechoslovakia	Czechoslovakia	914
FC711	Dahomey	Benin	692
FC409	Denmark	Denmark	924
FC205	Desirade Island (French West Indies)	Fr West Indies	878
FC726	Diego Garcia Island (Mauritius)	Mauritius	897
FC736	Djibouti	Djibouti	779
FC415	Dodecanese Islands (Greece)	Greece	701
FC211	Dominica Island (Windward Islands)	Windward Isles	818
FC204	Dominican Republic	Dominican Rep	934
FC436	Down Country (Northern Ireland, United Kingdom)	North Ireland	800
FC305	Easter Island (Chile)	Chile	768
FC513	East Punjab Province (India)	India	862
FC307	Ecuador	Ecuador	729
FC712	Egypt (United Arab Republic)	Egypt	759
FC419	Elba (Italy)	Elba Italy	700
FC201	Eleuthera Island (Bahamas)	Bahamas	808
FC602	Ellice Island (British Western Pacific Island)	Vanuatu	809
FC727	Elobey Island (Spanish Africa)	Morocco	854
FC103	El Salvador	El Salvador	958
FC999	Enderbury Island	Enderbury Island	None

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC436	England (United Kingdom)	England	800
FC415	Epirus (Greece)	Greece	701
FC710	Equatorial Guinea	Equator Guinea	898
FC713	Eritrea (Ethiopia)	Ethiopia	779
FC435	Estonia (Russia, USSR)	Russia	978
FC713	Ethiopia	Ethiopia	779
FC415	Euobea (Greece)	Greece	701
FC201	Exuma Island (Bahamas)	Bahamas	808
FC404	Faial Island (Azores)	Azores	705
FC308	Falkland Islands	Falkland Isles	858
FC409	Faroe Island (Denmark)	Denmark	924
FC737	Farquhar Island (Seychelles)	Seychelles	870
FC413	Federal Republic of Germany	Germany	732
FC527	Federation of Malaya (Malaysia)	Malaysia	800
FC436	Fermanagh County (Northern Ireland, United Kingdom)	North Ireland	800
FC303	Fernando De Noronha (Brazil)	Brazil	706
FC710	Fernando Po Province (Equatorial Guinea)	Equator Guinea	898
FC720	Fezzan (Libya)	Libya	804
FC603	Fiji	Fiji	804
FC410	Finland	Finland	964
FC404	Flores Island (Azores)	Azores	705
FC538	Formosa (Taiwan)	Taiwan	919

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC411	France	France	912
FC309	French Guiana	French Guiana	878
FC727	French (Morocco)	Morocco	854
FC604	French Pacific Islands	Fr Pacific Isl	809
FC604	French Polynesia (French Pacific Islands)	Fr Pacific Isl	809
FC736	French Somaliland	Djibouti	779
FC205	French West Indies	Fr West Indies	878
FC999	Funafuti	Funafuti	None
FC999	Funafuti Island	Funafuti Island	None
FC605	Futuna Island (New Caledonia)	New Caledonia	809
FC714	Gabon	Gabon	693
FC307	Galapagos Island (Ecuador)	Ecuador	729
FC703	Gambia (British West Africa)	Gambia	698
FC413	Germany	Germany	732
FC715	Ghana	Ghana	984
FC436	Gibraltar	Gibraltar	800
FC602	Gilbert Island (British Western Pacific Islands)	Vanuatu	809
FC513	Goa (India)	Goa	862
FC715	Gold Coast (Ghana)	Ghana	984
FC431	Gotland Island (Sweden)	Sweden	782
FC703	Gough Island (British West Africa)	Br West Africa	887

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC422	Gozo (Malta)	Malta	907
FC404	Graciosa Island (Azores)	Azores	705
FC201	Grand Bahamas Island	Bahamas	808
FC001	Grand Manon Island (Canada)	Canada	953
FC436	Great Britain	Great Britain	800
FC201	Great Inagua Island (Bahamas)	Bahamas	808
FC415	Greece	Greece	701
FC409	Greenland (Denmark)	Greenland	924
FC211	Grenada Island (Windward Islands)	Grenada	818
FC211	Grenadines Island (Windward Islands)	Windward Isle	818
FC205	Guadeloupe Island (French West Indies)	Fr West Indies	878
FC104	Guatemala	Guatemala	915
FC999	Gugan Island	Gugan Island	None
FC716	Guinea	Guinea	928
FC304	Guyana (Formerly British Guiana)	Guyana	894
FC206	Haiti	Haiti	925
FC201	Harbour Island (Bahamas)	Bahamas	808
FC436	Hebrides (Scotland, United Kingdom)	Scotland	800
FC604	Hiva-Oa Island (French Pacific Islands)	Fr Pacific Isl	809

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC518	Hokkaido Island (Japan)	Japan	713
FC424	Holland (Netherlands)	Netherlands	884
FC105	Honduras	Honduras	822
FC512	Hong Kong	Hong Kong	945
FC518	Honshu Island (Japan)	Japan	713
FC999	Howland Island	Howland Island	None
FC604	Huahine Island (French Pacific Islands)	Fr Pacific Isl	809
FC416	Hungary	Hungary	955
FC605	Huon Island (New Caledonia)	New Caledonia	809
FC513	Hyderabad (India)	India	862
FC514	Indonesia	Indonesia	975
FC514	Indonesian Borneo (Kalimantan, Indonesia)	Indonesia	975
FC415	Ionian Islands (Greece)	Greece	701
FC515	Iran	Iran	833
FC516	Iraq	Iraq	803
FC418	Ireland	Ireland	900
FC418	Irish Free State (Ireland)	Ireland	900
FC206	Isle De La Gonave Island (Haiti)	Haiti	925
FC436	Isle of Man (England and Wales, United Kingdom)	United Kingdom	800
FC203	Isle of Pines (Cuba)	Cuba	737

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC605	Isle of Pines (New Caledonia)	New Caledonia	809
FC436	Isle of Wight (England and Wales, United Kingdom)	United Kingdom	800
FC517	Israel (except Jerusalem)	Israel	873
FC735	Italian Somaliland (Somali Republic)	Somalia	998
FC419	Italy	Italy	700
FC717	Ivory Coast	Ivory Coast	819
FC207	Jamaica	Jamaica	838
FC425	Jan Mayen Island (Norway)	Norway	703
FC518	Japan	Japan	713
FC999	Jarvis Island	Jarvis Island	None
FC514	Java (Indonesia)	Indonesia	975
FC517	Jerusalem (Israel)	*See Footnote ²	977
FC999	Johnston Island	Johnston Island	None
FC519	Jordan (All Jordan east of Jordan River)	Jordan	985
FC208	Jost Van Dykes Island (Leeward Islands)	Leeward Isles	816
FC305	Juan Fernandez Island (Chile)	Chile	768
FC514	Kalimantan (Indonesian Borneo), Indonesia	Indonesia	975
FC501	Kamaran Island (Peoples Democratic Republic of Yemen)	Repub of Yemen	849

²No Standard Abbreviation - Include Consular Code On Last Line of Address

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC507	Kampuchea	Kampuchea	933
FC513	Karikal (India)	India	862
FC601	Keeling Island (Australia)	Australia	708
FC718	Kenya	Kenya	869
FC507	Khmer Republic (Formerly Cambodia)	Kampuchea	933
FC512	Kowloon	Hong Kong	945
FC501	Kuria Muria Island (Peoples Democratic Republic of Yemen)	Repub of Yemen	849
FC435	Kurile Islands (Russia, USSR)	Russia	978
FC523	Kuwait	Kuwait	926
FC518	Kyushu Island (Japan)	Japan	713
FC001	Labrador (Canada)	Canada	953
FC513	Laccadive Islands (India)	India	862
FC419	Lampedusa Island (Italy)	Italy	700
FC524	Laos	Laos	936
FC537	Latakia (Syria)	Syria	807
FC206	La Tortue Island (Haiti)	Haiti	925
FC435	Latvia (Russia, USSR)	Russia	978
FC525	Lebanon	Lebanon	956
FC208	Leeward Islands	Leeward Isles	816
FC000	Leopoldville (Congo)	Leopoldville	670
FC750	Lesotho	Lesotho	866

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC205	Les Saintes Island (French West Indies)	Fr West Indies	878
FC514	Lesser Sunda Island (Nusa Tenggara, Indonesia)	Indonesia	975
FC719	Liberia	Liberia	966
FC720	Libya	Libya	804
FC432	Liechtenstein (Switzerland)	Liechtenstein	846
FC999	Likiep Island	Likiep Island	None
FC435	Lithuania (Russia, USSR)	Russia	978
FC436	Londonberry County (Northern Ireland, United Kingdom)	North Ireland	800
FC201	Long Island (Bahamas)	Bahamas	808
FC605	Loyalty Island (New Caledonia)	New Caledonia	809
FC421	Luxembourg	Luxembourg	986
FC526	Macao (Macao)	Macao	945
FC526	Macao (Macao)	Macao	945
FC415	Macedonia (Greece)	Greece	701
FC601	Macquarie Island (Australia)	Australia	705
FC404	Madeira Island (Azores)	Azores	708
FC514	Madura (Indonesia)	Indonesia	975
FC001	Magdalen Islands (Canada)	Canada	953
FC513	Mahe' (India)	India	862
FC604	Maio Island (French Pacific Islands)	Fr Pacific Isl	809

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC430	Majorca Island (Mallorca, Spain)	Spain	745
FC604	Makatea Island (French Pacific Islands)	Fr Pacific Isl	809
FC722	Malagasy Republic (Formerly Madagascar)	Malagasy Repub	892
FC724	Malawi (Formerly Nyasaland)	Malawi	650
FC527	Malaysia	Malaysia	824
FC528	Maldiv Islands	Maldiv Isles	862
FC723	Mali	Mali	694
FC430	Mallorca (Majorca Island)	Spain	745
FC999	Maleolap Island	Maleolap Island	None
FC422	Malta	Malta	907
FC514	Maluku Island (Moluccas Island, Indonesia)	Indonesia	975
FC308	Malvinas Isles (Falkland Islands)	Falkland Isles	858
FC510	Manchuria	China	973
FC604	Mangareva Island (French Pacific Islands)	Fr Pacific Isl	809
FC607	Mangaia Island (New Zealand)	New Zealand	875
FC607	Manihiki Island (New Zealand)	New Zealand	875
FC001	Manitoba	Canada	953
FC607	Manuae Island (New Zealand)	New Zealand	875
FC205	Marie-Galante Island (French West Indies)	Fr West Indies	878

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC205	Martinique Island (French West Indies)	Fr West Indies	878
FC607	Mauke (Parry) Island (New Zealand)	New Zealand	875
FC604	Maupiti Island (French Pacific Islands)	Fr Pacific Isl	809
FC725	Mauritania	Mauritania	666
FC726	Mauritius	Mauritius	897
FC201	Mayaguna Island (Bahamas)	Bahamas	808
FC727	Melilla (Spanish Africa)	Morocco	854
FC003	Mexico	Mexico	773
FC999	Midway Island	Midway Island	None
FC999	Midway Islands	Midway Islands	None
FC999	Milo Island	Milo Island	None
FC001	Miquelon Island (Canada)	Canada	953
FC607	Mitiaro Island (New Zealand)	New Zealand	875
FC514	Moluccas Island (Maluku Island, Indonesia)	Indonesia	975
FC411	Monaco (France)	Monaco	912
FC435	Mongolia	Russia	978
FC208	Montserrat Island (Leeward Islands)	Leeward Isles	816
FC604	Moorea Island (French Pacific Islands)	Fr Pacific Isl	809
FC727	Morocco	Morocco	854
FC728	Mozambique	Mozambique	882

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC522	Muscat and Oman	*See Footnote ³	834
FC738	Namibia	Namibia	887
FC607	Nassau Island (New Zealand)	New Zealand	875
FC738	Natal Province (Republic of South Africa)	Rep So Africa	887
FC602	Nauru Island (British Western Pacific Islands)	Vanuatu	809
FC999	Navassa	Navassa	None
FC999	Navassa Island	Navassa Island	None
FC503	Nepal	Nepal	872
FC209	Netherlands Antilles (Formerly Curacao)	Neth Antilles	825
FC424	Netherlands (Holland)	Netherlands	884
FC208	Nevis Island (Leeward Islands)	Leeward Isles	816
FC001	New Brunswick (Canada)	Canada	953
FC606	New Guinea	New Guinea	947
FC602	New Hebrides Island (British Western Pacific Islands)	Vanuatu	809
FC201	New Providence Island (Bahamas)	Bahamas	808
FC607	New Zealand	New Zealand	875
FC106	Nicaragua	Nicaragua	957
FC513	Nicobar Island (India)	India	862
FC729	Niger	Niger	682

³No Standard Abbreviation - Include Consular Code On Last Line of Address

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC730	Nigeria	Nigeria	967
FC703	Nightingale Island (British West Africa)	Br West Africa	887
FC607	Niue Island (New Zealand)	New Zealand	875
FC601	Norfolk Island (Australia)	Australia	708
FC527	North Borneo (Sabah, Malaysia)	Malaysia	824
FC730	Northern British Cameroons (Nigeria)	Nigeria	967
FC436	Northern Ireland (United Kingdom)	North Ireland	800
FC520	North Korea	North Korea	906
FC542	North Vietnam	Vietnam	962
FC001	Northwest Territories (Canada)	Canada	953
FC425	Norway	Norway	703
FC001	Nova Scotia (Canada)	Canada	953
FC999	Nukulaelae	Nukulaelae	None
FC999	Nukulaelae Island	Nukulaelae Island	None
FC604	Nuku-Hiva Island (French Pacific Islands)	Fr Pacific Isl	809
FC514	Nusa Tengurra (Lesser Sunda Island, Indonesia)	Indonesia	514
FC518	Okinawa	Japan	713
FC431	Oland Island (Sweden)	Sweden	978
FC001	Ontario Canada	Canada	953
FC436	Orkey Islands (Scotland, United Kingdom)	Scotland	800

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC435	Outer Mongolia (Mongolia)	Russia	978
FC999	Pagan Island	Pagan Island	None
FC532	Pakistan - West Pakistan	Pakistan	835
FC607	Palmerston Island (New Zealand)	New Zealand	875
FC999	Palou Island	Palou Island	None
FC107	Panama (includes Canal Zone)	Panama	806
FC419	Pantelleria Island (Italy)	Italy	700
FC310	Paraguay	Paraguay	987
FC741	Pemba (Tanzania)	Tanzania	697
FC727	Penon De Velez (Spanish Africa)	Morocco	754
FC607	Penrhyn Island (New Zealand)	New Zealand	875
FC501	Peoples Democratic Republic of Yemen	Repub of Yemen	849
FC501	Perim Island (Peoples Democratic Republic of Yemen)	Repub of Yemen	849
FC311	Peru	Peru	997
FC538	Pescadores (Taiwan)	Taiwan	919
FC533	Philippines	Philippines	600
FC602	Phoenix Island (British Western Pacific Islands)	Vanuatu	809
FC404	Pico Island (Azores)	Azores	705
FC602	Pitcairn Island (British Western Pacific Islands)	Vanuatu	809
FC426	Poland	Poland	908

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC513	Pondicherry (India)	India	862
FC427	Portugal	Portugal	705
FC746	Portuguese Guinea (Western Portuguese Africa)	Cape Verde Island	710
FC534	Portuguese Timor	*See Footnote 4	705
FC746	Praia (Western Portugese Africa)	Cape Verde Island	710
FC001	Prince Edward Island (Canada)	Canada	953
FC746	Principe Island (Western Portuguese Africa)	Cape Verde Island	710
FC607	Pukapuka Island (New Zealand)	New Zealand	875
FC536	Qatar	Qatar	917
FC001	Quebec (Canada)	Canada	953
FC001	Queen Charlotte Islands (Canada)	Canada	953
FC201	Ragged Island (Bahamas)	Bahamas	808
FC604	Raiatea Island (French Pacific Islands)	Fr Pacific Isl	809
FC604	Raivavae Island (French Pacific Islands)	Fr Pacific Isl	809
FC607	Rakahanga Island (New Zealand)	New Zealand	875
FC604	Rangiroa Island (French Pacific Islands)	Fr Pacific Isl	809
FC607	Raoul Island (New Zealand)	New Zealand	875

⁴No Standard Abbreviation - Include Consular Code On Last Line of Address

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC604	Rapa Island (French Pacific Islands)	Fr Pacific Isl	809
FC607	Rarotonga Island (New Zealand)	New Zealand	875
FC208	Redonda Island (Leeward Islands)	Leeward Isles	816
FC510	Republic of China	Repub of China	973
FC738	Republic of South Africa	Rep So Africa	887
FC521	Republic of South Korea	Repub So Korea	916
FC003	Revilla Gigedo Island (Mexico)	Mexico	773
FC731	Rhodesia (Zimbabwe)	Zimbabwe	918
FC415	Rhodes Island (Greece)	Greece	701
FC604	Rimatara Island (French Pacific Islands)	Fr Pacific Isl	809
FC710	Rio Muni Province (Equatorial Guinea)	Equator Guinea	898
FC514	Riouw Island (Indonesia)	Indonesia	975
FC726	Rodrigues Island (Mauritius)	Mauritius	897
FC428	Romania (Rumania)	Romania	938
FC999	Roncador Bank	Roncador Bank	None
FC428	Rumania (Romania)	Rumania	938
FC435	Russia	Russia	978
FC732	Rwanda	Rwanda	669
FC518	Ryukyu Island (Okinawa)	Japan	713
FC527	Sabah (North Borneo, Malaysia)	Malaysia	824
FC209	Saba Island (Netherlands Antilles)	Neth Antilles	825

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC205	St. Bartholomey Island (French West Indies)	Fr West Indies	878
FC208	St. Christopher Island (Leeward Islands)	Leeward Isles	816
FC209	St. Eustatius Island (Netherlands Antilles)	Neth Antilles	825
FC703	St. Helena Island (British West Africa)	Br West Africa	887
FC208	St. Kitts Island (Leeward Islands)	Leeward Isles	816
FC211	St. Lucia Island (Windward Islands)	Windward Isles	818
FC209	St. Maarten Island (Netherlands Antilles)	Neth Antilles	825
FC303	St. Paul Island (Brazil)	Brazil	706
FC001	St. Pierre Island (Canada)	Canada	953
FC746	St. Thomas (Western Portuguese Africa)	Cape Verde Isl	710
FC211	St. Vincent Island (Windward Islands)	Windward Isles	818
FC435	Sakhalin Island (Russia)	Russia	978
FC305	Sala-y-Gomez Island nd (Chile)	Chile	768
FC305	San Ambrosi Island (Chile)	Chile	768
FC305	San Felix Island (Chile)	Chile	768
FC419	San Marino (Italy)	San Marino	700
FC201	San Salvador Island (Bahamas)	Bahamas	808
FC404	Santa Maria Island (Azores)	Azores	705

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC404	Sao Jorge Island (Azores)	Azores	705
FC404	Sao Miguel (Azores)	Azores	705
FC303	Sao Paulo (St. Paul Island, Brazil)	Brazil	706
FC746	Sao Tome (Western Portuguese Africa)	Cape Verde Isl	710
FC527	Sarawak (Malaysia)	Malaysia	824
FC419	Sardinia (Italy)	Sardinia Italy	700
FC001	Saskatchewan (Canada)	Canada	953
FC536	Saudi Arabia	Saudi Arabia	836
FC401	Sazan Island (Albania)	Albania	942
FC436	Scilly Island (England and Wales, United Kingdom)	United Kingdom	800
FC436	Scotland (United Kingdom)	Scotland	800
FC733	Senegal	Senegal	889
FC999	Serrana Bank	Serrana Bank	None
FC737	Seychelles	Seychelles	870
FC436	Shetland Islands (Scotland, United Kingdom)	United Kingdom	800
FC518	Shikoku Island (Japan)	Japan	713
FC539	Siam (Thailand)	Thailand	929
FC419	Sicily (Italy)	Sicily Italy	700
FC734	Sierra Leone	Sierra Leone	859
FC513	Sikkim (India)	India	862
FC545	Singapore, State of	Singapore	968

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC501	Socotra Island (Peoples Democratic Republic of Yemen)	Repub of Yemen	849
FC735	Somalia (Somali Republic)	Somalia	998
FC735	Somali Republic (Somalia)	Somalia	998
FC208	Sombrero Island (Leeward Islands)	Leeward Isles	816
FC738	South Africa, Republic of	Rep So Africa	887
FC731	Southern Rhodesia	Zimbabwe	918
FC308	South Georgia Island (Falkland Isles)	Falkland Isles	858
FC521	South Korea, Republic of	Rep So Korea	916
FC308	South Orkney Island (Falkland Islands)	Falkland Isles	858
FC308	South Sandwich Island (Falkland Islands)	Falkland Isles	858
FC308	South Shetland Island (Falkland Islands)	Falkland Isles	858
FC542	South Vietnam	Vietnam	962
FC738	South West Africa (Republic of South Africa)	Rep So Africa	887
FC430	Spain	Spain	745
FC727	Spanish Africa	Morocco	854
FC710	Spanish Guinea (Equatorial Guinea)	Equator Guinea	898
FC727	Spanish Morocco (Morocco)	Morocco	854
FC727	Spanish Sahara Province (Spanish Africa)	Morocco	854

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC201	Spanish Wells Island (Bahamas)	Bahamas	808
FC425	Spitsbergen (Norway)	Norway	703
FC746	S. Tome Island (Western Portuguese Africa)	Cape Verde Isl	710
FC508	Sri Lanka (Formerly Ceylon)	Sri Lanka	964
FC740	Sudan	Sudan	988
FC514	Sulawesi (Indonesia)	Indonesia	975
FC514	Sumatra (Indonesia)	Indonesia	975
FC312	Surinam	Surinam	909
FC607	Suwarrow Island (New Zealand)	New Zealand	875
FC425	Svalbard Archipelago (Norway)	Norway	703
FC748	Swaziland	Swaziland	660
FC431	Sweden	Sweden	780
FC432	Switzerland	Switzerland	846
FC537	Syria	Syria	807
FC604	Tahaa Island (French Pacific Island)	Fr Pacific Isl	809
FC604	Tahiti Island (French Pacific Island)	Fr Pacific Isl	809
FC538	Taiwan (Formosa)	Taiwan	919
FC607	Takutea Island (New Zealand)	New Zealand	875
FC527	Tangier (Morocco)	Morocco	854
FC741	Tanzania (Formerly Tanganyika and Zanzibar)	Tanzania	697
FC404	Terceira Island (Azores)	Azores	705

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC606	Territory of New Guinea (New Guinea)	New Guinea	947
FC606	Territory of Papua (New Guinea)	New Guinea	947
FC539	Thailand (Siam)	Thailand	929
FC510	Tibet	China	973
FC210	Tobago (Trinidad)	Trinidad	848
FC742	Togo	Togo	805
FC715	Togoland (Ghana)	Ghana	984
FC607	Tokelau Island (New Zealand)	New Zealand	875
FC602	Tonga (Friendly) Island (British Western Pacific Islands)	Vanuatu	809
FC208	Tortola Island (Leeward Islands)	Leeward Isles	816
FC738	Transvaal Province (Republic of South Africa)	Rep So Africa	887
FC419	Trentino - Alto Adige (Italy)	Italy	700
FC419	Trieste (Italy)	Italy	700
FC210	Trinidad	Trinidad	848
FC720	Tripolitania (Libya)	Libya	804
FC703	Tristan da Cunha Island (British West Africa)	Br West Africa	887
FC604	Tubuai Island (French Pacific Islands)	Fr Pacific Isl	809
FC743	Tunisia	Tunisia	949
FC434	Turkey	Turkey	857

FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC207	Turks Islands (Jamaica)	Jamaica	838
FC436	Tyrone County (Northern Ireland, United Kingdom)	North Ireland	800
FC744	Uganda	Uganda	969
FC541	United Arab Emirates	*See Footnote ⁵	837
FC712	United Arab Republic (Egypt)	Egypt	759
FC436	United Kingdom (Scotland, Wales)	United Kingdom	800
FC745	Upper Volta	Upper Volta	689
FC313	Uruguay	Uruguay	979
FC435	USSR (Union of Soviet Socialist Republics)	Russia	978
FC001	Vancouver Island (Canada)	Canada	953
FC602	Vanuatu	Vanuatu	809
FC419	Vatican City (Italy)	Vatican City	700
FC314	Venezuela	Venezuela	707
FC542	Vietnam	Vietnam	962
FC208	Virgin Gorda Island (Leeward Islands)	Leeward Isles	816
FC436	Wales (United Kingdom)	Wales	800
FC605	Wallis Archipelago (New Caledonia)	New Caledonia	809
FC605	Walpole Island (New Caledonia)	New Caledonia	809

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FC NUMBER	COUNTRY, CITY OR AREA	FORMAT OF LAST LINE OF ADDRESS	CONSULAR CODE
FC513	West Benegal Province (India)	India	862
FC514	Western New Guinea (West Irian, Indonesian)	Indonesia	975
FC746	Western Portuguese Africa	Cape Verde Isl	710
FC608	Western Samoa	Western Samoa	875
FC413	Western Sector of Berlin (Federal Republic of Germany)	Germany	732
FC413	Western Germany (Federal Republic of Germany)	Germany	732
FC514	West Irian (West New Guinea, Indonesia)	Indonesia	975
FC532	West Pakistan (Pakistan)	West Pakistan	835
FC211	Windward Islands	Windward Isles	818
FC999	Wotho Island	Wotho Island	None
FC999	Wotje Island	Wotje Island	None
FC513	Yanaon (India)	India	862
FC544	Yemen	Yemen	829
FC501	Yemen (Peoples Democratic of)	Rep of Yemen	849
FC439	Yugoslavia	Yugoslavia	902
FC001	Yukon Territory (Canada)	Canada	953
FC709	Zaire (Formerly Congo Democratic Republic)	Zaire	719
FC747	Zambia	Zambia	662
FC731	Zimbabwe (Rhodesia)	Zimbabwe	918